

**Oxford Mayor and Council**  
**Work Session**  
**Tuesday, June 20, 2023 – 6:30 P.M.**  
**Oxford City Hall**  
**110 W. Clark Street, Oxford, Georgia**  
**Agenda**

1. **Mayor’s Announcements:**
2. **Committee Reports:** \*The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and Sustainability Committee will update the Council on their recent activities.
3. **\*Review of the proposal by THE Event, an NNT Experience Company, for event management at The Old Church:** This proposal was submitted to “start the conversation” on next steps for a full-scale effort at soliciting an event management company or to consider some other arrangement such as a part-time employee who would be available on the weekends.
4. **\*Review of City Fees, Tariffs, and Fines:** Please see attached for discussion and review.
5. **\*Need for Water Line Easement on “E. George Street”:** The Katiushinsky family have asked that we consider an easement on this water line or easements for the water meters. We should have an easement to sign for the voting meeting. Mr. Jordan is working on the exhibit for the agreement.
6. **\*Review of Electric Costs and Next Steps for Yarbrough House:** There have been suggestions for a temporary power pole, but this would eventually need to be replaced and so the interior work may be more cost-effective. Is there a need to form a plan and budget for the building’s use?
7. **\*Authorization for the City Manager to accept the Improving Neighborhood Outcomes in Disproportionally Impacted Communities Terms and Conditions:** This acceptance is due by July 14, 2023. The grant award is \$2,200,000 with a match of \$1,315,398. For the FY 2024 budget, \$200,000 has been budgeted towards this match. It is anticipated the total match would be spent over two fiscal years. The local money is meant to pay for: utility pole relocation, construction contingency, right-of-way/easements, survey, engineering, permitting and construction administration while the grant would cover the construction costs.
8. **\*Funding Request: Archway Partnership Opportunity for Newton County and the City of Oxford**
9. **Other Business**
10. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.
11. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

\*Attachments



An NNT Experience Company

Hello Mr. Andrew,

We are truly please to be presenting an RFP to become the preferred partner with the City of Oxford regarding the management of Old Church located at 1101 Wesley St, Oxford, Ga 30054.

We look forward to showing the City of Oxford why management by The NNT Experience is a strategic solution that will address current and future challenges the Old Church is facing. With having The NNT Experience as your partner, we will help:

- Create a move consistent process.
- Save the City of Oxford time to focus on the initiatives.
- Enhance and create a more usable space.
- Generate income.

In this RFP you will find information that meets your requirements. Should you need any other information to move this process forward and further validate your decision, please let us know.

We are grateful for this opportunity with the City of Oxford.

Thank you for your time,  
The NNT Experience



An NNT Experience Company

**In Response To:** Old Church

**Submitted To:** City of Oxford

**Submitted By:** The NNT Experience  
31W1st Avenue  
Mansfield, Ga. 30055

## **1. Understanding and Approach**

### **a. Understanding of the Problem**

Currently as it stands, the Old Church is being utilized or rented occasionally for special occasions (concerts, funerals, or weddings), however, it remains unused for most of the calendar year. It needs some structural repairs and upgrades.

### **b. Technical Approach**

The NNT Experience envisions the Old Church to be a multiuse, revenue generating, historic event space, available to the community. We propose the following:

1. Recommendations for upgrades
  - a. Safety-Work with the City of Oxford and Fire Marshall to bring the current facility to code. Emergency exits will need to be identified and mapped out to specifications. Handicap accessible ramps and restrooms will need to be inspected. The balcony railing should be brought up to code.

- b. Cosmetic upgrades to the restrooms and bridal suite. (Fresh coat of paint, upgrade vanities, light fixtures, and mirrors)
  - c. Create a caterer's kitchen in one of the existing spare rooms. (Sink, refrigerator, warmer, microwave and counterspace)
  - d. Create parking for patrons.
  - e. Repair deck in the back of the building.
  - f. Create an additional deck or space for outdoor events in the back of the facility.
- 2. Upgrade access to the facility with keyless entry.
  - 3. Add a camera system for security and monitoring of events.
  - 4. Utilize a CRM (customer relationship management) system, for event booking, payments, and management of the facility.
  - 5. Utilize automated scheduling for events by utilizing an event calendar withing CRM.
  - 6. Marketing by utilizing social media and local journalism sources.

**a. Relevant Capabilities**

Why should the City of Oxford partner with The NNT Experience? We are experienced professionals that use our strengths in event management, design, and styling who can turn your vision into a well-executed and custom event facility. We have over 15 years of experience in event management of corporate and private events. We currently own and manage a successful event space in Mansfield, Ga. We are certified in event planning by IEWP (International Event and Wedding Professional). The owners of The NNT Experience currently reside in Newton County and have a vested interest in the preservation and development of the community.



## 7. Budget

*THE NNT Experience, would provide full management services which would include:*

- *Day to day operations*
- *Facility marketing and sales*
- *Scheduling/booking events*
- *Venue tours*
- *Supervise event staff, cleaning staff and grounds keeping staff*
- *Contract negotiations with potential clients*
- *Advise and direct City of Oxford regarding upgrades and major repairs of the facility*
- *Accounting*

*Monthly:*

<b>Budget Item</b>	<b>Total Cost</b>
Monthly Management fee paid to The NNT Experience	350.00
CRM	100.00
Accounting System	75.00
Monthly Maintenance Cleaning	125.00
Total	650.00

*Per Event:*

<b>Budget Item</b>	<b>Total Cost</b>
The NNT Experience	Negotiated %tile of event rental
Post Event Cleaning	75.00
Day of Attendant/Coordinator (duration of event)	Hourly rate
Grounds Keeping and Maintenance	City of Oxford
Marketing Material/ Advertisement	City of Oxford

## 8. Proposed Rental Structure

Sunday through Thursday	\$75 per hour (4 hour minimum) \$500 All day rental
Friday & Saturday	\$100 per hour (4 hour minimum) \$750 All day rental

## **9. Staffing**

### **Staff Member 1:**

#### **Nyasha Bennett, Certified Event Manager**

65 River Meadow Lane, Social Circle, GA 30025

Mobile: 678-858-3006 Office: 678-404-6640

Email: [nybennett@theeventllcga.com](mailto:nybennett@theeventllcga.com)

### **Professional Summary:**

Resourceful Event Coordinator with 15+ years of experience in coordinating large-scale events from planning through to successful execution. Adept at driving substantial revenue gains and significant cost savings through effective budget management and vendor negotiation. Instrumental in meeting tight deadlines and coordinating high-quality events.

### **Professional Highlights (as related specifically to event management):**

- Pre-Planning & Event Coordination
- Day to day operations of event facility
- Venue Choice & Setup
- Audio-Visual Equipment
- Dealing With Vendors & Consultants
- Logistics
- Sales & Marketing.
- Social Media Skills
- Ability to lead, train, schedule, and staff development
- Responsible for quality control, safety, and process standards
- Establish and maintain ethical working relationships and good rapport with all referral or commercial agencies

*Vintage On 1<sup>st</sup> – Owner/Operator*

**09/2021-Present**

*The NNT Experience, LLC (DBA The Event)-Owner/ Operator*

**09/2021-Present**

*THE Event, LLC -Owner/ Operator*

**06/2018 – Present**

### **QC Career School**

Event and Wedding Planning Certification 2019-2021

### **Georgia State University, Atlanta, Ga.**

AS in Radiology-2019

## **Staff Member 2:**

### **Nicole Isaacs, Owner-Event Manager**

45 Heaton Dr. Covington GA. 30016

Mobile: 770-630-3501 Office: 678-404-6640

Email: [nisaacs@theeventllcga.com](mailto:nisaacs@theeventllcga.com)

### **Professional Summary:**

Event Coordinator with over 15 years of experience in the execution of varying types of events from the early planning stages through to execution. An accounting background helps with my proficiency at budget management as well as Contract and vendor negotiation. Strives to be innovative with commitment to serve every client with integrity and excellence.

### **Professional Highlights (as related specifically to event management):**

- Pre-Planning & Event Coordination
- Day to day operations of event facility
- Venue Choice & Setup
- Audio-Visual Equipment
- Dealing With Vendors & Consultants
- Logistics
- Sales & Marketing.
- Catering
- Backdrop design and building,
- Bank reconciliations, billing, budgeting, cash receipts, cash flow analysis, cash flow projections, contracts, financial statements, grants management, and inventory management.
- Accountable for safety and process standards

*Vintage On 1<sup>st</sup> – Owner/Operator*

### **09/2021-Present**

*The NNT Experience, LLC (DBA The Event)-Owner/ Operator*

### **09/2021 – Present**

Mercer University, Macon, Ga.

BA in Communications-2005

### **Staff Member 3:**

#### **Tracy Betts, Owner-Event Manager**

55 Heaton Dr. Covington GA. 30016

Mobile: 404-797-1025 Office: 678-404-6640

Email: [tbetts@theeventllcga.com](mailto:tbetts@theeventllcga.com)

#### **Professional Summary:**

Resourceful Event Coordinator with 20+ years of experience in all aspects of event planning including vendor management, contract negotiations and budget planning and control. Instrumental in meeting tight schedules and coordinating high-quality events.

#### **Professional Highlights (as related specifically to event management):**

- Pre-Planning & Event Coordination
- Day to day operations of event facility
- Venue Choice & Setup
- Catering
- Dealing With Vendors & Consultants
- Logistics
- Sales & Marketing.
- Backdrop design and building,
- Bank reconciliations, billing, budgeting, cash receipts, cash flow analysis, cash flow projections, contracts, financial statements, grants management, and inventory management.
- Accountable for safety and process standards

*Vintage On 1<sup>st</sup> – Owner/Operator*

#### **09/2021-Present**

*The NNT Experience, LLC (DBA The Event)-Owner/ Operator*

#### **09/2021 – Present**

**Massey Business College, Atlanta, Ga.**

BA in Business, 1989

**MLS Real Estate School, Morrow, GA - 2007**

**CITY FEE SCHEDULE**

Adopted: 1/6/2014

<b>Administration Fees - Miscellaneous</b>		
	Dishonored Check Fee (each)	30.00
<b>Businesses General</b>		
	<del>Occupation Taxes for all businesses annually</del>	<del>40.00</del>
	Occupation Taxes for all businesses annually other than insurance companies (based on number of employees)	
	<ul style="list-style-type: none"> <li>• 1-10 employees      \$20.00</li> <li>• 11-20 employees     \$40.00</li> <li>• 21-30 employees     \$60.00</li> <li>• 31-40 employees     \$80.00</li> <li>• 41-50 employees     \$100.00</li> <li>• 51+ employees       \$200.00</li> </ul>	
	Insurance Company License Fee (paid annually)	40.00
<b>Court Costs</b>		
	<del>Fines - Schedule Attached (fees subject to Judge's discretion) (3/15/17 2/20/2023)</del>	
	Copy of Police Accident Report (first copy free) Additional Copies	3.00
	Miscellaneous Police Report (first copy free)	3.00
<b>Elections</b>		
	Qualification Fees:	
	Mayoral Candidate      Fee is 3% of prior year annual salary	3%
	Council Post Candidates      Fee is 3% of prior year annual salary	3%
<b>Facsimile (Fax)</b>		
	Facsimile to Local Destination per Page	.10
	Facsimile to Long Distance (out of area code) Plus .10 per page	1.00 .10
<b>Farmer's Market</b>		
	<p><del>Permit processing fee</del>  Vendors must obtain a permit and complete a release form. Permit is for one year.</p> <p><del>— Market is open to farmers and gardeners from Newton County or of a county contiguous to Newton (Rockdale, Walton, Morgan, Jasper, Butts,</del></p>	<del>5.00</del>

	<del>— or Henry). Sales are permitted during the daylight hours on Monday through Saturday from dawn to dusk. Growers will be allowed to occupy up to 100 square feet (10' x 10') of space. Sellers are responsible for own displays.</del>	
<b>Rental of City Property</b>		
	Rental Fees for West Clark (City Hall) Community Center <del>(schedule attached)</del>	Schedule attached
	Rental Fees for City Green - 917 Emory Street – price per day Non-Profit and Government Entities exempt from fees	500.00
	Rental Fees for Asbury Street Park Pavilion <ul style="list-style-type: none"> <li>• Non-Commercial Use <ul style="list-style-type: none"> <li>○ \$50 for two (2) hours</li> <li>○ \$25 for each additional hour</li> <li>○ \$50 cleaning deposit required (refundable if property cleaned to original state)</li> </ul> </li> <li>• Commercial/Government Use <ul style="list-style-type: none"> <li>○ \$100 for two (2) hours</li> <li>○ \$50 for each additional hour</li> <li>○ \$50 cleaning deposit required (refundable if property cleaned to original state)</li> </ul> </li> </ul>	
	Rental Fees for Old Church <ul style="list-style-type: none"> <li>○ \$1,000 for four (4) hours</li> <li>○ \$250 for each additional hour</li> </ul> \$500 cleaning deposit required (refundable if property cleaned to original state)	
<b>Public Records</b>		
	Notary Fee per Notarial Act	2.00
	Photocopies – each page	.10
	Reproductions other than photocopies – each page	.10
	Search fees – the hourly rate of the lowest paid, full-time employee who, in the discretion of the custodian of the records, has the necessary skill and training to perform the request	<del>13.21</del> Varies
	Documents written to disk or external drive device - each	4.00
<b>Utilities</b>		
	Deposits	
	Homeowners/Property Owners	
	Water Only	50.00
	Water & Sewer	100.00
	Electric & Water	150.00
	Electric/Water/Sewer	150.00

**Commented [MB1]:** Amounts are placeholders to start conversation.

	Renters/Leasing	
	Water Only	50.00
	Water & Sewer	100.00
	Electric & Water	500.00
	Electric/Water/Sewer	500.00
<b>Miscellaneous Fees</b>		
	Electric Saw Service for New Construction (non-refundable)	100.00
	Final Notice (mailer notice of late payment disconnect)	25.00
	Reconnection Fee for Non-Payment (Disconnection for delinquency and reconnection fee) In addition to past due billing, late charges and final notice fee <u>No reconnect for non-payment after 4:30 p.m.</u>	50.00
	Security Light Fee (9.00 plus tax 0.63)	9.63
	Property Owner request for connect/disconnect for Rental (no refund) In addition to usage on the meter at the current rate structure. A refundable deposit will be required as it applies to services at the location.	50.00
	Late Fee – as percentage of total amount delinquent	10%
<b>Credit Card Processing Fees</b>		
	<ul style="list-style-type: none"> <li>• In Office – 3.5% of transaction (minimum \$1.50)</li> <li>• Online <ul style="list-style-type: none"> <li>- Utility bills – 3% of transaction</li> <li>- Citations – 6% of transaction</li> </ul> </li> </ul>	
<b><del>Sanitation</del> Solid Waste/Recycling Removal Fees</b>		
	<p>Where <del>sanitation</del> solid waste/recycling removal services are provided, are due on all properties with active services (No Exceptions).</p> <ul style="list-style-type: none"> <li>• Fee includes recycles and yard waste not in excess (attached schedule).</li> <li>• Fee is a flat rate of <del>\$20.00</del> \$30.00 per roll cart.</li> <li>• Additional carts are <del>\$20.00</del> \$30.00 for each extra cart.</li> <li>• Two (2) 18-gal. recycle bins are provided for each household included in the solid waste fee.</li> <li>• Large recycling roll cart - \$9.00 per month</li> <li>• Bulk Item/White Goods Removal - \$25 per item (max 2 per address per week)</li> </ul>	
<b>Excessive Yard Waste</b>		

**Commented [MB2]:** Note: Fee Schedule was not updated when Solid Waste fee was increased to \$23.00 per roll cart.)



	Yard waste to include leaves, grass clippings, brush, shrub trimmings, or limbs less than 3" in diameter in the amount of 6 cubic yards (one pickup truck load) will be collected by the city at no additional charge. Any customer seeking collection for an amount in excess of six (6) cubic yards will be billed as determined by the Superintendent of Public Works for a fee not less than 50.00 and not more than \$200. Fee to be paid at time of obtaining permit.	50.00 – 200.00
<b>Hydrant Meter</b>		
	Refundable Deposits upon return of meter. Homeowners with pools are encouraged to use hydrant meter, as billing adjusts for filling swimming pools are not permitted.	
	Residential	100.00
	Commercial	200.00
	A service charge of \$3.00 per day rental fee plus fee per thousand gallons used (based on current water rate structure)	
<b>Utilities</b>		
	Electric Rates (see attached rate tariff) (12/1/14) (9/1/16) (4/28/2020)	
	Water Rates (see attached rate tariff) (revised 9/12/16)	
	Sewer Rates (see attached rate tariff)	
<b>Yard Sale Permits</b>		
	Vendors must obtain a permit. Ordinance allows two (2) yard sales annually per property. <b>Permit processing fee</b>	3.00
<b>Tap Fees</b>		
	Fee by size and type of service	

**City of Oxford**

110 West Clark Street  
Oxford, GA 30054

Telephone 770-786-7004  
Fax 770-786-2211

City of Oxford website  
[www.oxfordgeorgia.org](http://www.oxfordgeorgia.org)

*74 people*

*16 Dollars*

**Rental Fees for West Clark Street Community Center - New City Hall**

A	B	C	D	E	F
User Classifications	Normal Business Hours	After Normal Business Hours	Additional Hours	Use of Stage Area and TV Audio Equip.	Cleanup Deposit
City of Oxford Residents for Non-Commercial Use	4 Hours 150.00	4 Hours 250.00	Per Hour 50.00	Per Rental 100.00	Per Rental 200.00
Oxford and Newton County Non-Profit Organizations	150.00	250.00	50.00	100.00	200.00
Residents of Newton County for Non-Commercial Use	250.00	350.00	50.00	100.00	200.00
Government Agencies	350.00	450.00	75.00	100.00	200.00
Commercial Users	350.00	450.00	75.00	100.00	200.00
Individual and Non-Profits from Outside Newton County	350.00	450.00	75.00	100.00	200.00

An Oxford employee will be on the premises (in the building) during all rental periods.

AVAILABLE RENTAL HOURS	FOUR HOUR MINIMUM	Reservations may be made up to twelve months in advance. Payment of all fees and deposits must accompany application.
NORMAL BUSINESS HOURS (M-F)	8:00 AM - 5:00 PM	Refunds for cancellations will be made per published schedule available from the City Clerk's office.
AFTER HOURS (M-F)	5:00 PM - 9:00 PM	
SATURDAY	8:00 AM - 9:00 PM	
SUNDAY	1:00 PM - 5:00 PM	
HOLIDAYS	NOT AVAILABLE	

# CITY OF OXFORD

## WEST CLARK STREET AND WHATCOAT STREET COMMUNITY CENTERS RULES AND REGULATIONS

The Oxford Community Center is available for rent by Oxford and Newton County residents, non-profit organizations, government entities and commercial enterprises. Rental rates and rules and regulations are established by the Oxford City Council and are intended to make the facility affordable while recovering costs and returning a reasonable return on investment to the citizens of Oxford. City employees are not authorized to change the rates or waive any rule or regulation.

The Community Center is used for official meetings of the City of Oxford and as such they receive priority. Otherwise the Community Center will be rented on a first come first served basis. Reservations may be made up to twelve months in advance. Reservations will not be confirmed until a completed application is received and approved. A deposit equal to one four hour rental and a cleanup deposit must accompany all applications. Requests for refunds must be in writing and will be prorated according to a published schedule. The City of Oxford reserves the right to cancel an approved meeting if the Community Center is needed for official city business. If an approved meeting is cancelled by the City of Oxford, the city will make a full refund of any deposits to the renter and issue a credit equal to the refund for future use in rental of the facility and will have no further legal obligation to the renter.

### **ADVERTISEMENT OF MEETINGS**

Any commercial advertisement inviting the public to a meeting mentioning the City of Oxford Community Center and material disseminated at the meeting must contain the following statement: "The City of Oxford does not endorse the contents of programs or services offered by individuals or organizations renting the Oxford Community Center."

### **DEFINITIONS OF QUALIFIED RENTERS**

**Oxford Residents:** A legal resident of the City of Oxford having a current utility account with the City of Oxford.

**Newton County Residents:** A legal resident of Newton County with identification reflecting a current residence in Newton County.

**Oxford and Newton County Non-profit Organization:** A not-for-profit organization with appropriate IRS exemption and with its principal mailing address in Newton County.

**Non-profit Organization From Outside Newton County:** A not-for-profit organization with appropriate IRS exemption and with a principal mailing address outside Newton County.

**Government Entity:** Any Federal, State, County or Municipal entity or division thereof.

**Commercial Enterprise:** Any licensed for-profit enterprise engaged in a legal activity considered appropriate for use of the Oxford Community Center.

#### **PROHIBITED ACTIVITIES**

Flea market or similar activity is prohibited.

Smoking inside or outside the building is prohibited.

Possession of alcohol anywhere on city property is prohibited.

Possession of firearms and related products, except by law enforcement, is prohibited.

Cooking of any foods inside or outside the building is prohibited.

No commercial products may be offered for sale on the premises.

Loud music or other noise that might disturb neighbors is prohibited.

Dancing is prohibited – the floors are not suitable for dancing.

Attaching items to walls is not allowed.

Do not attempt to adjust the thermostats.

Do not attempt to enter the stage area unless specifically authorized by your rental agreement.

Do not attempt to use city owned electronic equipment unless specifically authorized by your rental agreement.

## **REQUIRED ACTIVITIES**

### **DEDUCTIONS WILL BE MADE FROM DEPOSITS FOR FAILURE TO COMPLY**

Restore the area to the condition it was in when you arrived

Remove all items that you brought with you as items left become the property of the city and will be disposed of as appropriate

Put all trash in plastic bags and take the bags with you

Notify on duty Oxford representative, if available, when you are ready to leave

If an Oxford representative is not present, close and secure all exit doors

If a key was issued to you, return it to the designated location for refund of key deposit

### **DEPOSIT REFUND SCHEDULE EFFECTIVE JULY 1, 2010**

Amount to be refunded when written notice is received of:

Cancellation 30 or more days prior to the scheduled event - 100%

Cancellation 7 to 29 days prior to the scheduled event - 75%

Cancellation less than 7 days prior to the scheduled event – No Refund

Cleanup deposit will be refunded in full if the facility is not used.

**SCHEDULE OF RENTAL FEES IS A SEPARATE DOCUMENT.**

**APPLICATION IS A SEPARATE DOCUMENT.**

COPY

IN THE MUNICIPAL COURT OF THE CITY OF OXFORD

STATE OF GEORGIA

IN RE:

	)	
	)	STANDING ORDER
INCREASES IN FINES, FEES, COSTS	)	(CITY ORDINANCES)
FOR VIOLATORS;	)	
AND FOR MUST APPEAR,	)	
LICENSE SUSPENSIONS &	)	
BENCH WARRANTS	)	

STANDING ORDER REGARDING CITY ORDINANCE VIOLATIONS
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IT BEING BROUGHT TO THE ATTENTION OF THIS COURT; that the last increase of scheduled fines for city ordinance violators who are assessed fines in this court was by previous order of this court on March 15<sup>th</sup>, 2017, and...

The court having made inquiry of the fine schedule(s) of other adjacent and nearby jurisdictions and municipalities, and...

The court wishing to give direction and impart uniformity in its policies regarding the necessity of certain parties who must appear for certain municipal ordinance citations, and...

The Oxford City Charter, which created and enabled the Oxford City Court, expressly provides that this Municipal Court may fix punishments/fines for city ordinance offenses within its own jurisdiction.

WHEREFORE, IT IS HERBY ORDERED, effective 12:01 A.M. E.S.T., January 1<sup>st</sup>, 2023, the new fine schedule, as amended (2 pages attached hereto as Exhibit B – Ordinance Violations and those fine amounts listed thereon) shall be in effect. The fine schedule attached hereto is specifically incorporated into and made a part of this Order.

IT IS FURTHER ORDERED, that those offenses designated “MUST APPEAR” shall require the offender to appear in person on their court date, and shall not be allowed to pay fine(s) or forfeit bond in lieu of appearing in Oxford Municipal Court. Bench Warrants shall not be issued on city ordinance violations except by the express order of the Oxford Municipal Judge.

COPY

FINALLY, IT IS HEREBY ORDERED, that the new fines and procedures set out herein shall be assessed only to those offenders who are cited, ticketed, or arrested for alleged violations occurring on or after 12:01 A.M. E.S.T. January 1<sup>st</sup>, 2023.

So ordered this 20th day of February, 2023

NUNC PRO TUNC, JANUARY 1, 2023



STEVEN A. HATHORN, Judge  
Oxford Municipal Court



COPY

2/16/2023

JW NBR	CODE	VIOLATION DESCRIPTION	Must Appear	AMOUNT	PROC-FEE
625	CO-18-106	NUISANCE STRUCTURES/UNFIT DWELLING		240.00	10.00
572	CO-18-11	WEED & OTHER DEBRIS		239.00	10.00
545	CO-18-12	LITTERING		525.00	10.00
546	CO-18-142	NOISE VIOLATION 300 FT		165.00	10.00
547	CO-18-143	NOISE VIOLATION 100 FT		165.00	10.00
548	CO-18-144	NOISE VIOLATION APTS ETC		165.00	10.00
549	CO-18-146	NOISE VIOLATION LANDSCAPE EQUIPMENT		165.00	10.00
550	CO-18-147	NOISE VIOLATION CONSTRUCTION		165.00	10.00
551	CO-18-148	NOISE VIOLATION COMMERCIAL		165.00	10.00
552	CO-18-149	NOISE VIOLATION ANIMALS		165.00	10.00
565	CO-18-2	PROP CONSTITUTING MENACE/FIRE HAZZARD	Y	set by judge	
566	CO-18-3	GENERAL CLEANLINESS	Y	240.00	10.00
524	CO-18-36	ACCUMULATION OF JUNK 2ND OFFENSE		691.00	10.00
525	CO-18-36	ACCUMULATION OF JUNK 3RD OFFENSE		1317.00	10.00
544	CO-18-36	ACCUMULATION OF JUNK 1ST OFFENSE		151.00	10.00
624	CO-18-5	ODOR		240.00	10.00
560	CO-18-68	JUNK VEHICLES PROHIBITED		239.00	10.00
553	CO-20-1	DISORDERLY CONDUCT		678.00	10.00
554	CO-20-2	PUBLIC DRUNK		230.00	10.00
555	CO-20-3	DRINKING IN PUBLIC		158.00	10.00
556	CO-20-4	LOITERING/PROWLING		825.00	10.00
505	CO-20-41	PUBLIC INDECENCY		273.00	10.00
559	CO-20-45	DISORDERLY HOUSE COUNT 1		239.00	10.00
570	CO-20-45a	DISORDERLY HOUSE COUNT 2		473.00	10.00
571	CO-20-45b	DISORDERLY HOUSE COUNT 3		707.00	10.00
500	CO-20-64	DISCHARGING FIREARM IN CITY LIMIT		678.00	10.00
557	CO-20-65	DISCHARGING FIREWORKS/FIRECRACKERS		90.00	10.00
558	CO-20-8	DESTRUCTION OF CITY PROPERTY		349.00	10.00
574	CO-22-19	LITTERING PROHIBITED		510.00	10.00
576	CO-22-20	WEAPONS PROHIBITED		678.00	10.00
577	CO-22-21	THROWING OBJECTS PROHIBITED		678.00	10.00
578	CO-22-23	IMPROPER PERSONAL CONDUCT		678.00	10.00
579	CO-22-24	FIRES RESTRICTED		678.00	10.00
580	CO-22-25	DAMAGE/REMOVAL OF PROPERTY/VEGETATION		678.00	10.00
581	CO-22-26	GLASS CONTAINERS PROHIBITED		678.00	10.00
582	CO-22-26(a)	PAINT PROHIBITED		500.00	10.00
583	CO-22-27	POSSESSION ALCOHOLIC BEVERAGES IN/ON PARK/TRAIL		230.00	10.00
584	CO-22-28	UNAUTHORIZED VEHICLES		338.00	10.00
585	CO-22-30	ILLEGAL PARKING		207.00	10.00
586	CO-22-31	COMMERCIAL ACTIVITY RESTRICTED		207.00	10.00
587	CO-22-32	RESTRICTED HOURS		300.00	10.00
588	CO-22-33	GOLFING PROHIBITED		205.00	10.00
589	CO-22-34	ANIMALS RESTRICTED		118.00	10.00
590	CO-22-34(a)	VICIOUS ANIMALS RESTRICTED		250.00	10.00
591	CO-22-36	USE/POSSESSION CONTROLLED SUBSTANCE PROH		995.00	10.00
592	CO-22-37	CAMPING PROHIBITED		300.00	10.00
594	CO-22-38	HUNTING/TRAPPING PROHIBITED		678.00	10.00
595	CO-22-39	SMOKING PROHIBITED		158.00	10.00
600	CO-28-3	BASKETBALL GOALS		118.00	10.00

SAM



CW NBR	CODE	VIOLATION DESCRIPTION	Must Appear	AMOUNT	PROC-FEE
539	CO-34-25	NO THRU TRUCKS OVER TWO AXLES		375.00	10.00
512	CO-34-26	NO THRU TRUCKS/GROSS WEIGHT		375.00	10.00
540	CO-36-19	METER TAMPERING	Y	710.00	10.00
573	CO-36-93	SEWER CONNECTION VIOLATION	Y		
542	CO-4-115	ANIMAL RUNNING AT LARGE		118.00	10.00
623	CO-4-118	RESTRAINT DOG - TETHERING		118.00	
543	CO-4-120	VICIOUS DOG		250.00	10.00
602	CO-4-139	RABIES VAC REQUIRED FOR DOGS	Y	135.00	10.00
629	CO-4-89	HUMANE TREATMENT OF ANIMALS	Y		
609	CO-4-90	LIVESTOCK, FOWL		150.00	10.00
527	CO-40-505-2B	STORAGE CONTAINERS IN YARD (1)		239.00	10.00
633	CO-40-505-2B	STORAGE CONTAINERS IN YARD (2)		250.00	10.00
634	CO-40-505-2B	STORAGE CONTAINERS IN YARD (3)		375.00	10.00
635	CO-40-505-2B	STORAGE CONTAINERS IN YARD (4)		500.00	10.00
636	CO-40-505-2B	STORAGE CONTAINERS IN YARD (5)		625.00	10.00
561	CO-40-535	JUNK VEHICLES INCLUDING TRAILERS		239.00	10.00
628	CO-40-545	VEHICLE STORAGE OVER 24 HOURS		239.00	10.00
562	CO-40-926	VIOLATION OF SIGN ORDINANCE		695.00	10.00
563	CO-50-40	VIOLATION OF CUSTOMARY HOME OCCUPATION		1010.00	10.00

SAM

IN THE MUNICIPAL COURT OF THE CITY OF OXFORD

STATE OF GEORGIA

IN RE:

	)	
	)	STANDING ORDER
INCREASES IN FINES, FEES, COSTS	)	
FOR VIOLATORS;	)	
AND FOR MUST APPEAR,	)	
LICENSE SUSPENSIONS &	)	
BENCH WARRANTS	)	

STANDING ORDER

IT BEING BROUGHT TO THE ATTENTION OF THIS COURT; that the last increase of scheduled fines for criminal violators who are assessed fines in this court was by previous order of this court on March 15<sup>th</sup>, 2017, and...

The court having made inquiry of the fine schedule(s) of other adjacent and nearby jurisdictions and...

The court being aware of certain changes in Georgia Law regarding mandatory versus discretionary suspension of Georgia Drivers Licenses when an offender fails to appear as ordered, when cited by the Oxford Police Department or other local authority, returnable to this court, and...

The court wishing to give direction and impart uniformity in its policies regarding the necessity of certain parties who must appear for certain citations, and...

The court desiring to establish a definite schedule and guidelines regarding the issuance of bench warrants for failure of offenders to appear, and for other good cause shown, the court finds and orders as follows;

The Oxford City Charter, which created and enabled the Oxford City Court, expressly provides that this Municipal Court may fix punishments/fines for offenses within its own jurisdiction.

WHEREFORE, IT IS HERBY ORDERED, effective 12:01 A.M. E.S.T., January 1<sup>st</sup>, 2023, the new fine schedule, as amended (7 pages attached hereto as Exhibit A and those fine amounts listed thereon) shall be in effect. The fine schedule attached hereto is specifically incorporated into and made a part of this Order.

*[Handwritten signature]*

COPY

IT IS FURTHER ORDERED, that those offenses designated "MUST APPEAR" shall require the offender to appear in person on their court date, and shall not be allowed to pay fine(s) or forfeit bond in lieu of appearing.

IT IS FURTHER ORDERED, that the clerk of this court or their designee shall generate the appropriate notice of suspension to the Department of Drivers Services, and shall prepare for issuance Bench Warrants according to the schedule incorporated in this order as Exhibit A.

FINALLY, IT IS HEREBY ORDERED, that the new fines and procedures set out herein shall be assessed only to those offenders who are cited, ticketed, or arrested for alleged violations occurring on or after 12:01 A.M. E.S.T. January 1<sup>st</sup>, 2023.

So ordered this 20th day of February, 2023

NUNC PRO TUNC, JANUARY 1, 2023



STEVEN A. HATHORN, Judge  
Oxford Municipal Court



COPY

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
7	16-10-24	OBSTRUCTING LAW ENFORCEMENT OFFICERS		Y	875.00	10.00		
10	16-10-25	GIVING FALSE NAME/ADDR/DOB TO OFFICER		Y	725.00	10.00		
21	16-11-132	FIREARMS: POSSESSION BY A MINOR		Y				
22	16-11-32	AFFRAY			375.00	10.00		Y
24	16-11-36	LOITERING OR PROWLING			825.00	10.00		
26	16-11-39	DISORDERLY CONDUCT			678.00	10.00		
27	16-11-41	PUBLIC DRUNKENNESS			440.00	10.00		
28	16-11-43	OBSTRUCTING HIGHWAYS/STREETS/SIDEWALKS			225.00	10.00		
29	16-11-44	DISORDERLY HOUSE			250.00	10.00		
496	16-13-01	POSSESSION OF DRUG RELATED OBJECTS	Y	Y	995.00	10.00		
615	16-13-2	POSS 1OZ OR LESS MARIJUANA	Y	Y	1000.00	10.00	Y	
32	16-13-2B	VGCSA LESS THAN 1 OZ. MARIJUANA	Y	Y	1000.00	10.00	Y	
34	16-13-30A	DRUGS: PURCHASE/POSSESS/HAVE	Y	Y	995.00	10.00		
38	16-13-32.2	DRUG RELATED OBJECTS	Y	Y	995.00	10.00		
49	16-5-60	RECKLESS CONDUCT			475.00	10.00		
55	16-7-20	POSSESSION OF TOOLS FOR COMM. OF CRIME		Y				
56	16-7-21	CRIMINAL TRESPASS		Y	350.00	10.00		
60	16-7-52	UNLAWFUL DUMPING			555.00	10.00		
567	16-7-63	ACTIVITIES RELATED TO USE OF FIRE & IGNA			300.00	10.00		
67	16-9-5	FALSE PROOF OF INSURANCE	Y	Y				
71	27-1-29	PURCHASING OR SELLING (GAME SPECIES)		Y	425.00	10.00		
122	27-4-74	PURCHASING GAME FISH ILLEGALLY		Y	175.00	10.00		
130	3-3-23	POSSESSION OF ALCOHOL BY MINOR, 2ND	Y	Y	575.00	10.00		
130	3-3-23	POSSESSION OF ALCOHOL BY MINOR	Y	Y	850.00	10.00		Y
131	3-3-23	SALE OF ALCOHOLIC BEVERAGES TO MINOR	Y	Y	500.00	10.00		
132	3-3-23	1ST ALCOHOL TO MINOR-FURNISH/PUR./POSSES	Y	Y	500.00	10.00		
476	3-3-23	2ND ALCOHOL TO MINOR-FURNISH/PUR./POSSES	Y	Y	850.00	10.00		
133	3-3-23A1	FURNISH/SELL ALCOHOL TO PERSON UNDER 21	Y	Y	500.00	10.00		Y
134	3-3-23A2	ATTEMPT TO PURCHASE ALCOH. UNDER 21	Y	Y	450.00	10.00		
135	3-3-23A2	POSSESS/PURCHASE OF ALCOH. UNDER 21	Y	Y	450.00	10.00		
135	3-3-23A2	POSSESS/PURCHASE OF ALCOH. UNDER 21, 2ND	Y	Y	850.00	10.00		
136	3-3-23A3	MISREPRESENT AGE TO OBTAIN ALCOH.	Y	Y				
137	3-3-23A5	MISREPRESENT ID TO OBTAIN ALCOH.	Y	Y				
144	36-32-10	DRINKING UNDERAGE		Y				
145	40-1-3	REQUIRE/PERMIT UNLAWFUL OPER. OF VEH			150.00	10.00	Y	
146	40-1-3	PERMITTING UNLAWFUL OPERATION OF VEHICLE			175.00	10.00	Y	
607	40-13-2.1	SIGNATURE ON CITATION REQUIRED			150.00	10.00		

SAH



COPY

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROG-FEE	FTA	BW
149	40-2-20	DRIVING WITHOUT A TAG			275.00	10.00	Y	
488	40-2-20	TAG, NEW OWNER, NONE AFTER 30 DAYS			150.00	10.00	Y	
150	40-2-31	NO COUNTY DECAL			20.00	10.00		
153	40-2-41	TAG-FROM TINTED OR OBSCURING TAG			140.00	10.00		
154	40-2-41	DISPLAY OF LICENSE PLATES			140.00	10.00		
157	40-2-5	TAGS: USE OF TAG TO CONCEAL IDENTITY			250.00	10.00	Y	
159	40-2-6	TAGS: ALTERATION/IMPROPER PLATES			275.00	10.00	Y	Y
160	40-2-6	ALTERATION OF TAG			175.00	10.00	Y	
162	40-2-7	CONCEAL OR MISREPRESENT TAG		Y	275.00	10.00	Y	Y
163	40-2-8	TAGS: OPERATING W/OUT PROPER TAG/DECAL			140.00	10.00	Y	
164	40-2-8	TAGS: NEW RESIDENT HAS 30 DAYS TO REG.			150.00	10.00	Y	
522	40-2-8	OPERAT VEHICLE W/EXPIRED REGISTRATION			150.00	10.00	Y	
166	40-2-8.1	TAGS: OPERATE VEH W/OUT VALID TAG/DEC			140.00	10.00	Y	
168	40-2-90B	NEW RESIDENT HAS 30 DAYS TO OBTAIN TAG			150.00	10.00	Y	
616	40-4-22	ALTERED VIN		Y	250.00	10.00	Y	Y
619	40-4-4	VIN AFFIXED, SIZE, APPEARANCE, VISABILIT		Y	250.00	10.00	Y	
170	40-5-120	LICENSE: UNLAWFUL USE OF LICENSE	Y	Y	456.00	10.00	Y	
493	40-5-120	LICENSE, LENDING TO ANOTHER	Y	Y	383.00	10.00	Y	
171	40-5-121	DRIVING W/SUSPENDED LICENSE, 1ST OFFENS	Y	Y	1000.00	10.00	Y	Y
475	40-5-121	DRIVING W/SUSPENDED LICENSE, 2ND OFFENS	Y	Y	2500.00	10.00	Y	Y
484	40-5-121	DRIVING W/SUSPENDED LICENSE, 3RD OFFEN	Y	Y	2500.00	10.00	Y	Y
487	40-5-121	DRIVING W/SUSPENDED LICENSE, 4TH OFFENSE	Y	Y	2500.00	10.00	Y	Y
172	40-5-122	PERMITTING AN UNLICENSED PERSON TO DRIVE			225.00	10.00		Y
174	40-5-123	PERMITTING UNAUTHORIZED MINOR TO DRIVE		Y	225.00	10.00	Y	Y
175	40-5-125	POSSESSION OF FRAUDULANT LICENSE	Y	Y	450.00	10.00	Y	Y
617	40-5-20	LICENSE REQUIRED	Y	Y	1000.00	10.00	Y	
618	40-5-20 (A)	FAIL TO OBTAIN LIC 30 DAYS, NEW RES	Y		250.00	10.00	Y	
630	40-5-20C	POSSESSION OF MULTIPLE DRIVERS LIC	Y		220.00	10.00		
632	40-5-22	PERMITTING UNLIC PERSON TO DRIVE			225.00	10.00		Y
183	40-5-23	WRONG CLASS OF DRIVERS LICENSE			150.00	10.00		
184	40-5-24	OPERATING W/LEARNER'S PERMIT		Y	175.00	10.00	Y	
531	40-5-24(B)(I)	CLASS D VIOL -> 3 PASSANGERS NOT FAMILY			150.00	10.00		
186	40-5-29A	NO LICENSE ON PERSON			10.00			
187	40-5-29B	LICENSE TO BE EXAMINED ON DEMAND			75.00	10.00		
188	40-5-30	VIOLATION OF LICENSE RESTRICTIONS	Y		175.00	10.00	Y	
189	40-5-30C	LICENSE: VIOLATION OF LIC. RESTRICTIONS			175.00	10.00	Y	
190	40-5-32	EXPIRED DRIVER'S LICENSE			135.00	10.00		

SAA



SMA

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
191	40-5-33	LICENSE: 60 DAYS TO CHANGE NAME/ADDRESS			60.00	10.00		
192	40-5-58	LICENSE: DRIVING WHILE HABITUAL VIOL.	Y	Y	750.00	10.00	Y	Y
194	40-5-61C	REFUSE TO SURRENDER LICENSE			200.00	10.00	Y	
195	40-5-64	LICENSE: VIOLATION OF COND. OF PERMIT	Y	Y	400.00	10.00	Y	Y
196	40-5-67.1	IMPLIED CONSENT REFUSAL	Y	Y			Y	
621	40-6-1	UNIFORM RULES OF THE ROAD		Y			Y	Y
197	40-6-10	NO INSURANCE	Y	Y	475.00	10.00	Y	Y
198	40-6-10(B)	PERMITTING ANOTHER TO OPER. W/O INS.	Y	Y	425.00	10.00	Y	
199	40-6-10A4	NO PROOF OF INSURANCE	Y		48.00	10.00	Y	
200	40-6-10C	FALSIFYING PROOF OF INSURANCE	Y	Y	475.00	10.00	Y	Y
201	40-6-11	MOTORCYCLE: NO PROOF OF INSURANCE	Y		475.00	10.00	Y	Y
202	40-6-120	IMPROPER LEFT OR RIGHT TURN	Y		150.00	10.00	Y	
203	40-6-121	IMPROPER U-TURN	Y		150.00	10.00	Y	
204	40-6-122	IMPROPER STARTING OF PARKED VEHICLE	Y		150.00	10.00	Y	
205	40-6-123	IMPROPER LANE CHANGE/USAGE	Y		150.00	10.00	Y	
206	40-6-123C	IMPROPER STOPPING ON ROADWAY	Y		150.00	10.00	Y	
207	40-6-124	FAIL TO USE SIGNAL	Y		150.00	10.00	Y	
208	40-6-126	IMPROPER USE OF CENTRAL TURN LANE	Y		125.00	10.00	Y	
209	40-6-14	NOISE VIOLATION (LOUD MUSIC FR. VEHICLE)	Y		175.00	10.00		
497	40-6-15	OPERATING VEHICLE W/ SUSP REGISTRATION	Y	Y	1000.00	10.00	Y	Y
214	40-6-160	SCHOOL BUS EXCEEDING 40 MPH	Y	Y			Y	Y
215	40-6-163	FAIL TO STOP FOR SCHL BUS LOADING/UNLOAD	Y		500.00	10.00	Y	Y
217	40-6-180	TOO FAST FOR CONDITIONS			175.00	10.00	Y	
218	40-6-181	SPEEDING 0-19 OVER	Y		175.00	10.00	Y	
218	40-6-181	SPEEDING 20-29 OVER	Y		225.00	10.00	Y	Y
218	40-6-181	SPEEDING 30-90 OVER	Y		475.00	10.00	Y	Y
219	40-6-184	IMPEDING THE FREE FLOW OF TRAFFIC	Y		150.00	10.00	Y	
220	40-6-186	RACING ON HIGHWAYS OR STREETS	Y		745.00	10.00	Y	Y
222	40-6-188	SPEEDING IN CONSTRUCTION SITE	Y		225.00	10.00	Y	
223	40-6-2	FAILURE TO OBEY POLICE/PEACE OFFICER	Y		325.00	10.00	Y	Y
224	40-6-20	RUNNING RED LIGHT	Y		175.00	10.00	Y	
489	40-6-20	FAILURE TO OBEY TRAFFIC CONTROL DEVICE	Y		150.00	10.00	Y	
225	40-6-200	IMPROPER PARKING			150.00	10.00		
228	40-6-202	ILLEGAL PARKING			150.00	10.00		
229	40-6-203	IMPROPER STOPPING IN ROADWAY	Y		150.00	10.00	Y	
526	40-6-203	STOPPING, STANDING OR PARKING PROHIBITED			150.00	10.00		
231	40-6-226	VIOLATION OF HANDICAPPED PARKING			200.00	10.00	Y	
631	40-6-23	FAILURE TO OBEY FLASHING SIGNALS	Y		150.00	10.00	Y	



COPY

City of Oxford - Cash Bond Listing  
State Codes - Exhibit A

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
232	40-6-240	IMPROPER BACKING	Y		150.00	10.00	Y	
534	40-6-241	DRIVERS TO USE DUE CARE	Y		150.00	10.00		
610	40-6-241 (C)	HANDS FREE WIRELESS COMM 1ST	Y		50.00	10.00		
611	40-6-241 (C)	HANDS FREE WIRELESS COMM 2ND	Y		100.00	10.00		
612	40-6-241 (C)	HANDS FREE WIRELESS COMM 3RD +	Y		150.00	10.00		
234	40-6-242B	PASSENGER INTERFERE W/ DRIVER	Y	Y	100.00	10.00	Y	Y
235	40-6-243	OPENING DOORS TO MOVING TRAFFIC	Y		100.00	10.00		
238	40-6-247	FOLLOWING EMERG. VEH W/IN 200 FT	Y		150.00	10.00	Y	
239	40-6-248	DRIVING OVER A FIREHOSE	Y		100.00	10.00		
638	40-6-248.1	FAILURE TO SECURE LOAD	Y	Y	239.00	10.00		
240	40-6-249	LITTERING HIGHWAY			165.00	10.00		
241	40-6-25	DISPLAY OF UNAUTH. SIGNS/SIGNALS/MARKS			150.00	10.00		
242	40-6-250	USE OF EQUIPMENT PROHIBITED BY LAW	Y		120.00	10.00	Y	
243	40-6-251	LAYING DRAG OR RECKLESS CONDUCT W/AUTO	Y	Y	500.00	10.00	Y	Y
244	40-6-252	CRUISING AFTER BEING REQUESTED NOT TO, 1ST	Y		90.00	10.00		
244	40-6-252	CRUISING AFTER BEING REQUESTED NOT TO, 2ND	Y		165.00	10.00		
244	40-6-252	CRUISING AFTER BEING REQUESTED NOT TO, 3RD	Y		295.00	10.00		
245	40-6-253	OPEN CONTAINER VIOLATION	Y		310.00	10.00	Y	
246	40-6-254	FAILURE TO SECURE LOAD	Y	Y	151.00	10.00	Y	
248	40-6-26	INTERFERE WITH TRAFFIC CONTROL DEVICES	Y	Y	200.00	10.00	Y	Y
249	40-6-26	TAMPERING W/TRAFFIC SIGNAL OR R.R. SIGN	Y	Y	350.00	10.00	Y	Y
250	40-6-26B	DRIVING ON HIGHWAY CLOSED TO PUBLIC	Y		151.00	10.00	Y	
469	40-6-270	FAIL TO STOP @ ACCI W/INJ, DAMAG, 1ST	Y		750.00	10.00	Y	Y
470	40-6-270	FAIL TO STOP @ ACCI W/INJ, DAMAGES, 2ND	Y		1075.00	10.00	Y	Y
471	40-6-270	FAIL TO STOP @ ACCI W/INJ, DAMAGES, 3RD	Y		1500.00	10.00	Y	Y
252	40-6-271	STRIKING UNATTENDED VEHICLE	Y		475.00	10.00	Y	Y
253	40-6-272	STRIKING FIXED OBJECT	Y		450.00	10.00	Y	Y
537	40-6-273	DUTY TO REPORT ACCIDENT	Y		200.00	10.00	Y	Y
255	40-6-275	REMOVAL OF VEHICLE FROM ROADWAY			100.00	10.00		
256	40-6-291	TRAFFIC LAWS APPLY TO BICYCLES ON ROAD			100.00	10.00		
266	40-6-31	FAILURE TO DIM HEADLIGHTS			150.00	10.00		
267	40-6-310	TRAFFIC LAWS APPLICABLE TO MOTORCYCLES			100.00	10.00		
620	40-6-315	NO HELMET (MOTORCYCLE)	Y		151.00	10.00		
282	40-6-315A	MOTORCYCLE: MUST WEAR HELMETS	Y		151.00	10.00		
283	40-6-315B	MOTORCYCLE: MUST HAVE EYE PROTECTION	Y		101.00	10.00		
284	40-6-315E	MOTORCYCLE: MUST WEAR SHOES	Y		101.00	10.00		
285	40-6-350	TRAFFIC LAWS APPLICABLE TO MOPEDS			101.00	10.00	Y	
286	40-6-351	LICENSE: MOPED OPERATORS NEED LICENSE			150.00	10.00	Y	

SAH



COPY

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
599	40-6-362	LOW SPEED VEHICLES ON HIGHWAY			100.00	10.00		
288	40-6-390	RECKLESS DRIVING	Y	Y	775.00	10.00	Y	Y
467	40-6-391	DUI - SECOND OFFENSE	Y	Y	1593.00	10.00	Y	Y
468	40-6-391	DUI - THIRD	Y	Y	4497.00	10.00	Y	Y
604	40-6-391	DUI - FIRST	Y	Y	1000.00	10.00	Y	Y
290	40-6-391A1	DUI - ALCOHOL LESS SAFE	Y	Y	1000.00	10.00	Y	Y
291	40-6-391A2	DUI - DRUGS LESS SAFE	Y	Y	1000.00	10.00	Y	Y
598	40-6-391A2	DUI-DRUGS LESS SAFE 2ND OFFENSE	Y	Y	1593.00	10.00	Y	Y
294	40-6-391A5	DUI - ALCOHOL 0.08 GM OR MORE,21 OR OVER	Y	Y	1000.00	10.00	Y	Y
295	40-6-391A6	DUI - MARIJUANA OR CONTROLLED SUBSTANCE	Y	Y	1000.00	10.00	Y	Y
296	40-6-391I	DUI - COMMERCIAL VEH. 0.04 GM OR MORE	Y	Y	1000.00	10.00	Y	Y
297	40-6-391K	DUI - UNDER AGE 21 .02% OR MORE	Y	Y	1059.00	10.00	Y	Y
298	40-6-391L	DUI - ENDANGERMENT OF CHILD UNDER AGE 14, 1ST	Y	Y	815.00	10.00	Y	Y
298	40-6-391L	DUI - ENDANGERMENT OF CHILD UNDER AGE 14, 2ND	Y	Y	1541.00	10.00	Y	Y
307	40-6-395	FLEEING/ATTEMPTING TO ELUDE POLICE 1ST	Y	Y	1000.00	10.00	Y	Y
307	40-6-395	FLEEING/ATTEMPTING TO ELUDE POLICE 2ND	Y	Y	3000.00	10.00	Y	Y
307	40-6-395	FLEEING/ATTEMPTING TO ELUDE POLICE 3RD	Y	Y	5478.00	10.00	Y	Y
308	40-6-395C1	IMPERSONATING A POLICE OFFICER	Y	Y	992.00	10.00	Y	Y
309	40-6-395C2	IMPERSONATE OFFICER TO CONTROL TRAFFIC	Y	Y	975.00	10.00	Y	Y
311	40-6-40	FAIL. TO MAINTAIN LN./WRONG SIDE OF ROAD	Y		151.00	10.00	Y	
313	40-6-40D	IMPEDING FLOW BY DRIVING SIDE BY SIDE	Y		200.00	10.00	Y	
314	40-6-41	VEHICLE PASSING IN OPPOSITE DIRECTION	Y		200.00	10.00	Y	
315	40-6-42	IMPROPER PASSING ON LEFT	Y		151.00	10.00	Y	
316	40-6-42.2	INCREASING SPEED WHILE BEING PASSED	Y		141.00	10.00	Y	
317	40-6-42B	SPEEDING UP WHEN BEING PASSED	Y		141.00	10.00	Y	
318	40-6-43	OVERTAKE AND PASS ON RIGHT	Y		200.00	10.00	Y	
319	40-6-43B	PASSING ON SHOULDER OF ROADWAY	Y		151.00	10.00	Y	
320	40-6-44	PASSING W/IN 200 FT. OF ONCOMING TRAFFIC	Y		151.00	10.00	Y	
321	40-6-45	DRIVING LEFT OF CENTER	Y		250.00	10.00	Y	
323	40-6-45A1	PASSING ON HILLCREST OR CURVE	Y		200.00	10.00	Y	
324	40-6-45A2	PASSING W/IN INTERSECTION	Y		151.00	10.00	Y	
327	40-6-46	PASSING IN NO-PASSING ZONE	Y		200.00	10.00	Y	
329	40-6-47	ONE WAY ROADWAY OR ROTARY TRAFFIC	Y		151.00	10.00	Y	
330	40-6-48	FAILURE TO MAINTAIN LANE	Y		200.00	10.00	Y	
331	40-6-49	FOLLOWING TOO CLOSELY	Y		151.00	10.00	Y	
340	40-6-70	FAIL TO YIELD ROW TO VEHICLE	Y		200.00	10.00	Y	
341	40-6-71	FAIL TO YIELD WHILE TURNING	Y		151.00	10.00	Y	



**COPY**

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
538	40-6-72B	FAILURE TO STOP AT STOP SIGN	Y		200.00	10.00	Y	
343	40-6-72C	FAIL TO YIELD RIGHT OF WAY AT YIELD SIGN	Y		200.00	10.00	Y	
344	40-6-73	FAIL TO YIELD ROW TO VEHICLE	Y		200.00	10.00	Y	
345	40-6-74	FAILURE TO YIELD TO EMERGENCY VEHICLE	Y		380.00	10.00	Y	Y
346	40-6-74B	UNSAFE OPER OF EMERGENCY VEHICLE	Y	Y	425.00	10.00	Y	Y
347	40-6-75	FAIL TO YIELD TO CONSTRUCTION VEH/PERSON	Y		400.00	10.00	Y	Y
348	40-6-76	FAIL TO YIELD TO FUNERAL PROCESSION	Y		150.00	10.00	Y	
494	40-6-90	PEDES FAILURE TO OBEY TRAFFIC CONTROL DE			310.00	10.00	Y	
351	40-6-91A	FAIL TO YEILD ROW AT CROSSWALK	Y		217.00	10.00	Y	
352	40-6-91B	PEDESTRIAN MUST NOT DART IN TRAFFIC			151.00	10.00		
353	40-6-91D	PASSING A VEH. YIELDING TO PEDESTRIAN	Y		300.00	10.00	Y	
354	40-6-92	PED. MUST YIELD IF NOT AT CROSSWALK			151.00	10.00		
355	40-6-93	DRIVER MUST USE CARE TO AVOID PEDESTRIAN	Y	Y	150.00	10.00	Y	
356	40-6-94	FAIL TO YIELD TO BLIND PEDESTRIAN	Y	Y	400.00	10.00	Y	Y
357	40-6-95	PEDESTRIAN UNDER THE INFLUENCE (P.U.I.)		Y	310.00	10.00	Y	
358	40-6-96	PED. MUST WALK ON SIDEWALK/SHOULDER			151.00	10.00		
359	40-6-97	PED. MUST NOT SOLICIT RIDE/EMP/BUSINESS			100.00	10.00		
360	40-6-98	FAILURE TO OBEY SAFETY ZONE	Y		150.00	10.00	Y	
361	40-6-99	PEDESTRIAN YIELD TO EMERGENCY VEHICLE			310.00	10.00		
530	40-7-3	OFF ROAD VEHICLE ON PUBLIC ROAD			150.00	10.00	Y	
363	40-7-4	OPERATING RESTRICTIONS FOR OFF-ROAD VEH.			151.00	10.00	Y	
364	40-8-118	IGNITION INTERLOCK VIOLATIONS	Y	Y	325.00	10.00		
366	40-8-181	VISIBLE EMISSIONS FROM VEHICLE			100.00	10.00		
367	40-8-20	LIGHTED HEADLIGHTS/OTHER LIGHTS REQUIRED			107.00	10.00		
368	40-8-22	HEADLIGHT REQUIREMENTS			107.00	10.00		
370	40-8-22D	HEADLIGHT COVERS PROHIBITED			107.00	10.00		
371	40-8-23	TAILLIGHTS/LENSES REQUIRED			136.00	10.00		
372	40-8-23D	TAG LIGHT REQUIRED			41.00	10.00		
374	40-8-25	NO BRAKE LIGHTS OR WORKING TURN SIGNALS			136.00	10.00	Y	
603	40-8-26	NO OPERATING BRAKE LIGHTS/SIGNALS			136.00	10.00	Y	
376	40-8-27	LIGHT/FLAG REQUIRED ON PROJECTING LOAD		Y	200.00	10.00	Y	
377	40-8-28D	FAILURE TO DIM LIGHTS WHEN PARKED			100.00	10.00		
378	40-8-29	AUXILIARY LIGHTS VIOLATION			128.00	10.00		
379	40-8-3	VEHICLE OR LOAD DRAGGING ON HIGHWAY		Y	200.00	10.00	Y	
380	40-8-30	LIGHT VIOLATION			100.00	10.00		
382	40-8-31	FAIL TO DIM HEADLIGHTS			107.00	10.00		
386	40-8-50	BRAKES REQUIRED			150.00	10.00		

*SAM*



COPY

2/16/2023

CW NBR	CODE	VIOLATION DESCRIPTION	Send to DPS	Must Appear	AMOUNT	PROC-FEE	FTA	BW
388	40-8-6	OPERATING VEHICLE W/ALTERD SUSPENSION			150.00	10.00		
389	40-8-7	DRIVING UNSAFE / DEFECTIVE EQUIPMENT			151.00	10.00		
390	40-8-70	HORNS OR WARNING DEVICES VIOLATION			100.00	10.00		
391	40-8-70A	NO HORN / IMPROPER USE OF HORN			100.00	10.00		
392	40-8-70B	ILLEGAL EQUIPMENT (SIREN, WHISTLE, BELL)			225.00	10.00	Y	
393	40-8-71	IMPROPER EXHAUST SYSTEM			150.00	10.00		
394	40-8-72	REAR VIEW OBSTRUCTION			100.00	10.00		
395	40-8-73	VIEW OBSTRUCTED (WINDSHIELD/OTHER)			151.00	10.00		
396	40-8-73.1	LIGHT REDUCING MATL. AFFIXED TO WINDOWS			165.00	10.00		
397	40-8-73B	WIPER REQUIREMENTS			150.00	10.00		
398	40-8-74	DEFECTIVE TIRES			151.00	10.00		
400	40-8-76	SAFETY BELTS CHILD UNDER 8 - 1ST	Y		50.00		Y	
477	40-8-76	SAFETY BELTS UNDER 8- 2ND	Y		100.00		Y	
622	40-8-76 (a)	SAFETY BELTS UNDER 8 - 3RD +	Y		100.00		Y	
401	40-8-76.1	SAFETY BELTS VIOLATION (ADULTS)	Y		15.00			
402	40-8-76.1E3	SEAT BELT VIOLATION (8 TO 18)	Y		25.00			
405	40-8-8	NO WORKING SPEEDOMETER			151.00	10.00		
406	40-8-9	FAILURE TO DISPLAY OWNER'S NAME			100.00	10.00		
407	40-8-90	OPERATING UNAUTH. VEHICLE W/BLUELIGHTS		Y	115.00	10.00	Y	
408	40-8-92	UNAUTHORIZED VEH. WITH RED/AMBER LIGHTS		Y	150.00	10.00	Y	
409	40-8-94	UNAUTH. USE OF SIREN/WHISTLES/BELLS		Y	225.00	10.00	Y	Y
533	40-9-8	VEHICLE OPERATION DURING SUSPENSION	Y	Y	500.00	10.00	Y	Y
416	48-9-38	MOTOR CARRIER REGISTRATION CARD REQUIRED		Y	200.00	10.00	Y	

SMT



**ELECTRIC SERVICE TARIFF BOOK**

<b>RESIDENTIAL SERVICE .....</b>	<b>2</b>
<b>COMMERCIAL NON-DEMAND SERVICE .....</b>	<b>3</b>
<b>COMMERCIAL DEMAND SERVICE .....</b>	<b>4</b>
<b>COMMERCIAL MEDIUM DEMAND SERVICE.....</b>	<b>5</b>
<b>MUNICIPAL SERVICE .....</b>	<b>6</b>
<b>SECURITY LIGHT SERVICE .....</b>	<b>7</b>
<b>RIDERS AND ADJUSTMENTS.....</b>	<b>8</b>
<b>DISTRIBUTED GENERATION RIDER .....</b>	<b>9</b>

## RESIDENTIAL SERVICE

PAGE	EFFECTIVE DATE	REVISION
1 of 1	Bills Rendered for the Month of September, 2016	20160811

**AVAILABILITY:**

Available in all areas served by the City of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

Applicable to domestic uses of the Customer in a separately-metered single-family or apartment dwelling unit.

**TYPE OF SERVICE:**

Single or three phase, 60 hertz, at a standard voltage. Three phase service is available only in those instances where the requesting customer fully reimburses the City for any additional costs incurred in providing the service.

**MONTHLY RATE:**

Customer Charge .....	\$15.00
First 500 kWh .....@ .....	10.720¢ per kWh
<b>SUMMER – May through October Billing</b>	
Next 500 kWh .....@ .....	13.930¢ per kWh
Over 1,000 kWh .....@ .....	15.350¢ per kWh
<b>NON-SUMMER – November through April Billing</b>	
Next 500 kWh .....@ .....	10.700¢ per kWh
Over 1,000 kWh .....@ .....	10.637¢ per kWh

**Minimum Monthly Bill: Customer Charge**

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

The amounts calculated at the above rate shall be subject to increases under the provisions of the effective Environmental Compliance Cost Recovery rider (ECCR).

**POWER COST RECOVERY:**

The amounts calculated at the above rate are subject to increase or decrease according to the Power Cost Adjustment (PCA) clause.

**MULTIPLE SERVICE:**

Where two or more dwelling units are served through a single meter, each applicable tier in the monthly rate schedule presented above shall be multiplied by the number of dwelling units served prior to calculating the charge.

## COMMERCIAL NON-DEMAND SERVICE

PAGE	EFFECTIVE DATE	REVISION
1 of 1	Bills Rendered for the Month of September, 2016	20160811

**AVAILABILITY:**

Available in all areas served by the city of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

Applicable to non-residential uses where the average monthly metered energy is **less than 3,000 kilowatt-hours**.

**TYPE OF SERVICE:**

Single or three-phase, sixty (60) hertz, at a standard voltage, and supplied through a single meter.

**MONTHLY RATE:**

Customer Charge .....\$20.00

**SUMMER - May through October Billing**

First 3,000 kWh .....@ ..... 19.00¢ per kWh

Over 3,000 kWh .....@ ..... 18.00¢ per kWh

**NON-SUMMER – November through April Billing**

First 3,000 kWh .....@ ..... 17.00¢ per kWh

Over 3,000 kWh .....@ ..... 15.47¢ per kWh

**Minimum Monthly Bill: Customer Charge**

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

The amounts calculated at the above rate shall be subject to increases under the provisions of the effective Environmental Compliance Cost Recovery (ECCR) rider.

**POWER COST RECOVERY:**

The amounts calculated at the above rate are subject to increase or decrease according to the Power Cost Adjustment (PCA) clause.



## COMMERCIAL DEMAND SERVICE

PAGE	EFFECTIVE DATE	REVISION
1 of 1	Bills Rendered for the Month of September, 2016	20160811

**AVAILABILITY:**

Available in all areas served by the City of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

Applicable to non-residential uses where the **average monthly metered energy exceeds 3,000 kilowatt-hours and the average monthly demand does not exceed 25 kilowatts.**

**TYPE OF SERVICE:**

Single or three-phase, sixty (60) hertz, at a standard voltage.

**MONTHLY RATE:**

Customer Charge .....\$50.00

Demand Charge .....@ .....\$5.50 per kW of Billing Demand

All consumption (kWh) not greater than 200 hours times the billing demand:

First 3,000 kWh.....@ .....	12.50¢ per kWh
Next 7,000 kWh.....@ .....	12.00¢ per kWh
Over 10,000 kWh.....@ .....	11.50¢ per kWh

All consumption (kWh) in excess of 200 hours and not greater than 400 hours times the billing demand .....

@ ..... 7.65¢ per kWh

All consumption (kWh) in excess of 400 hours times the billing demand.....@ .....

6.61¢ per kWh

**MINIMUM MONTHLY BILL:** Customer Charge plus \$10.00 per kW of billing demand.

**DETERMINATION OF BILLING DEMAND:**

The billing demand shall be the highest measured 30-minute demand during the current month.

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

The amounts calculated at the above rate shall be subject to increases under the provisions of the effective Environmental Compliance Cost Recovery (ECCR) rider.

**POWER COST RECOVERY:**

The amounts calculated at the above rate are subject to increase or decrease according to the Power Cost Adjustment (PCA) clause.

## COMMERCIAL MEDIUM DEMAND SERVICE

PAGE	EFFECTIVE DATE	REVISION
1 of 1	Bills Rendered for the Month of September, 2016	20160811

**AVAILABILITY:**

Available in all areas served by the City of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

Applicable to non-residential uses where the **average monthly metered energy exceeds 3,000 kilowatt-hours and the average monthly demand exceeds 25 kilowatts.**

**TYPE OF SERVICE:**

Single or three-phase, sixty (60) hertz, at a standard voltage.

**MONTHLY RATE:**

Customer Charge .....\$60.00

Demand Charge .....@ .....\$7.00 per kW of Billing Demand

All consumption (kWh) not greater than  
200 hours times the billing demand:

First 10,000 kWh.....@ ..... 10.00¢ per kWh  
Over 10,000 kWh.....@ ..... 8.75¢ per kWh

All consumption (kWh) in excess of  
200 hours and not greater than

400 hours times the billing demand .....@ ..... 7.00¢ per kWh

All consumption (kWh) in excess of

400 hours times the billing demand .....@ ..... 6.50¢ per kWh

**MINIMUM MONTHLY BILL:** Customer Charge plus \$10.00 per kW of billing demand.

**DETERMINATION OF BILLING DEMAND:**

The billing demand shall be the highest measured 30-minute demand during the current month.

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

The amounts calculated at the above rate shall be subject to increases under the provisions of the effective Environmental Compliance Cost Recovery (ECCR) rider.

**POWER COST RECOVERY:**

The amounts calculated at the above rate are subject to increase or decrease according to the Power Cost Adjustment (PCA) clause.

## MUNICIPAL SERVICE

<u>PAGE</u>	<u>EFFECTIVE DATE</u>	<u>REVISION</u>
1 of 1	Bills Rendered for the Month of September, 2016	20141229

**AVAILABILITY:**

Available in all areas served by the City of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

Applicable to all aspects of the **government of the City of Oxford**, including, but not limited to, general government buildings and warehouses, recreation facilities, and all other City utility enterprise activities.

**TYPE OF SERVICE:**

Single or three phase, 60 hertz, at a standard voltage.

**MONTHLY RATE:**

Customer Charge .....\$0.00

Energy Charge .....@ ..... 8.20¢ per kWh

**Minimum Monthly Bill: Customer Charge**

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

The amounts calculated at the above rate shall be subject to increases under the provisions of the effective Environmental Compliance Cost Recovery (ECCR) rider.

**POWER COST RECOVERY:**

The amounts calculated at the above rate are subject to increase or decrease according to the Power Cost Adjustment (PCA) clause.



## SECURITY LIGHT SERVICE

<u>PAGE</u>	<u>EFFECTIVE DATE</u>	<u>REVISION</u>
1 of 1	Bills Rendered for the Month of September, 2016	20160811

**AVAILABILITY:**

Available in all areas served by the City of Oxford and subject to its service rules and regulations.

**APPLICABILITY:**

To unmetered dusk-to-dawn electric service used for illuminating public thoroughfares and private outdoor areas, including, but not limited to, highways, roadways, parking lots and yards.

**TYPE OF SERVICE:**

Service shall consist of a luminaire owned, installed, powered and maintained by the City. This schedule applies to ballast operated lamp fixtures of mercury vapor, high pressure sodium vapor or metal halide, on standard wood poles conforming to City's specifications. Service will be rendered only at locations that, in the opinion of the City, are readily accessible for maintenance.

The customer may be required to reimburse the City for the cost of any replacements or maintenance work which is required due to vandalism or accidental damages.

<u>Lamp Wattage</u>	<u>MONTHLY RATE PER FIXTURE:</u> <u>Type</u>	<u>Rate</u>
175	Mercury Vapor	\$9.23
400	Mercury Vapor	\$15.38
100	High Pressure Sodium Vapor	\$9.23
150	High Pressure Sodium Vapor	\$12.30
400	Metal Halide	\$24.60
1,000	Metal Halide	\$36.90

**OTHER CHARGES:**

Additional charges may apply in situations where the customer desires special lighting facilities such as underground wiring, non-standard poles, and/or LED lighting.

**ENVIRONMENTAL COMPLIANCE COST RECOVERY:**

Does not apply.

**POWER COST RECOVERY:**

Does not apply.

## RIDERS AND ADJUSTMENTS

<u>PAGE</u>	<u>EFFECTIVE DATE</u>	<u>REVISION</u>
1 of 1	Immediately	20160811

### **POWER COST RECOVERY:**

The monthly power cost adjustment (PCA) in cents per kWh shall represent the difference between total electric department costs (including wholesale power, distribution system operation & maintenance, administrative charges and transfers to the general fund of the City) and total electric department revenues (including sales of electricity and other operating receipts) divided by the total kilowatt-hours sold to customer served under tariff subject to Power Cost Recovery. The monthly adjustment may be levelized to reduce the amount of variance.

Applicable Tariffs: All electric rates unless those agreed upon under separate agreement.

### **ENVIRONMENTAL COMPLIANCE COST RECOVERY (ECCR):**

The monthly environmental compliance cost recovery adjustment in cents per kWh shall be added to all metered bills for service. The ECCR shall represent an amount no higher than that which may be calculated using the economic compliance cost reporting issued from time to time by the City of Oxford's principal electricity supplier, MEAG Power. ECCR changes will normally occur annually with changes becoming effective with the first day of a new fiscal year (July 1).

Applicable Tariffs: All electric rates unless those agreed upon under separate agreement.

## DISTRIBUTED GENERATION RIDER

<u>PAGE</u>	<u>EFFECTIVE DATE</u>	<u>REVISION</u>
1 of 2	Bills Rendered for the Month of May, 2020	20200428

### AVAILABILITY:

Applicable to Customers in all areas served by the City of Oxford (the City) and subject to its service rules, regulations, terms, policies and procedures, as amended from time to time, which are incorporated herein by this reference, and desiring to a distributed generation facility. Customer account(s) must be in good standing.

A distributed generation facility must:

1. Be owned (or leased) and operated by an existing Customer for production of electric energy, and
2. Be connected to and/or operate in parallel with the City's distribution facilities, and
3. Be intended primarily to offset part or all of the Customer's generator's requirement for electricity, and
4. Have peak generating capacity of not more than 10 kW for residential applications and not more than 125% of actual or expected maximum annual peak demand of the premise for commercial applications.
5. Be installed on the customer side of the meter

### MONTHLY METERING COST:

Bi-Directional Metering Charge ..... \$0.00 per month

#### Single Directional

Single-Phase ..... \$0.00 per month

Poly-phase ..... \$0.00 per month

The City Electric Department will install single directional metering or bi-directional metering depending on the Customer's method of installation. All installed costs for metering and associated equipment will be paid by the Customer at the time service is initiated under this policy.

Bi-directional metering is defined as measuring the amount of electricity supplied by the City and the amount fed back to the City by the Customer's distributed generation facility during the billing period using the same meter. Bi-directional metering shall be used where distributed generation facilities are connected to the City on the Customer's side of the Customer's meter.

Single directional metering shall be defined as measuring electricity produced or consumed during the billing period, in accordance with normal metering practices. Single directional metering shall be used where distributed generation facilities are connected to the City's distribution system on the City's side of the Customer's meter.

### MONTHLY CAPACITY COST:

The City requires each Customer with a distributed generation facility to pay the monthly Stand-By Capacity charges based on the installed Nameplate Capacity Rating (in kW) of the Customer's system.

#### Stand-by Capacity Charge

Residential ..... Not Applicable.

Commercial Non Demand ..... \$12.86 per kW

Demand Rates ..... \$20.00 per kW



## DISTRIBUTED GENERATION RIDER (Continued)

<u>PAGE</u>	<u>EFFECTIVE DATE</u>	<u>REVISION</u>
2 of 2	Bills Rendered for the Month of May, 2020	20200428

### **PAYMENT FOR ENERGY:**

#### Bi-directional metering

1. When electricity supplied by the City exceeds electricity generated by the Customer's distributed generation, the electricity shall be billed by the City in accordance with the applicable tariff(s).
2. When electricity generated by the Customer's distributed generation system exceeds electricity supplied by the City, the Customer shall be billed for the customer charges as described in the standard rate for that billing period and credited for excess kWh generated during the billing period at the City's avoided energy cost.

#### Single directional metering

1. For kWh's generated by Customer's distributed generation facility, Customer shall be compensated at the City's avoided cost of energy (kWh) as determined by the City. The City will only compensate Customer for avoided energy kWh's as determined by metered energy delivered to the City's distribution system.
2. The Customer's net bill will be calculated using the City calculation for avoided energy cost (as described below) credited to the Customer, netted against the billing period charges for the Customer's regular service (according to the applicable tariff) based on actual metered energy.

#### Avoided Energy Cost

Payments by the City to the Customer for the billing period metered avoided energy kWh's will be computed by the City in its sole discretion based on the average monthly wholesale market price as determined by the Municipal Electric Authority of Georgia (MEAG Power), the City's Wholesale Energy provider.

In the event Customer develops a credit balance during a billing period, the amount will remain as a credit on the Customer's account. Credit balances remaining at the end of the City's fiscal year will be cleared by the issuance of a check for the credit balance to Customer. Any other clearance of account credit balances will be at the City's discretion.

### **SAFETY, POWER QUALITY, AND INTERCONNECTION REQUIREMENTS:**

The Customer shall be responsible for ensuring a safe and reliable interconnection with the City and all costs incurred therein. The City has available, upon request, the following documents that must be completed and approved in their entirety prior to interconnection by the Customer to the City's distribution system:

1. Application for Interconnection of Distributed Generation Facility
2. Interconnection Agreement
3. Electrical Power Exchange Agreement

The provisions in all documents outlined above are incorporated into this Tariff in their entirety. For the avoidance of doubt, Customer shall be deemed to have agreed to such provisions by applying for service under this Tariff.

The City will only be required to purchase energy from eligible distributed generation facilities on a first-come, first-served basis until the cumulative generating capacity of all renewable energy sources from all Customers equals the percentage of the City's annual peak demand in the previous year as set forth in O.C.G.A. § 46-3-56(a). Additional energy may be purchased by the City at its sole discretion at a cost agreed to by it and the Customer provider. The City shall at no time be required to purchase energy from Customers in excess of amounts required by the DG Act.

The City reserves the right to separate the Customer generator's equipment from City lines and facilities when, in the City's judgment, the continued parallel operation is unsafe or may cause damage to persons or property. Upon such separation, the City shall promptly notify the Customer generator so that any unsafe condition can be corrected.

✓

**CITY OF OXFORD**

**RESOLUTION**

**TO ADOPT A DISTRIBUTED GENERATION – RENEWABLE ENERGY TARIFF FOR  
THE CITY OF OXFORD ELECTRIC SYSTEM.**

**WHEREAS**, City Council is responsible for setting the rates for the City of Oxford electric system and;

**WHEREAS**, after due consideration City Council has determined that a new tariff needs to be adopted for renewable energy to regulate and permit customers to connect distributed generation facilities to the city electric system and;

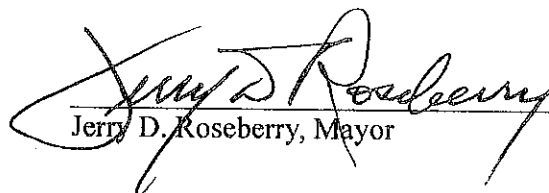
**WHEREAS**, the Electric Cities of Georgia has assisted in developing a tariff for renewable energy.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE  
CITY OF OXFORD,**

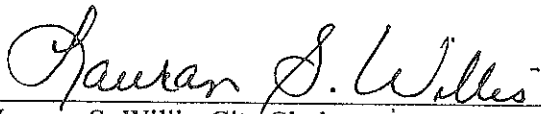
That the “Distributed Generation – Renewable Energy Tariff (Revision 1)” be adopted by the City of Oxford electric system effective with bills rendered for the month of January, 2015.

**ADOPTED THIS MONDAY, DECEMBER 1, 2014.**

**BY:**

  
\_\_\_\_\_  
Jerry D. Roseberry, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Lauran S. Willis, City Clerk

**DISTRIBUTED GENERATION – RENEWABLE ENERGY TARIFF**

<b>PAGE</b> 1 of 2	<b>EFFECTIVE DATE</b> Bills Rendered for the Month of January, 2015	<b>REVISION</b> Rev. 1
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**APPLICABILITY:**

Applicable to customers in all areas served by the City of Oxford and subject to its service rules, regulations, terms, policies and procedures, as amended from time to time, which are incorporated herein by this reference, and desiring to sell electrical energy to the City produced by a distributed generation facility, which must be eligible for participation subject to the terms and provisions of The Georgia Cogeneration and Distributed Generation Act of 2001 or successor legislation (the "DG Act").

A distributed generation facility must:

1. Be owned (or leased) and operated by an existing Customer for production of electric energy, and
2. Be located on the Customer's premises, and
3. Be connected to and operate in parallel with the City's distribution facilities, and
4. Be intended primarily to offset part or all of the Customer's generator's requirement for electricity, and
5. Have peak generating capacity of not more than 10 kW for residential applications and not more than 100 kW for commercial applications
6. Use solar photovoltaic system, wind, fuel cell, or hydro generation

**MONTHLY METERING COST:**

Bi-Directional Metering Charge	<del>\$2.50 per month</del> <i>removed eff. May 2020 bills</i>
Single Directional	
Single-Phase	\$4.50 per month
Poly-Phase	\$11.00 per month

The City Electric Department will install single directional metering or bi-directional metering depending on the customer's method of installation. All installed costs for metering and associated equipment will be paid by the customer at the time service is initiated under this policy.

Bi-directional metering is defined as measuring the amount of electricity supplied by the City and the amount fed back to the City by the customer's distributed generation facility during the billing period using the same meter. Bi-directional metering shall be used where distributed generation facilities are connected to the City on the customer's side of the customer's meter.

Single directional metering shall be defined as measuring electricity produced or consumed during the billing period, in accordance with normal metering practices. Single directional metering shall be used where distributed generation facilities are connected to the City's distribution system on the City's side of the customer's meter.

**MONTHLY CAPACITY COSTS:**

The City requires each Customer with a distributed generation facility to pay for monthly Stand-By Capacity charges based on the Nameplate Capacity Rating in kW of the Customer's system.

Stand-By Capacity Charge                      \$2.00 per kW-month

**PAYMENT FOR ENERGY:**Bi-directional metering

1. When billing period kWh's supplied by the City exceeds kWh's generated by the Customer's distributed generation, the electricity shall be billed by the City in accordance with the applicable tariff(s).
2. When billing period kWh's generated by the Customer's distributed generation system exceeds kWh's supplied by the City, the Customer shall be billed for appropriate Customer charges for that billing period, and **credited** for any excess kWh's generated during the billing period.

Single directional metering

1. When billing period kWh's are generated by the Customer's distributed generation facility, the Customer shall be compensated for these kWh's based on avoided energy costs as determined by the City. The City will only compensate the Customer for avoided energy kWh's as determined by metered energy delivered to the City's distribution system.
2. The billing period Customer's net bill will be calculated using the City calculation for avoided energy compensation (as described above) credited to the Customer, netted against the billing period charges for the Customer's regular service (according to the applicable tariff) based on actual metered energy.

Avoided Energy Compensation

Payments by the City to the Customer for the billing period metered avoided energy kWh's will be computed by the City in its sole discretion based on the average wholesale market price as determined by the Municipal Electric Authority of Georgia (MEAG Power), the City's Wholesale Energy provider.

In the event the customer develops a credit balance during a billing period, the account will be cleared by the issuance of a check for the credit balance to the customer.

**SAFETY, POWER QUALITY, AND INTERCONNECTION REQUIREMENTS:**

The customer shall be responsible for ensuring a safe and reliable interconnection with the City and all costs incurred therein. The City has available, upon request, the following documents that must be completed and approved in their entirety prior to interconnection by the customer to the City's distribution system:

1. Application for Interconnection of Distributed Generation Facility
2. Interconnection Agreement
3. Electrical Power Exchange Agreement

The provisions of which documents are incorporated into this Tariff in their entirety. For the avoidance of doubt, Customer shall be deemed to have agreed to such provisions by applying for service under this Tariff.

The City will only be required to purchase energy from eligible distributed generation facilities on a first-come, first-served basis until the cumulative generating capacity of all renewable energy sources from all Customers equals the percentage of the City's annual peak demand in the previous year as set forth in O.C.G.A. § 46-3-56(a). Additional energy may be purchased by the City in its sole discretion at a cost agreed to by it and the Customer provider. The City shall at no time be required to purchase energy from Customers in excess of amounts required by the DG Act.

The City reserves the right to separate the Customer generator's equipment from City lines and facilities when, in the City's judgment, the continued parallel operation is unsafe or may cause damage to persons or property. Upon such separation, the City shall promptly notify the Customer generator so that any unsafe condition can be corrected.



**CITY OF OXFORD**

**RESOLUTION**

**TO ADOPT NEW WATER CONNECTION AND TAP FEES**

**WHEREAS**, the City of Oxford, Georgia, charges water connection and tap fees as part of its water distribution system; and;

**WHEREAS**, in the interest of uniformity, the city keeps its charges the same as the Newton County Water and Sewerage Authority and the Newton County Water and Sewerage Authority did amend its water connection and tap fees effective May 1, 2013.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF OXFORD,**

That the water connection and tap fees be amended from the existing charges to the new charges shown below effective June 1, 2013.

Type	Current fees	Effective June 1, 2013
<b>3/4" meter set</b>		
Connection Fee	\$1,980	\$2,585
Tap Fee	\$375	\$366
Total Fee	\$2,355	\$2,951
<b>3/4" Tap</b>		
Connection Fee	\$1,980	Same as 3/4" meter set
Tap Fee	\$750	
Total Fee	\$2,730	
<b>1" Tap</b>		
Connection Fee	\$2,105	\$2,585
Tap Fee	\$805	\$497

Total Fee	\$2,910	\$3,082
<b>2" Tap - short</b>		
Connection Fee	\$2,580	\$2,585
Tap Fee	\$1,165	\$636
Total Fee	\$3,745	\$3,221
<b>2" Tap - long</b>		
Connection Fee	\$2,580	Same as 2" tap short
Tap Fee	\$2,290	
Total Fee	\$4,870	\$0

**ADOPTED THIS MONDAY, JUNE 17, 2013.**

**BY:**

  
 Jerry D. Roseberry, Mayor

**ATTEST:**

  
 Luran S. Willis, City Clerk

**CITY OF OXFORD WATER & SEWERAGE AUTHORITY  
CONNECTION FEE SUMMARY FOR WATER METERS 3 TO 10 INCHES**

<b>WATER METER SIZE</b>	<b>CONNECTION FEE</b>	<b>INSTALLATION RESPONSIBILITY</b>
3-INCH	\$31,680.00	BY DEVELOPER
4-INCH	\$49,500.00	BY DEVELOPER
6-INCH	\$99,000.00	BY DEVELOPER
8-INCH	\$158,400.00	BY DEVELOPER
10-INCH	\$253,440.00	BY DEVELOPER

The water connection fee is calculated based on the demand for water system facilities generated by an equivalent dwelling unit, or EDU. Since the EDU uses a 5/8-inch water meter, the connection fee can be determined for the larger meters covered under this schedule by the size of the meter. Water connection fees are calculated by applying a design capacity increase ratio to the 5/8" meter connection fee of \$1,980.00. The design capacity increase ratios are taken from the American Water Works Association's latest M1 manual. The connection fee schedule above is calculated by converting the full proportionate share water connection fee per EDU, which is \$1980.00, to the full proportionate share water connection fee per meter size.

The meter flow equivalency ratios used to convert water connection fee per EDU to various meter sizes comes from AWWA Manual M1:

<b>WATER METER SIZE</b>	<b>METER EQUIVALENCY RATIO</b>
1-INCH	1
3-INCH	16
4-INCH	25
6-INCH	50
8-INCH	80
10-INCH	128*

\* (calculated by linear proportion)

ALL FIRE-LINE METERS HAVE A CONNECTION FEE OF \$3,780.00

## SEWER TAPS

### SEWER TAPS:

<u>Size of Meter</u>	<u>Cost</u>
Single-Family Residential	\$3,600.00

\*\*\* All Commercial sewer fees will be determined by formulas.  
See formulas and calculation.

### SEWER TAP CALCULATION FOR COMMERCIAL TAPS LARGER THAN 2"

1. Ask for the total square footage of the commercial building, what the building will be used for, and the number of employees.

Then:

1. Take the total square footage (Building Size) and divide that number by 1,000 to reach (thousands of square feet number).
2. Find the type building in the list and then multiply the above number by the number beside the type building (Sewage flow, GPD).
3. Multiply that number by 400 (standard amount used by engineers to find the residence fee simple unit).
4. This will give you the equivalent residential unit
5. If this amount is < 1.0 then round up to = 1.0 (never use anything < than that).
6. Multiply that amount times the residential sewer tap fee of \$3,600.00.
7. That will give you the cost of the commercial sewer tap fee.

\*\*If you have an Office/Warehouse you will need to calculate the square footage of warehouse X 50 GPD and also the square footage of the office space by 175 GPD

Example:

75,000 square foot building divided by 1,000 = 75 X 100 = 7500 divided by 400 = 18.75 ER Use  
18.75 X 3,600.00 = \$67,500.00

<u>TYPE OF BUILDING</u>	<u>SEWAGE FLOW, GPD (PER CAPITA, UNLESS NOTED)</u>
<b>Airport</b>	
Passenger	5
Employee	25
<hr/>	
<b>Apartments</b>	
1 Bedroom	200
2 Bedroom	300
3 Bedroom	400
Clubhouse	500
<hr/>	
<b>Auditorium, Convention Center, Assembly Halls, (Does not include Food Services)</b>	
Per Capita (Maximum Capacity)	10
<hr/>	
<b>Bar, Tavern (Does not include Food Services)</b>	
Per Seat	25
<hr/>	
<b>Camping Grounds (Overnight)</b>	
Per Square	175
<hr/>	
<b>*Car Wash (Coin Operated)</b>	750/Bay
<hr/>	
<b>Church (Does not include Food Service nor Day Schools)</b>	
Per Seat	5
<hr/>	
<b>Commercial Laundries</b>	
Per Machine	640
<hr/>	
<b>Country Club</b>	
Resident Member	100
Non Resident Member	25
<hr/>	
<b>Hospital</b>	
Per Bed	200
<hr/>	
<b>Industrial – Light</b>	
Employee (or use Warehouse)	25
<hr/>	
<b>*Industrial – Heavy</b>	Base Flow determined by data supplied
<hr/>	
<b>*Laundries</b>	400/Machine
<hr/>	
<b>Nursing Homes</b>	
Per Bed	125
Employee	25
<hr/>	

<b>Motel, Hotel</b>		
Per Unit/W Restaurant		100
Per Unit/WO Restaurant		75
<hr/>		
<b>Offices</b>		
Per 1,000 square feet		100 (or GPD Per Employee)
<hr/>		
<b>Office/Warehouse</b>		
Per 1,000 square feet	Warehouse-	50 GPD
	+	(or 25% as 0.24)
	Office- @	175 GPD / 1,000 sq ft.
<hr/>		
<b>Warehouse</b>		
No production gf.-storage only		1-2 Bathrooms-\$1,200.00
<hr/>		
<b>Picnic Areas, Parks</b>		
Per Capita		10
Per Capita with Showers		25
<hr/>		
<b>Police, Fire Station</b>		
Resident Employee (Food Service included)		75
Day Employee (No Food Service)		25
<hr/>		
<b>Residential Units</b>		
(attached or detached) and each unit supports an individual building permit		400
<hr/>		
<b>Rest Stop</b>		
Per Visitor		5
Employee		25
<hr/>		
<b>Restaurant</b>		
Per Seat		50
Per Seat @ Bar		25
Fast Foods-Per Seat		30
<hr/>		
<b>Schools</b>		
If Cafeteria & Gym Exists, add		12/Student 8/Student
<hr/>		
<b>Service Station</b>		
Per Car		10
Employee		25
*With Car Wash Add		750
<hr/>		
<b>Stores, Shopping Center</b>		
Per 1,000 Sq. Ft. (includes toilet waste only)		100
<hr/>		
<b>Swimming Pool</b>		
Per Swimmer		20
Per Employee		25

Theater (Regular)	
Per Seat	5
<hr/>	
Trailer Park	
Adults Only	200/Space
Mixed	300/Space
Any Other Facility	25/Person
<hr/>	

- **If water saver devices or recycle devices are used for car washes or laundries, flow may be based on their engineer's water use calculations.**

The tap fee for any service will be determined by the best information available to the City. Any discharger of process waste will be responsible for furnishing estimates of the amount of strength of the waste to be discharged. The tap fee for dischargers of process waste will be subject to an upward adjustment if it is found that the strength of waste is different from that of domestic waste.

## SEWER TAP CALCULATION FOR COMMERCIAL TAPS LARGER THAN 2"

1. Ask for the total square footage of the commercial building, what the building will be used for, and the number of employees.

Then:

1. Take the total square footage (Building Size) and divide that number by 1,000 to reach (thousands of square feet number).
2. Find the type building in the list and then multiply the above number by the number beside the type building (Sewage flow, GPD).
3. Multiply that number by 400 (standard amount used by engineers to find the residence fee simple unit).
4. This will give you the equivalent residential unit
5. If this amount is < 1.0 then round up to = 1.0 (never use anything < than that).
6. Multiply that amount times the residential sewer tap fee of \$3,600.00.
7. That will give you the cost of the commercial sewer tap fee.

**\*\*If you have an Office/Warehouse you will need to calculate the square footage of warehouse X 50 GPD and also the square footage of the office space by 175 GPD**

Example:

75,000 square foot building divided by 1,000 = 75 X 100 = 7500 divided by 400 = 18.75 ER Use  
18.75 X 3,600.00 = \$67,500.00

Scott Emmons @ NCWSA (770) 385-3920



WATER		COS 2022	PROPOSED FY23		
CLASS		RATES		RATES	
<b>RESIDENTIAL INSIDE</b>	<b>RESIDENTIAL INSIDE</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	6.59	1.18	\$17.30	\$32.28
	Next 3 kGal		1.47	Current	Current
	Over 6 kGal		1.76	\$19.77	\$79.08
				Proposed-Current	Proposed-Current
	<b>Total RES IN</b>	<b>\$8.51</b>	<b>\$5.50</b>	(\$2.47)	(\$46.80)
				% Increase	% Increase
				-14%	-145%
<b>COMMERCIAL INSIDE</b>	<b>COMMERCIAL INSIDE</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
		\$25.63	\$25.63	Y1	Y1
	Tier Usage			\$37.16	\$136.58
	First 3 kGal	6.59	7.80	Current	Current
	Next 3 kGal		9.75	\$19.77	\$79.08
	Over 6 kGal		11.70	Proposed-Current	Proposed-Current
	<b>Total COM IN</b>	<b>\$7.37</b>	<b>\$12.07</b>	\$17.39	\$57.50
				% Increase	% Increase
				47%	42%
<b>COMMERCIAL MED</b>	<b>COMMERCIAL MED</b>				
	Base 1"	\$19.77	\$13.77	Usage: 57 kGal	Usage: 228 kGal
	Base 2"	\$25.63	\$27.54	Y1	Y1
	Base 3"	\$38.88	\$41.31	\$411.17	\$2,100.12
	Base 4"	\$46.13	\$110.16	Current	Current
	Base 6"	\$66.63	\$247.86	\$375.63	\$1,502.52
				Proposed-Current	Proposed-Current
	Tier Usage			\$35.54	\$597.60
	First 3 kGal	6.59		% Increase	% Increase
	Next 3 kGal			9%	28%
	Over 6 kGal				
	Tier Usage				
	First 57 kGal		6.97		
	Next 57 kGal		8.71		
	Over 114 kGal		10.46		
<b>Total COM MED</b>	<b>\$5.80</b>	<b>\$9.71</b>			

WATER		COS 2022	PROPOSED FY23		
CLASS		RATES		RATES	
<b>MUNICIPAL</b>	<b>MUNICIPAL</b>				
	Base 1"	\$19.77	\$13.77	Usage: 9 kGal	Usage: 9 kGal
	Base 2"	\$38.88	\$27.54	Y1	Y1
				\$46.12	\$46.12
	Tier Usage			Current	Current
	All kGal	6.59	3.59	\$59.31	\$59.31
				Proposed-Current	Proposed-Current
	<b>Total MUNI</b>	<b>\$8.68</b>	<b>\$5.59</b>	(\$13.19)	(\$13.19)
				% Increase	% Increase
				-29%	-29%
<b>NON-PROFIT IN</b>	<b>NON-PROFIT IN</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
				Y1	Y1
	Tier Usage			\$17.30	\$32.28
	First 3 kGal	6.59	1.18	Current	Current
	Next 3 kGal		1.47	\$19.77	\$79.08
	Over 6 kGal		1.76	Proposed-Current	Proposed-Current
				(\$2.47)	(\$46.80)
	<b>Total NON-PROF IN</b>	<b>\$26.59</b>	<b>\$18.38</b>	% Increase	% Increase
	<b>Other Revenue</b>			-14%	-145%
<b>EDUCATION</b>	<b>EDUCATION</b>				
	Base 1"	\$19.77	\$13.77	Usage: 73 kGal	Usage: 292 kGal
	Base 2"	\$25.63	\$27.54	Y1	Y1
	Base 3"	\$38.88	\$41.31	\$706.88	\$3,652.60
				Current	Current
	Tier Usage			\$481.07	\$1,924.28
	First 3 kGal	\$6.59		Proposed-Current	Proposed-Current
	Next 3 kGal			\$225.81	\$1,728.32
	Over 6 kGal			% Increase	% Increase
				32%	47%
	Tier Usage				
	First 73 kGal		9.49		
	Next 73 kGal		11.87		
	Over 146 kGal		14.24		
<b>Total EDUCATION</b>	<b>\$6.25</b>	<b>\$10.48</b>			

WATER		COS 2022	PROPOSED FY23		
CLASS	RATES	RATES			
<b>RESIDENTIAL OUTSIDE</b>	<b>RESIDENTIAL OUTSIDE</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	6.59	1.18	\$17.30	\$32.28
	Next 3 kGal		1.47	Current	Current
	Over 6 kGal		1.76	\$19.77	\$79.08
				Proposed-Current	Proposed-Current
	<b>Total RES OUT</b>	<b>\$7.82</b>	<b>\$4.88</b>	(\$2.47)	(\$46.80)
				% Increase	% Increase
				-14%	-145%
<b>RESIDENTIAL COVINGTON</b>	<b>RESIDENTIAL COVINGTON</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	6.59	1.18	\$17.30	\$32.28
	Next 3 kGal		1.47	Current	Current
	Over 6 kGal		1.76	\$19.77	\$79.08
				Proposed-Current	Proposed-Current
	<b>Total RES COV</b>	<b>\$7.70</b>	<b>\$4.94</b>	(\$2.47)	(\$46.80)
				% Increase	% Increase
				-14%	-145%
<b>NON-PROFIT OUTSIDE</b>	<b>NON-PROFIT OUT</b>				
	Base	\$19.77	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 6 kGal	6.59	1.18	\$17.30	\$32.28
	Next 6 kGal		1.47	Current	Current
	Over 12 kGal		1.76	\$19.77	\$79.08
				Proposed-Current	Proposed-Current
	<b>Total NON-PROF OUT</b>	<b>\$8.58</b>	<b>\$3.66</b>	(\$2.47)	(\$46.80)
				% Increase	% Increase
				-14%	-145%
<b>PROJECT JANE</b>	<b>PROJECT JANE</b>				
	Base	\$19.77	\$247.86	Usage: 1,248 kGal	Usage: 1,248 kGal
	Tier Usage			Y1	Y1
	Over 3 kGal	6.59	11.55	\$14,661.43	\$14,661.43
				Current	Current
	<b>Total PROJECT JANE</b>	<b>\$6.59</b>	<b>\$11.75</b>	\$8,224.32	\$8,224.32
				Proposed-Current	Proposed-Current
				\$6,437.11	\$6,437.11
				% Increase	% Increase
				44%	44%

SEWER		COS 2022	PROPOSED FY23		
CLASS		RATES		RATES	
<b>RESIDENTIAL INSIDE</b>	<b>RESIDENTIAL INSIDE</b>				
	Base	\$21.68	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	7.23	1.99	\$19.75	\$45.16
	Next 3 kGal		2.49	Current	Current
	Over 6 kGal		2.99	\$21.68	\$86.75
				Proposed-Current	Proposed-Current
	Total RES IN	\$9.54	\$6.65	(\$1.93)	(\$41.59)
				% Increase	% Increase
				-10%	-92%
<b>COMMERCIAL INSIDE</b>	<b>COMMERCIAL INSIDE</b>				
	Base	\$21.68	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	7.23	1.99	\$19.75	\$45.16
	Next 3 kGal		2.49	Current	Current
	Over 6 kGal		2.99	\$21.68	\$86.75
				Proposed-Current	Proposed-Current
	Total COM IN	\$24.78	\$9.86	(\$1.93)	(\$41.59)
				% Increase	% Increase
				-10%	-92%
<b>COMMERCIAL MED</b>	<b>COMMERCIAL MED</b>				
	Base 1"	\$21.68	\$13.77	Usage: 33 kGal	Usage: 132 kGal
	Base 2"	\$25.63	\$27.54	Y1	Y1
	Base 3"	\$38.88	\$41.31	\$277.77	\$1,399.77
	Base 4"	\$46.13	\$110.16	Current	Current
	Base 6"	\$66.63	\$247.86	\$238.58	\$954.35
				Proposed-Current	Proposed-Current
	Tier Usage			\$39.19	\$445.42
	First 3 kGal	\$7.23		% Increase	% Increase
	Next 3 kGal			14%	32%
	Over 6 kGal				
	Tier Usage				
	First 33 kGal		8.00		
	Next 33 kGal		10.00		
	Over 66 kGal		12.00		
Total COM MED	\$7.35	\$14.72			

SEWER		COS 2022	PROPOSED FY23		
CLASS	RATES	RATES			
<b>MUNICIPAL</b>	<b>MUNICIPAL</b>				
	Base 1"	\$21.68	\$13.77	Usage: 9 kGal	Usage: 9 kGal
	Base 2"	\$38.88	\$27.54	Y1	Y1
				\$48.86	\$48.86
	Tier Usage			Current	Current
	All kGal	7.23	3.90	\$65.06	\$65.06
				Proposed-Current	Proposed-Current
	<b>Total MUNI</b>	<b>\$17.25</b>	<b>\$22.49</b>	(\$16.20)	(\$16.20)
			% Increase	% Increase	
			-33%	-33%	
<b>NON-PROFIT IN</b>	<b>NON-PROFIT IN</b>				
	Base	\$21.68	\$13.77	Usage: 3 kGal	Usage: 12 kGal
	Tier Usage			Y1	Y1
	First 3 kGal	7.23	1.99	\$19.75	\$45.16
	Next 3 kGal		2.49	Current	Current
	Over 6 kGal		2.99	\$21.68	\$86.75
				Proposed-Current	Proposed-Current
	<b>Total NON-PROF IN</b>	<b>\$10.84</b>	<b>\$22.65</b>	(\$1.93)	(\$41.59)
			% Increase	% Increase	
			-10%	-92%	
<b>EDUCATION</b>	<b>EDUCATION</b>				
	Base 1"	\$21.68	\$21.68	Usage: 3 kGal	Usage: 12 kGal
	Base 2"	\$25.63	\$25.63	Y1	Y1
	Base 3"	\$38.88	\$38.88	\$27.66	\$53.07
	Tier Usage			Current	Current
	First 3 kGal	\$7.23	1.99	\$21.68	\$21.68
	Next 3 kGal		2.49	Proposed-Current	Proposed-Current
	Over 6 kGal		2.99	\$5.98	\$31.39
			% Increase	% Increase	
			22%	59%	
<b>Total EDUCATION</b>	<b>\$10.41</b>	<b>\$10.57</b>			





WHEN RECORDED RETURN TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF GEORGIA  
COUNTY OF NEWTON

**Easement For Construction and Maintenance of Water Line**

THIS EASEMENT, MADE the \_\_\_ day of March, 2003, by and between FRED CLIFFORD ELLIS, as party of the first part, hereinafter called "Grantor", and CITY OF OXFORD, a political subdivision of Newton County, Georgia, as party of the second part, hereinafter called "Grantee";

**W I T N E S S E T H:**

WHEREAS, Grantor is owner of a certain tract of real property located on Emory Street (a/k/a Georgia Highway No. 81), in the Town of Oxford, Newton County, Georgia; and

WHEREAS, Grantor is desirous of establishing a 20-foot temporary construction easement and a 20-foot permanent easement for the construction and maintenance of a water line over, across and through a portion of Grantor's property;

NOW, THEREFORE, for and in consideration of the sum of TEN DOLLARS and other good and valuable consideration, Grantor does hereby grant and convey unto said Grantee, a 20-foot temporary construction easement and a 20-foot permanent easement to construct and maintain a water line and fire hydrant only, over, across and through that portion of the Grantor's Property, described in Exhibit "A" attached hereto and made a part hereof by reference thereto.

(1) Grantee hereby agrees to indemnify and hold Grantor harmless against any and all claims of property or personal damages resulting from the construction, maintenance, repair or removal of, or failure to maintain and repair the water line and all expenses relative to construction, maintenance, repair, and removal thereof will be borne by Grantee, Grantee's successors and/or assigns.

(2) Grantee agrees that it will be responsible for the restoration of the construction area and easement area after construction of said water line so that the ground affected thereby will be left in good and sightly condition. Furthermore, Grantor reserves and retains the right to grade and otherwise fully utilize the surface of the property hereinabove described and any subsurface portion thereof not occupied by said water line, and further provided that Grantee, as a condition of the granting of this easement, agrees and covenants that should Grantee enter said property in order to maintain, remove, replace, or repair said water line, Grantee will, at Grantee's expense, fully replace in a workmanlike manner, all ground cover (as well as soil thereunder) removed, destroyed or broken by the said Grantee in the maintenance, removing, replacing, or repairing of said line.

(3) This instrument is intended to convey a perpetual, non-exclusive easement for the aforesaid purpose.

(4) The terms "Grantor" and "Grantee" as used herein shall be deemed to mean their respective heirs, successors and assigns, and this Agreement shall inure to the benefit of and be binding upon Grantor, Grantee and their respective heirs, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and their seals on the day and year above first written.

Signed, sealed and delivered in the presence of:

GRANTOR:

*Cliff Ellis* (Seal)  
CLIFFORD ELLIS

\_\_\_\_\_  
Witness

*Marie Ellis* (Seal)  
MARIE ELLIS

\_\_\_\_\_  
Notary Public

GRANTEE: CITY OF OXFORD

Signed, sealed and delivered in the presence of:

BY: \_\_\_\_\_ (Seal)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Notary Public

## EXHIBIT "A"

All that tract or parcel of land lying and being in the Town of Oxford, Newton County, Georgia, and being a portion of that 8.29 acres shown on that plat of survey prepared for William A. Moate by Robert M. Buhler, Ga. R.L.S. No. 1403, dated October 4, 1967, which plat is by reference thereto incorporated herein and made a part hereof and being more particularly described as follows:

TO FIND THE TRUE POINT OF BEGINNING, BEGIN at an iron pin located at the northwest corner of property owned now or formerly by J.C. Ellis, said point being located at the eastern side of a concrete walk located adjacent to Emory Street (a/k/a Georgia Highway No. 81); thence running South 89 degrees 08 minutes East 378.00 feet to an iron pin; thence South 0 degrees 02 minutes West 244.20 feet to a point marking THE TRUE POINT OF BEGINNING; THENCE FROM SAID TRUE POINT OF BEGINNING, South 0 degrees 02 minutes West 20.0 feet to an iron pin; thence South 88 degrees 31 minutes East 110 feet to a point; thence North 0 degrees 02 minutes East 20.0 feet to a point; thence North 88 degrees 31 minutes West 110 feet to the point of beginning.





Arthur F Ellis Jr.  
P.O. Box 191  
Oxford, Ga 30059  
404-456-6599

INVOICE NO. 823  
INVOICE DATE 5-18-23  
CUSTOMER ORDER NUMBER

**Invoice**

SOLD TO: City of Oxford	SHIP TO:
-------------------------	----------

SALESPERSON	SHIPPED VIA	TERMS	F.O.B.
-------------	-------------	-------	--------

QTY ORDERED	QTY SHIPPED	DESCRIPTION	UNIT	AMOUNT
		<u>Quote!</u>		
		Install 200 amp service and connect to existing panel		
		Any other wiring in house (Electrical work) other than service is not included in this quote		
		Material & Labor		\$ 2,452.41
		Thank You for Your Business Junior Ellis		



*Stuart's Electrical Services, Inc.*  
406 Jersey Rd.  
Oxford, GA 30054  
Phone: 770-652-2267  
GA Master Electrical License  
[stuartselecricalservices@gmail.com](mailto:stuartselecricalservices@gmail.com)

February 11, 2023

City of Oxford  
Jody Reid  
110 West Clark St.  
Oxford, GA 30054

Project: Historic home service installation

Mr. Reid

I am pleased to submit for your review the following proposal.  
I will purchase and provide all of the material for the above listed project.

All work will be done neatly and up to code.

- Purchase electric permit through City of Oxford.
- Install one new 200 amp 120/240v Service meter disconnect. Install one 2" mast complete with wire and eyebolt attachment. Install two 8 ft. ground rods. Install service entrance cable from new meter to existing electrical panel.
- Price does not include any electrical upgrades, repairs, or request made by the inspector regarding the existing electrical panel and branch circuits.

**COST: \$2,600.00**

Respectfully Submitted,

*Stuart Ogburn*

To Whom It May Concern,

Please consider writing a letter of support to the City of Oxford for the opportunity we are seeking to build what we hope to be a 10-foot multi-use trail on Soule Street. Please see below for details.

This would be a great opportunity to tie the Turkey Creek and Dried Indian Creek Trails together and to link to the Yellow River Trail, the County has contemplated. Of course, it would also serve as a way to bind together the City with an East-West Connection with the two North-South trails we will eventually have running on either side of the City (Turkey Creek and Dried Indian Creek).

Letters may be emailed to me, Bill Andrew, at [bandrew@oxfordgeorgia.org](mailto:bandrew@oxfordgeorgia.org) and should be addressed to:

Mayor David S. Eady  
Oxford City Hall  
110 W. Clark Street  
Oxford, GA 30054

<https://opb.georgia.gov/improving-neighborhood-outcomes-disproportionally-impacted-communities>

Atkins Engineering told us about this grant last week and we are working on it as best we can as it is due November 18. There is no match required but we are thinking the city might want to cover engineering and the grant cover construction.

We are planning to apply for the sidewalk (actually, hoping for a 10-foot multi-use path) on the entirety of East and West Soule Street from Hull Street to Dried Indian Creek. We would also look to replace at least the culvert on Turkey Creek. The culvert on Dried Indian Creek would probably be around \$1M and may cause us to not be considered as the grant is for up to \$2M and with about half on one culvert would look like we are using the sidewalk as a foil to get the culvert done...but we are discussing this.





Turkey Creek on W. Soule Street - 36" Steel Pipe that is approximately 40 years old.



Dried Indian Creek on E. Soule Street - 9'x6' Triple Boxed Concrete Culvert that is approximately 11 year's old. The County does not feel it would support the weight for commercial/industrial development that is contemplated near this site.

999-2015	MS4 FACILITY	0	EA	175000.00	\$0.00
999-2015	BRIDGE CONSTRUCTION, DRY INDIAN CREEK	4758	SF	160.00	\$761,280.00
999-2015	REM EXISTING BRIDGE, DRY INDIAN CREEK	1500	SF	60.00	\$90,000.00

This is a screenshot from a recent rough budget the County put together for this new bridge.













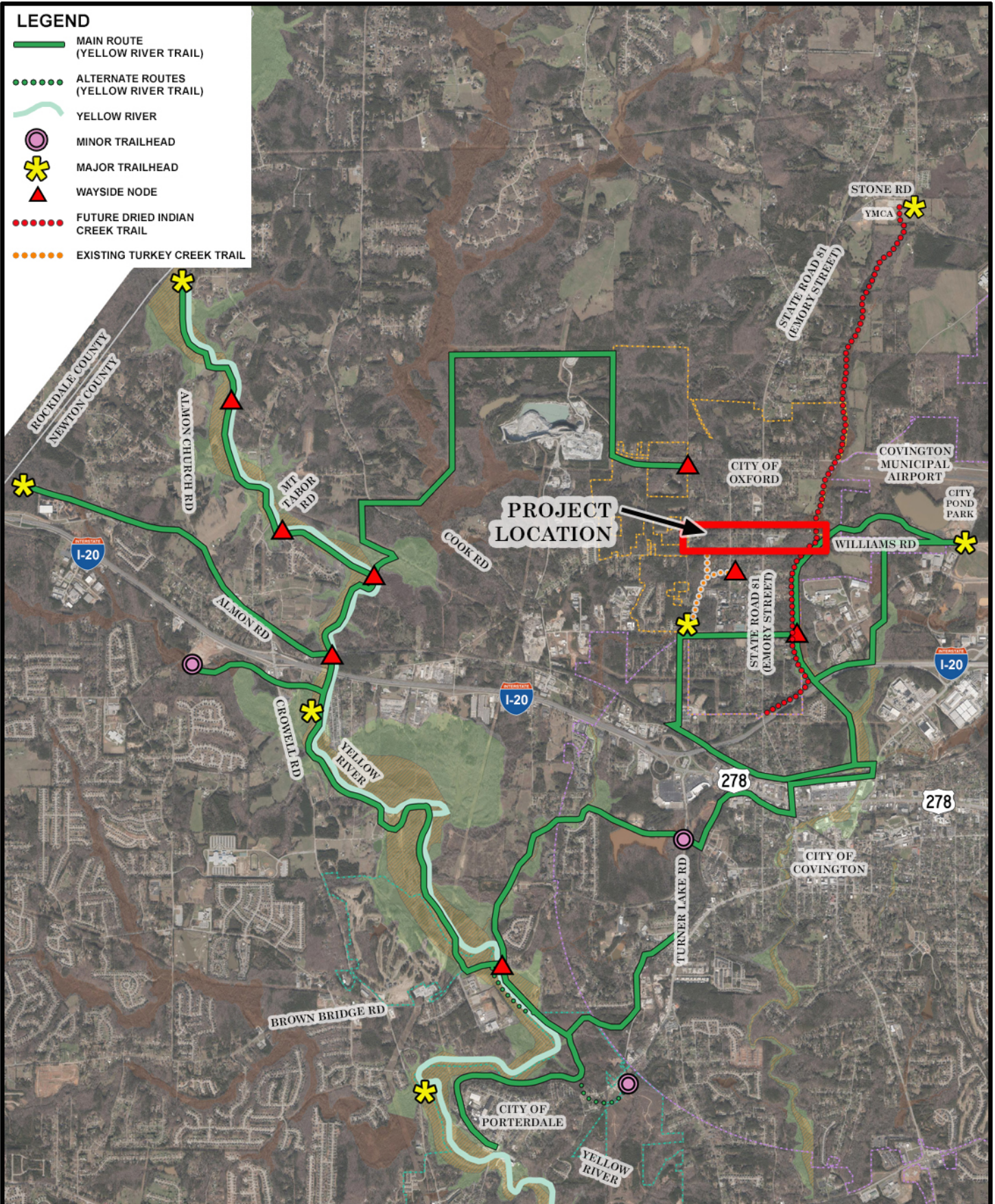
**FIGURE 1: PROJECT LOCATION MAP**  
 SOULE STREET MULTI-USE TRAIL  
 CITY OF OXFORD, NEWTON COUNTY, GEORGIA

- LANDMARKS WITHIN 1 MILE OF DRIED INDIAN CREEK TRAIL**
- CHURCHES**
- 1 MT ZION FIRST BAPTIST CHURCH
  - 2 RUST CHAPEL UNITED METHODIST CHURCH
  - 3 OLD CHURCH
  - 4 ALLEN MEMORIAL UNITED METHODIST CHURCH
  - 5 OXFORD BAPTIST CHURCH
  - 6 BETHEL CHURCH OF GOD HAITIAN ASSEMBLY
- PARKS**
- 7 ASBURY STREET PARK
  - 8 CITY POND PARK
  - 9 OXFORD COLLEGE QUAD
  - 10 CITY OWNED PROPERTY, FUTURE PARK
- SCHOOLS**
- 11 OXFORD COLLEGE OF EMORY UNIVERSITY
  - 12 OXFORD COLLEGE ORGANIC FARM
  - 13 PIEDMONT TECHNICAL COLLEGE
  - 14 COUSINS MIDDLE SCHOOL
  - 15 MAINSTAY ACADEMY
- BUSINESSES**
- 16 OXFORD FARMERS MARKET



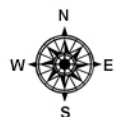
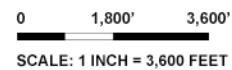
**LEGEND**

-  MAIN ROUTE (YELLOW RIVER TRAIL)
-  ALTERNATE ROUTES (YELLOW RIVER TRAIL)
-  YELLOW RIVER
-  MINOR TRAILHEAD
-  MAJOR TRAILHEAD
-  WAYSIDE NODE
-  FUTURE DRIED INDIAN CREEK TRAIL
-  EXISTING TURKEY CREEK TRAIL



**FIGURE 2: NEWTON COUNTY YELLOW RIVER PLANNED TRAIL NETWORK WITH SOULE STREET MULTI-USE TRAIL  
NEWTON COUNTY, GEORGIA**

YELLOW RIVER TRAIL ALIGNMENT WAS TAKEN FROM THE YELLOW RIVER TRAIL SYSTEM MASTER PLAN UPDATE, DATED OCTOBER 15, 2021.







# OFFICE OF PLANNING AND BUDGET

**Brian P. Kemp**  
Governor

**Kelly Farr**  
Director

## State Fiscal Recovery Funds

### Post Award Frequently Asked Questions

This document contains answers to frequently asked questions OPB has received regarding the State Fiscal Recovery Grant Program and the post award process. Applicants should refer to the US Department of Treasury Final Rule and corresponding Final Rule FAQs, as well as the OPB website for links to federal guidance and OPB resources for grantees.

DISCLAIMER: This document is intended to serve as a guide to the grant application process for prospective applicants seeking grant funding from Georgia's allotment of the Coronavirus State Fiscal Recovery Fund (CSFRF). This guidance is not intended to address eligible uses of CSFRF and is not exhaustive, binding, or final. The U.S. Treasury continues to update its guidance. This federal guidance is binding upon the State as well as all grant recipients.

### Expectations

General expectations include but are not limited to understanding and following the rules and regulations outlined for CSFRF in:

- [Department of US Treasury Final Rule;](#)
- [Department of US Treasury Final Rule FAQs;](#)
- [Policy Requirements including 2CFR 200 ;](#)
- OPB's Program, Reporting, and Compliance Requirements as well as the Terms & Conditions Agreement for the respective grant award; and
- The grantee's own organizational policies and procedures.

Additionally, as a grantee, you are required to:

- Fulfill the project expectations of your award;
- Ensure financial and performance benchmarks are met; and
- Strictly adhere to your project's objective, budget, and timeline.

### Uniform Guidance

The following 2 C.F.R. policy requirements apply to [21.027 assistance listing](#) for Coronavirus State and Local Fiscal Recovery Funds (*CSLFRF* or *SLFRF*), Coronavirus State Fiscal Recovery Fund (CSFRF) and Coronavirus Local Fiscal Recovery Fund (*CLFRF* or *LFRF*):

- Subpart B, General Provisions;
- Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards;

- Subpart D, Post Federal; Award Requirements;
- Subpart E, Cost Principles; and
- Subpart F, Audit Requirements.

(The following guidance has been taken from the US Department of Final Rule FAQ as of April 27, 2022 <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>)

**1. (13.1) What provisions of the Uniform Guidance for grants apply to these funds? Will the Single Audit requirements apply? (US Department of Treasury FAQ 13.1)**

“Most of the provisions of the Uniform Guidance (2 C.F.R. § 200) apply to this program, including the Cost Principles and Single Audit Act requirements. Recipients should refer to the Assistance Listing for detail on the specific provisions of the Uniform Guidance that do not apply to this program. The Assistance Listing will be available at <https://sam.gov/fal/7cecfdef62dc42729a3fdcd449bd62b8/view>. For information related to Single Audit requirements specifically, please refer to the Compliance Supplement materials released by the Office of Management and Budget.”

**2. Do federal procurement requirements apply to SLFRF? (US Department of Treasury FAQ 13.2)**

“Yes. The procurement standards for federal financial assistance are located in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. § 200.317 through 2 C.F.R. § 200.327 and apply to procurements using SLFRF funds. Pursuant to 2 C.F.R. § 200.317, recipients that are non-state entities, such as, metropolitan cities, counties, non-entitlement units of local government, and Tribes must comply with the procurement standards set forth in 2 C.F.R. § 200.318, through 2 C.F.R. § 200.327, when using their SLFRF award funds to procure goods and services to carry out the objectives of their SLFRF award. States, the District of Columbia, and U.S. Territories must follow their own procurement policies pursuant to 2 C.F.R. § 200.317, as well as comply with the procurement standards set forth at 2 C.F.R. § 200.321 through 2 C.F.R. § 200.323, and 2 C.F.R. § 200.327 when using their SLFRF award funds to procure goods and services to carry out the objectives of their SLFRF award. See also SLFRF Award Terms and Conditions. Recipients are prohibited from using SLFRF funds to enter into subawards and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs. See 2 C.F.R. § 200.214. Moreover, a contract made under emergency circumstances under the Coronavirus Relief Fund (CRF) cannot automatically be transferred over to SLFRF. These programs are subject to different treatment under the Uniform Guidance. Under the CRF program, recipients are permitted to use their own procurement policies to acquire goods and services to implement the objectives of the CRF award. Under the SLFRF program, recipients are required to follow the procurement standards set out in 2 C.F.R. § 200.(Uniform Guidance) pursuant to the SLFRF Award Terms and Conditions executed by the recipients in connection with their SLFRF awards.”

**3. What is the threshold for competitive bidding for my government? (US Department of Treasury FAQ 13.3)**

“As stated above, recipients are required to comply with the procurement standards set forth in 2 C.F.R. § 200.317 through 2 C.F.R. § 200.327 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Pursuant to 2 C.F.R. § 200.317, States, the District of Columbia, and U.S. Territories should refer to the competitive bidding thresholds described in their own procurement policies and procedures. Other non-federal entities, such as metropolitan cities, counties, non-entitlement units of local government, and Tribes must adhere to the competitive bidding thresholds set forth in 2 C.F.R. § 200.320 for the relevant procurement methods.

2 C.F.R. § 200.320 describes methods of procurement based on two procurement thresholds: the Micro purchase threshold (MPT) and the Simplified Acquisition Threshold (SAT).

- **Micro-purchase threshold (MPT) - 2 C.F.R. § 200.320(a)(1):** Purchase of supplies and services for a price below the MPT, currently set at \$10,000, are not required to be solicited competitively. However, there are circumstances when a recipient may have a MPT that is greater than \$10,000. For example, all non-Federal entities may increase their MPT up to \$50,000 if they follow the protocols described in 200.320(a)(1)(iv). Additionally, nonfederal entities such as metropolitan cities, counties, non-entitlement units of local government, and Tribes may use their own MPT if they follow the protocols described in 200.320(a)(1)(iv).

**Simplified Acquisition Threshold (SAT) - 2 C.F.R. § 200.320(a)(2):** Purchases of property and services at a price above the recipient’s MPT and below the SAT, currently set at \$250,000, may be made following the small purchase procedures described in the definition of SAT in 2 C.F.R. §200.1 and 2 C.F.R. § 200.320(a)(2). Procurement of property and services at a price above the SAT must follow the formal procurement methods outlined in 2 C.F.R. § 200.320(b).”

**4. Can a recipient prequalify firms for projects funded with SLFRF? (US Department of Treasury FAQ 13.4)**

“The Uniform Guidance permits recipients to use prequalified lists of persons, firms, or products so long as a list is current and includes enough qualified sources to ensure maximum open and free competition. The Uniform Guidance does not specifically define the term “current” for purposes of 2 C.F.R. § 200.319(e), and Treasury has not adopted additional guidance regarding this requirement as it applies to the SLFRF. As such, recipients must determine when a prequalified list would be sufficiently current, and a recipient must not preclude potential bidders from qualifying during the solicitation period. See 2 C.F.R. § 200.319(e).

Furthermore, recipients may not utilize this provision to avoid conducting their procurement transactions in a manner that provides for full and open competition. Recipients should be

mindful that other provisions of the Uniform Guidance inform the procurement requirements. For example, metropolitan cities, counties, non-entitlement units of local government, and Tribes must have and use documented procurement procedures, consistent with binding State, local, and Tribal laws and regulations. See 2 C.F.R. § 200.318(a).”

**5. Where can one find the most current information on assuring minority owned businesses are included in the awards process? (US Department of Treasury FAQ 13.5)**

“The most up-to-date information on assuring that minority-owned businesses are included in the procurement process is located in 2 C.F.R. § 200.321, Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.”

**6. Is there certain language that needs to be included in a bidding package? (US Department of Treasury FAQ 13.6)**

“Treasury does not require that there be specific language included in bidding packages, but SLFRF recipients must ensure all contracts made with SLFRF award funds contain the applicable contract provisions listed in 2 C.F.R. § 200, Appendix II.”

**7. Are recipients allowed to leverage existing contracts? (US Department of Treasury FAQ 13.7)**

“Recipients may leverage existing contracts for SLFRF activities if the existing contracts conform to the procurement standards in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 C.F.R. § 200 (Uniform Guidance). States, the District of Columbia, and U.S. Territories must follow their own procurement policies pursuant to 2 C.F.R. § 200.317 as well as comply with the procurement standards set forth at 2 C.F.R. § 200.321 through 2 C.F.R. § 200.323, and 2 C.F.R. § 200.327. All other recipients must follow 2 C.F.R. § 200.318, General procurement standards, through 200.327, Contract provisions.”

**8. Would an interlocal agreement—an agreement entered into between governments to effectuate an eligible use of the funds—or a cooperative purchase agreement need to be bid out? (US Department of Treasury FAQ 13.8)**

“States, the District of Columbia, and U.S. Territories must follow their own procurement policies pursuant to 2 C.F.R. § 200.317 as well as comply with the procurement standards set forth at 2 C.F.R. § 200.321 through 2 C.F.R. § 200.323, and 2 C.F.R. § 200.327. All other recipients must follow 2 C.F.R. § 200.318, *General Procurement Standards*, through § 200.327, *Contract Provisions*. Recipients should consult the applicable procurement standards or policies to determine whether a cooperative purchase agreement must be bid out. Information on when competition is required and when exceptions to competition are permitted are located in 2 C.F.R. § 200.319, *Competition*, and 2 C.F.R. § 200.320, *Methods of Procurement to be Followed*.

It is permissible for recipients to use interlocal agreements but procurement standards set forth in the Uniform Guidance may still apply.”



**9. How is a “contract” different than a “subaward? (US Department of Treasury FAQ 13.9)**

“The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 C.F.R. § 200 (Uniform Guidance) provides definitions for “contract” and “subaward.” A contract is a legal instrument by which a recipient or subrecipient purchases property or services needed to carry out the project or program under a federal award. A subaward is distinct from a contract in that a subaward is an award provided by a recipient of a federal award to a subrecipient to carry out part of a federal award on behalf of the recipient. Recipients may make subawards through any form of legal agreement, including an agreement that the recipient considers a contract. See 2 C.F.R. § 200.331 for more information on the differences between contracts and subawards.”

**10. What other background laws must recipients comply with? (US Department of Treasury FAQ 13.10)**

“SLFRF recipients must comply with all laws outlined in the SLFRF Award Terms and Conditions that the recipients accepted in connection with their SLFRF award and all other applicable executive orders, federal statutes, and regulations in carrying out their SLFRF award. Recipients must also provide for such compliance by other parties in any agreements it enters into with other parties relating to the award. The award terms listed specific statutes and regulations that apply to the award, but the award terms made clear that these lists were not exclusive. Particularly in the case of the SLFRF, it’s not possible to enumerate the full list of federal statutes, regulations and executive orders that may be applicable to the award given that the range of eligible uses of funds is so broad, including the provision of government services.”

**11. How does Treasury treat program income? (US Department of Treasury FAQ 13.11)**

“Per 2 C.F.R. § 200.307, Treasury is specifying here that recipients may add program income to the Federal award. Any program income generated from SLFRF funds must be used for the purposes and under the conditions of the Federal award. Program income includes but is not limited to income from fees for services performed, the use or rental of real or personal property acquired under federal awards, the sale of commodities or items fabricated under a federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with federal award funds. Interest earned on advances of federal funds is not program income. For more information on what constitutes “Program Income” please see 2 C.F.R. § 200.1.”

**12. Does COVID-19 and the national emergency qualify as "exigency" as a special circumstance under 2 C.F.R. § 200.320 (c) in which a noncompetitive procurement can be used? If so, may a contract utilizing this special circumstance have a term that extends beyond the national emergency? For example, may a County execute a contract (without going through a competitive solicitation) immediately with a contractor to provide services with a term through the end of 2024, relying upon this special circumstance? (US Department of Treasury FAQ 13.12)**

“The COVID-19 public health emergency does not itself qualify as a “public exigency or emergency” under 2 C.F.R. § 200.320 (c). In other words, a recipient may not justify a noncompetitive procurement simply on the basis that the procurement is conducted during the public health emergency or that the project is in response to the public health emergency.

Instead, the recipient must make its own assessment as to whether in the case of a particular project there is a public exigency or emergency that “will not permit a delay resulting from publicizing a competitive solicitation.”

Note: The Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021, and ending December 31, 2024.

## Post Award

### 1. What is the process to complete the award after award announcement?

All grantees must go through the post award onboarding process which includes the following:

- Terms and Conditions Agreement Execution
- Grants Management Portal Access
- Vendor Management Set Up
- Final Budget Approval

### 2. What is the deadline to sign the terms and conditions agreement?

All terms and conditions (T&C) must be signed within 60 days of dissemination.

### 3. What am I required to have prior to receiving payment?

All eligible payees are required to have a Unique Entity ID (UEI) as part of registration in addition to maintaining an active registration in the System for Award Management (SAM) (<https://www.sam.gov>). If the UEI is not active at the time of payment request, OPB cannot process your reimbursement for allowable activity. Additionally, Treasury requires the registration in SAM to be set to public. For instructions on how to update your profile, please check [here](#).

Eligible payees must have a bank account enabled for Automated Clearing House (ACH) direct deposit. To facilitate this requirement, grantees will be asked to complete the vendor management form as part of post award onboarding.

## Budgets

### 1. Am I required to submit a final budget for approval?

Yes, all budgets are required within 90 days of signing terms and conditions agreement and must include details on how the funds will be spent to the greatest extent possible. OPB may require final budgets be submitted prior to the 90 day timeframe for projects if the projects requires an more timely approval. Adequate detail should be provided in the budget narrative to justify the expense under the approved award.

Through the Budget Detail Worksheet submission process, OPB seeks to obtain the greatest level

of detail available to support budgeted amounts. Budgeted amounts for construction costs included in Section 6) Contracts Consultants Subawards may be entered using a multi-line detailed approach, or as a single line dollar value. If a single line dollar value is utilized, it must be accompanied by a supplemental schedule (PDF or XLS) breaking down the budget estimate to its lowest available level of detail. The supplemental schedule should disclose whatever information serves as the basis for the estimate, may include narratives, and is expected to include unit prices, quantities, labor rates, labor hours, equipment rates, equipment hours, percentages, past project data, and / or any other major assumptions used to derive the budgeted amount.

More information regarding budget detail can be found on OPB's [For Grantees](#) website under the Important Documents section.

**2. How long does the budget approval process take?**

All awards made under a competitive application process must submit a final budget for approval. The approval timeline depends on the communication needed between OPB Grants Division and the subrecipient with regards to any additional detail or justification. While infrastructure projects require a more complex validation process, OPB does not anticipate the approval process taking longer than 30 days from submission.

**3. Am I able to adjust my budget after submission?**

Budget Adjustments are used to modify an approved budget to reallocate funds among the budget categories. The original award amount may not be increased by this procedure. A budget modification can only be initiated, when an award has a final clearance or an approved budget. More information on adjustments can be found [here](#).

A scope change should only be submitted after an initial final budget is approved. Your grant was awarded based on the components of your original application. Scope changes other than project location will not be considered until after an initial budget is approved. More information on scope changes can be found [here](#).

## **Payment Request**

**1. What type of payment method will awards made under State Fiscal Recovery Funds reimbursement be subject to?**

All awards made under State Fiscal Recovery Funds will be cost reimbursement method of payment unless otherwise specified.

Water/Sewer Infrastructure and Broadband Infrastructure awards may use a modified reimbursement method of payment.<sup>i</sup>

**2. What is the cost reimbursement method?**

Under the Cost Reimbursement method of payment, the grantee is required to finance its

operations with its own working capital. OPB will release approved payments to reimburse the grantee for actual cash disbursements supported by adequate documentation. Costs are only reimbursed when they have been *incurred and paid*.

Under the modified reimbursement method for Water/Sewer Infrastructure and Broadband Infrastructure projects, OPB will release approved payments to reimburse the grantee for obligations (costs for orders placed for contracts and services by the vendor of a subrecipient) for work performed on infrastructure project or goods purchased and delivered that require payment, supported by adequate documentation. Costs are only reimbursed when services are completed and/or goods are received and previously modified reimbursements have been validated through supporting documentation for proof of payment.

### 3. **What do I need to receive a payment from a reimbursement request?**

In order to receive any payment, an [awardee must be registered as a vendor with the](#) state and provide information to accept electronic ACH payments. All costs, whether in the approved final budget or not must be necessary and reasonable for the performance of the award and meet the policy requirements under 2 CFR 200 to include § 200.320 procurement requirements and § [200.403 Factors affecting allowability of costs](#).

As a recipient of State Fiscal Recovery Funds, your organization will likely find it necessary to purchase or “procure” professional services, supplies or equipment, in order to complete the work under your SFRF awards. These purchases must meet the federal requirements contained in the Procurement Standards of the Uniform Grant Guidance (UGG) published at 2 CFR Part 200. In preparation for submitting payment requests, grantees should be prepared to provide documentation to support each transaction for which reimbursement is being sought. This includes but is not limited to documented procurement procedures for any of the procurement used for the acquisition of property or services required under the award or sub-award. It is imperative that grantees prepare this documentation in advance. Grantees may view the reference guide on supporting documentation [here](#).

### 4. **How do I submit a request for reimbursement?**

- Reimbursement requests, referred to as payment requests, will be submitted through the [Georgia Grants Portal](#) once all post award steps have been completed, and must include a payment request template. This template can be found under the important documents section of our For Grantees website <https://opb.georgia.gov/covid-response/grantees>
- The [payment emplate](#) must be completed and submitted along with the required supporting documentation for each budget category for each payment request. Request missing a complete payment template will be sent back for revision.
- Please ensure each request is submitted under the appropriate file type to ensure it is not returned for revision to include the comment/justification section.
- We encourage grantees to submit one PA for similar requests. Any returns for revision that

may occur could cause processing delays for all other items submitted under one payment request. Instead, submitting individual payment request for similar budget line items will ensure a more efficient review and payment of allowable activity.

**5. What is the process for completing the payment request form?**

A detailed video walk through is available under OPB's [webinar and tutorials section](#) of the [For Grantees webpage](#). The [GeorgiaGrants portal guide](#) contains step by step text instructions on page 9.

**6. When can I submit for reimbursement?**

Reimbursement requests may be submitted for review when your post award process is complete. This requires all grantees seeking reimbursement to have signed terms and conditions, a vendor location on file, an approved final budget, and a unique entity identifier that is active at the time of submission for reimbursement.

**7. How often can I submit reimbursement requests?**

Reimbursements for eligible expenses outlined by the grant program should be submitted each month by the 30<sup>th</sup> for the preceding month.

**8. Costs incurred between March 3, 2021, and award date**

SLFRF funds may only be used for costs incurred within a specific time period, beginning March 3, 2021. However, not all grant programs established by OPB under ARPA guidelines are eligible for reimbursement of costs dating back to March 3, 2021. For eligible programs<sup>1</sup>, requests for reimbursement for allowable costs dating back to March 3, 2021, should be submitted with the initial payment request, but no later than 90 days from the award date. Any reimbursement requests submitted after the 90- day period for costs incurred between March 3, 2021, and the 90-day reimbursement period for these costs may be rejected by OPB. Any reimbursement requests submitted after the 90-day period for any program costs may be rejected by OPB.

**9. What documentation must I provide for a reimbursement request?**

Supporting documentation is required for all payment requests and is needed for OPB to ensure compliance with allowable use of funds. Expenses must be necessary, reasonable, allocable, and allowable under the grant agreement. Grantees must maintain file copies of all documentation related to the grant including documents submitted to OPB.

In preparation for submitting payment requests, subrecipients should be prepared to provide

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<sup>1</sup> Subrecipients should refer to project period indicated on the terms and conditions agreement.



the following documentation to support each transaction for which you are seeking reimbursement:

- **Procurement policies:** Written policies documenting the means for how goods or services are acquired. Reference 2 CFR § 200.318(a). State agencies should follow Procurements by States under § 200.317.
- **Solicitation package:** A detailed package meant for distribution to procure for goods or services. Common items found within package include – bid form, qualifications, specifications for requested good or service, evaluation criteria, directions how to deliver bids and due dates.
- **Publication / Advertisements:** Evidence of the publication, advertisement and / or solicitation of bids in the form of website postings, newspaper advertisements, etc.
- **Proposals / Bid packages:** Proposals from all bidders, including qualifications, scope, approach, resumes, pricing schedules and other information submitted by offerors.
- **Bid Evaluations:** Quantitative and / or qualitative evaluations prepared by those charged with reviewing and scoring bid packages received from offerors.
- **Contracts and / or Purchase Orders (PO):** Terms and conditions of the subrecipient's agreement with each contractor, including schedules, pricing exhibits, amendments and other relevant documentation. Contracts and POs must include CFR *Appendix II* to Part 200.
- **Noncompetitive Procurement Justification (Sole Source):** To be utilized only when certain conditions exist and must include detailed explanations of said conditions, in addition to other justifications as outlined in OPB's Sole Source Justification Form. (See 2 CFR § 200.320(c)).
- **Self-certification of Increase to the Micro-purchase Threshold:** To be utilized only when certain conditions exist and must include detailed explanations of said conditions. Under some circumstances this threshold may be increased from \$10,000 to \$50,000 if certain conditions are met. (See 2 CFR 200.320(a)(1)(iv)).
- **Invoice:** Third party statement which lists good delivered or services rendered during the performance period. If full value of invoice is not being requested for reimbursement, subrecipients should specifically identify line items or portions being requested.
- **Payroll Register:** A system generated report which indicates personnel salary, wages and fringes paid by the entity. Pay period should be visible to ensure within the proper grant period. Calculations for partial reimbursement, if not evident on the register, should be provided to avoid delays in reimbursement. Timesheets, pay stubs and other evidence

must be made available upon request.

- **Proof of Payment:** Cancelled checks, bank statements, and / or an ACH authorization / remittance produced by the financial institution. Proof of payment should include contractor / employee name, payment date and amount. In the event a payment includes multiple invoices paid, a pay stub listing out all invoices paid will assist in ensuring tested invoice is included within payment. Evidence of payment is required for ALL transactions sought for reimbursement.
- **Proof of Compliance with State Environmental Review Process and Historic Preservation Documents:** Where applicable, these documents are required at the time of initial reimbursement request.

Failure to provide the supporting documents at the time of the reimbursement request will result in a return to the subrecipient for insufficient documentation, causing a delay in payment. It is crucial to the payment timeline to submit required documents.

**10. What procurement documents are needed specific to each acquisition level (micro, under \$250, over)?**

For micro-purchases, documentation evidencing the procurement action is not required. For purchases between the micro-purchase threshold and \$250,000, price or rate quotations must be provided from an adequate number of sources (a minimum of 3, unless otherwise approved by OPB), and a copy of the executed contract with the contractor (including Appendix II) must be provided.

For purchases in excess of \$250,000 the following must be provided; evidence of public advertisement of the solicitation package, a copy of the solicitation package (RFP, RFQ, IFB, ITB, etc.), copies of all bids received, a copy of the bid leveling or analysis performed by the subrecipient, and a copy of the executed contract with the contractor (including Appendix II).

Non-competitive purchases in excess of the micro-purchase threshold are only permitted when specific circumstances outlined in 2 CFR 200.320(c) apply, and must be accompanied by a completed sole source justification form on OPB's standard template found here: [Non-Competitive Justification Form](#)

**11. When is Appendix II expected to be included in a payment request?**

Pursuant to 2 CFR 200.327, all of the non-Federal entity's contracts must contain the applicable provisions described in appendix II to this part. If your payment request contains payments related to contracts, applicable provisions of appendix II should be included in the contract within the payment request.

**12. What additional supporting documentation is required for modified reimbursement method payment requests?**

In addition to the supporting documentation required for reimbursement requests, Water/Sewer Infrastructure and Broadband Infrastructure grantees must upload proof of payment to each contractor or vendor for the previous reimbursement request. Failure to

provide proof of payment to the contractor or vendor will result in a delay of processing payment requests until proof of payment for the reimbursement is delivered and approved.

Note: Subrecipients will be required to provide evidence of proper procurement of each contractor (even if the work was performed before March 3, 2021) pursuant to the requirements of 2 C.F.R. § 200, which states in 200.318 (i):

“The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.”

**13. How do I track my request?**

To check the status of your payment request in the portal, go to “My Grants” and select the “Payment Requests” tab. The statuses associated with process are as follows:

- **Draft:** Payment request has not been submitted
- **Submitted:** Subrecipient has submitted the payment request
- **Review In Progress:** A reviewer is reviewing your documents
- **Decision in Progress:** The request has been approved by the level 1 reviewer
- **Approved:** The request has been approved by the level 2 reviewer
- **Payment In Progress:** The request is in progress for payment.
- **Payment Complete:** The payment has completed
- **Return for Revision:** OPB has returned the payment request back to the subrecipient for revision.
- **Rejected:** The payment request has been rejected

**14. How long do I have to revise a payment request?**

Once submitted to OPB, the subrecipient can request a return to revise the request. However, if OPB requires a revision due to insufficient documentation or unallowable expenses, the subrecipient has two weeks to revise and resubmit. After two weeks, the request will be rejected and the subrecipient will need to resubmit the request.

**15. How long does the approval process take for payment requests?**

The approval process depends on the details included in the supporting documentation attached to the payment request in the portal. For payment requests that are submitted with adequate documentation and justification, OPB does not anticipate the process taking longer than 30 days. Payment requests that do not contain adequate supporting documentation or justification will be returned for revision, causing delays in the payment approval process. Please refer to FAQ 7 under the Payment Request section of this document for further information.

**16. When will I receive the payment from my reimbursement request?**

Once approved, please allow up to two weeks for the processing of the payment. This time varies from bank account to bank account and can be shorter in some instances. For payments taking longer than two weeks, please ensure that the bank account listed on your vendor management

form is correct. Subrecipients may contact [grants@opb.georgia.gov](mailto:grants@opb.georgia.gov) to check the status of payment for requests taking longer than two weeks.

## **Environmental Review/Historic Preservation**

1. **Are NEPA requirements applicable to State Fiscal Recovery Funds**

No NEPA is not applicable to State Fiscal Recovery Funds.

2. **Are State Fiscal Recovery Funds subject to environmental policy requirements?**

Yes. [Environmental, Uniform Guidance, and Other Generally Applicable Requirements \(Final Rule\)](#)

Treasury cautions that all projects using SLFRF funds must comply with applicable federal, state, and local law. In the case of capital expenditures in particular, this includes environmental and permitting laws and regulations. Likewise, all capital expenditure projects using the SLFRF funds must be completed in a manner that is technically sound, meaning that it must meet design and construction methods and use materials that are approved, codified, recognized, fall under standard or acceptable levels of practice, or otherwise are determined to be generally acceptable by the design and construction industry. Further, as with all other uses of funds under the SLFRF program, the Uniform Guidance found in 2 C.F.R. § 200 applies to capital expenditures unless stated otherwise. Importantly, this includes 2 C.F.R. § 200 Subpart D on post-federal award requirements, including property standards pertaining to insurance coverage, real property, and equipment; procurement standards; subrecipient monitoring and management; and record retention and access.

3. **Does Section 106 of the National Historic Preservation Act (NHPA) apply to projects funded with SLFRF funds? (Updated Treasury FAQ 6.20)**

Section 106 of the NHPA does not apply to Treasury's administration of SLFRF funds, including funds expended under the revenue loss, public health and negative economic impacts, and water, sewer, and broadband infrastructure eligible use categories. Projects supported with payments from the funds may still be subject to Section 106 of the NHPA if they involve participation from other federal agencies, including funding from other federal financial assistance programs, or are subject to receipt of approvals from other federal agencies.

Consultation with DCA/Historic Preservation Division is only required if there is additional federal involvement beyond the ARPA SLFRF funding.

4. **What are the requirements applicable for environmental review and historic preservation?**

The State Environmental Review Process (SERP) under the Environmental Protection Division is applicable to these projects. More information on ARPA State Fiscal Recovery Funds SERP process for water/sewer infrastructure projects can be found [here](#).

It is the responsibility of each Recipient of a broadband infrastructure project award to consult

with the Georgia Environmental Protective Division regarding the environmental impacts of their project, if any. Additional information on this process can be found in a webinar published under the webinars and tutorial section of the [For Grantees website](#).

It is the responsibility of the subrecipient to consult with the appropriate state office with regards to the project's impact, where applicable, and any necessary environmental review. Please note that consultation with the appropriate office needs to be completed prior to beginning any activities for projects that have not begun. Grantees will be required to submit environmental review documentation prior to any payment request submissions. No costs for construction or installation on projects requiring SERP may be submitted prior to submission of the SERP documentation. Projects may only submit for engineering and material costs prior to the SERP documentation.

**5. Will I have to submit documentation resulting from the environmental review process or historic preservation process to the Office of Planning and Budget?**

Yes, subrecipients must upload all environmental review documentation in the portal when submitting payment requests. The following documents will be required as uploads under the Environmental Review Process category before any payments will be paid to grantees:

- Cost effectiveness analysis, where applicable
- Environmental Information Document, Categorical Exclusion, Notice of No Significant Impact
  - Categorical exclusions are granted by the state for projects that do not individually or cumulatively have a significant environmental effect on the quality of the human environment.
  - Notice of No Significant Impact
  - The entire SERP is outlined on EPD's website [here](#) for the issuance of a CE or NONSI. Please note that while the EIS process has not been included here and is less common than CEs and NONSIs, it remains a possible outcome.
- DCA/Historic Preservation Division's response letter to the project with regard to NHPA Section 106, where applicable (only applicable for projects with participation from other federal agencies where NHPA Section 106 applies)

## Reporting

**1. What reporting is required?**

Grantees must complete the mandatory reporting survey for the following quarters to fulfill the reporting requirements placed upon the State of Georgia by the United States Department of the Treasury. Awardees should prepare these reports after signing the terms and conditions agreement to ensure the information is available for timely reporting by the 15th of each month following each quarter.



- Quarter 1:** January-March (Due April 15th)  
**Quarter 2:** April-June (Due June 15th)  
**Quarter 3:** July-September (Due October 15th)  
**Quarter 4:** October-December (Due January 15th)

It is the subrecipient's responsibility to submit accurate and timely reports. Subrecipients who coordinate with contractors or subawards for reporting must establish a regular reporting framework to ensure the information is regularly available to the subrecipient for reporting purposes. It is crucial that your account contacts remain up to date to ensure that the reports are sent to the appropriate authorized representative. You may update an authorized user within the organizational profile in Georgia Grants or you may fill out [this form](#). Additionally, we encourage all subrecipients to work with your Information Technology (IT) department to whitelist [\\*@opb.georgia.gov](mailto:*@opb.georgia.gov) and [grantcare\\_mgr@opb.georgia.gov](mailto:grantcare_mgr@opb.georgia.gov) email addresses. Please note, emails may come from our third-party auditor as well.

2. **If my Point of contact (POC) on the Grant Care portal is outdated and the new primary role has no access to the quarterly reporting form, how do I request a recovery email?**

The primary POC listed on your award will also be your reporting contact. Because the two web-based platforms used for grant management and reporting are completely separate, we request that grantees keep their portal accounts up to date with Primary Point of Contact information. Please note that once those updates are made in the portal, they are not automatically and instantly updated in the Apply platform. Those changes are made by OPB staff members so if you have any updates to contacts and have not changed your reporting contact, you may email it to [grants@opb.Georgia.gov](mailto:grants@opb.Georgia.gov).

If this contact is no longer valid or you wish to change this, there are two ways for you to update this:

- Users with a GeorgiaGrants portal account can modify users within the portal. Please see page 30 of the portal guide for detailed instructions.
- If your organization needs to designate an authorized user and you do not have an existing user in the system, you can complete our Authorized User Designation Form located on our For Grantees website.

3. **Are there any extensions offered on filling out the survey?**

Failure to complete the required survey by the deadline will result in your account being placed in “non-compliance” status and will interrupt service to your account. During a period of non-compliance, you will be unable to receive reimbursements for any pending or future payment requests until the survey is complete. Once the survey is complete, access to the Grants Portal will be restored. However, OPB will note each time your organization is placed in

“non-compliance” status, and repeated failure to comply with this requirement may result in further enforcement actions for non-compliance by OPB.

4. **Where can I find technical assistance or training on quarterly reporting?**

Grantees can email [grants@opb.georgia.gov](mailto:grants@opb.georgia.gov) to schedule technical assistance at any time.

Additionally, training webinars for quarterly reporting can be found [here](#).

## Miscellaneous

1. **What is the identifying number for SEFA purposes?**

The federal award number will be used to identify the grant. For State Fiscal Recovery Funds, this number is SLT-1189.

2. **What is the CFDA for State Fiscal Recovery Funds?**

21.027

3. **I have received a notification that I was awarded. What happens next?**

OPB’s post-award process is outlined on the *For Grantees* webpage. This process includes but is not limited to the following steps:

- Sign terms and conditions grant agreement.
- Register as a vendor with the state or validate existing bank account if already registered  
*Please note that your vendor forms must be processed, and a number and location returned to OPB after submitting them. This process takes approximately 4-6 weeks.*
- All awards made under a competitive application process must submit a final budget for approval. Other award budgets or project proposals vary per program

Awardees can find out more about the post award process by visiting the [For Grantees website](#).

4. **How long do grantees have to use their awarded funds?**

While under the SLFRF program, recipients (the state of Georgia) must obligate all funds by December 31, 2024, and expend funds by December 31, 2026, (subawards made), the project period for your specific award will be outlined in your terms and conditions agreement. Each project period will vary per grant program. Please check your terms and conditions agreement for the program dates or contact our office at [grants@opb.georgia.gov](mailto:grants@opb.georgia.gov).

5. **What is the timeframe for award acceptance for State Fiscal Recovery Funds?**

All grantees will have 60 days to sign the terms and conditions grant agreement for their award. After 60 days, the agreement expires. All awards that require a final budget submission should submit the budget to OPB for approval within 90 days of signing terms and conditions. .

6. **How do I ensure that the terms and conditions agreement for my award is sent to the correct point of contact?**

An agreement outlining the terms of your award called the Terms and Conditions will be sent to the authorized official designated by your organization or listed on your application in the weeks following the award announcement. The terms and conditions email will come from [adobesign@adobesign.com](mailto:adobesign@adobesign.com). Please do not forward this email as it will not capture the signature correctly. To delegate the terms and conditions to the appropriate user, please refer to our video on how to delegate the agreement [here](#).

Please note that this email tends to get caught in spam filters so please search your inbox for the echo sign email address and reach out to us at [grants@opb.georgia.gov](mailto:grants@opb.georgia.gov) if you have any questions on receiving the terms and conditions agreement.

**7. My award is not showing up in the portal.**

If your award is not showing up in the portal, please ensure you have signed the terms and conditions, have registered as a vendor with the State, and have submitted an approved final budget. Our post-award steps can be on our [For Grantees website](#).

**8. How do I update the point of contact for my award?**

Users with a GeorgiaGrants portal account can modify users within the portal. Please see page 30 of the [portal guide](#) for detailed instructions.

If your Organization needs to designate an authorized user and you do not have an existing user in the system, you can complete our Authorized User Designation Form located on our [For Grantees website](#).

**9. Are match funds subject to the restrictions of the Interim Final Rule or Final Rule?**

Match funding is subject to whatever separate terms it was received under and is not subject to the restrictions of either the Interim Final Rule or the Final Rule.

**10. Can a subrecipient request a waiver to the pass-through entity, the Office of Planning and Budget, for 2 C.F.R. § 200 Subpart D, Competitive Procurement?**

Under the assistance listing for Coronavirus State and Fiscal Recovery Funds, Treasury has excluded 2 C.F.R. § 200.320(c)(4) (noncompetitive procurement) that would otherwise allow the federal awarding agency or pass-through entity to authorize a noncompetitive procurement in response to a written request from the non-Federal entity.

“For 2 C.F.R. § 200, Subpart D, the following provisions do not apply to the SLFRF program: C.F.R. § 200.305 (b)(8) and (9) (Federal Payment); 2 C.F.R. § 200.308 (revision of budget or program plan); 2 C.F.R. § 200.309 (modifications to period of performance); and **2 C.F.R. § 200.320(c)(4) (noncompetitive procurement)**”

**11. Does the Davis Bacon Prevailing Wage requirement apply to projects funded with State Fiscal Recovery Funds?**

The U.S. Department of the Treasury includes the following Davis Bacon Act and labor related requirements in its Compliance and Reporting Guidance to non-Federal entities. The information below is an extraction only. The full Compliance and Reporting Guidance can be found here: [SLFRF-Compliance-and-Reporting-Guidance](#). Please note that Davis Bacon requirements for other ARPA programs such as Capital Projects Funds differ with regard to the thresholds. ***Please consult your award requirements for projects outside of State Fiscal Recovery Funds for specific program requirements.***

“For projects over \$10 million (based on expected total cost): A recipient may provide a certification that, for the relevant project, all laborers and mechanics employed by contractors and subcontractors in the performance of such project are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with subchapter IV of Chapter 31 of Title 40, United States Code (commonly known as the “Davis-Bacon Act”), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State (or the District of Columbia) in which the work is to be performed, or by the appropriate State entity pursuant to a corollary State prevailing- wage-in-construction law (commonly known as “baby Davis- Bacon Acts”). If such certification is not provided, a recipient must provide a project employment and local impact report detailing:

- The number of employees of contractors and sub-contractors working on the project;
- The number of employees on the project hired directly and hired through a third party;
- The wages and benefits of workers on the project by classification; and
- Whether those wages are at rates less than those prevailing. Recipients must maintain sufficient records to substantiate this information upon request.”

To this end, subrecipients have two options for the quarterly reporting to comply with this requirement:

- Certify compliance with Davis Bacon and implement processes and controls to collect required payroll records and contractor / subcontractor certifications during the project; or
- Provide a Project Employment and Local Impact Report.

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<sup>1</sup> Modified reimbursement method is applicable only to water/sewer and broadband infrastructure projects. All other awards will be reimbursement based.

# Application: 0000000278

Sara Kaminski - skaminski@negrc.org  
Improving Neighborhood Outcomes in Disproportionally Impacted Communities

## Summary

**ID:** 0000000278  
**Last submitted:** Nov 18 2022 05:00 PM (EST)

## Application

**Completed** - Nov 18 2022

## Application

### Organization Information

#### Organization Information

#### Organization Name:

City of Oxford

#### Address:

Street:	110 West Clark Street
City:	Oxford
State:	Georgia
Zip Code:	30054
County	Newton County



**Organization Website:**

<https://www.oxfordgeorgia.org/>

**Application Contact Person:**

Full Name:	Bill Andrew
Title:	City Manager
Email:	<a href="mailto:bandrew@oxfordgeorgia.org">bandrew@oxfordgeorgia.org</a>
Phone:	770-786-7004

**Organization Authorized Representative:**

(person with authority to execute grant agreement)

Same as above	✘
Full Name:	David Eady
Title:	Mayor
Email:	<a href="mailto:dseady@oxfordgeorgia.org">dseady@oxfordgeorgia.org</a>
Phone:	770-786-7004

**Organization's SAMS Number/ Unique Entity Identifier (UEI):**

UAJKJ2HXJAV6

**SAM.gov expiration date:**

Jun 29 2023

**Please enter the Tax Identification Number (TIN)/ Employer Identification Number (EIN)**

586003077

**How many years has the organization conducted the program for which it is requesting funding?**

0

**What percentage of the organization's budget is grant funded?**

60

## Project Information

### **Project Information**

**Which project type best describes your project?**

Development of or improvements/maintenance to parks or recreational facilities in Qualified Census Tracts in Georgia.

### **Zip Code Location of project performance**

Enter zip code of primary project location

30054

**What is the QCT of the proposed project area?**

Applicants must use the [Georgia QCT Tract Dashboard here](#) to verify that the project proposed resides within a QCT in the state. Applications received that are not within a QCT will not be eligible for review.

QCT Verification Steps

1. Go to the [QCT Dashboard](#)
2. Select County Name, hit apply
3. Select Zip Code, hit apply
4. Zoom in to view the QCT by street level to see if the proposed address falls within the QCT
5. Click Home to reset your map view if you want to start over

1004

**Zip codes for the target neighborhood/project boundaries, population of the target area. Please separate each zip code with a comma.**

30054

**Dollar amount of ARPA grant funds requested**

\$ 2000000

**Is this project new or a continuation of an existing project?**

New project

**How many program staff persons are dedicated to this project?**

0

**Does the organization have administrative staff (ie. Accountants, Executive Director, Grant Administration) dedicated to this grant?**

Yes

**Has the organization secured funding for administrative staff for this project?**

Yes

**How does your organization intend to sustain this program/project after initial grant funds expire?**

The City of Oxford will bear responsibility for sustaining, maintaining, and management of current and future trails within city limits. Maintenance and management of City Trails will fall upon multiple city departments.

## Proposal Narrative

### **Proposal Narrative**

#### **Proposal Title:**

Please input the title of your project

Soule Street Multi-Use Trail

#### **Project Start Date:**

Feb 1 2023

**Anticipated Completion Date: (Please note that projects that will extend beyond the program deadline will not be considered for funding)**

May 31 2026

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## Proposal Summary

A proposal summary (no more than 400 words) summarizing the proposed project including the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries. This summary should be written in the third person and will be made publicly available on the OPB website if the project is awarded.

The Soule Street Multi-Use Trail project will be a 10-foot-wide trail in Oxford, Georgia that will span approximately 4,670 ft along the southside of Soule Street from Hull Street to Oxford city limits at Dried Indian Creek. This proposed trail will become an additional component of the City of Oxford's growing trail network to encourage passive recreation in the city and providing safe and accessible non-motorized transportation options. The Soule Street Multi-use Trail will connect the existing Turkey Creek Trail located in the western portion of the city to the planned East Oxford Trail along Dried Indian Creek. It will also provide a connection to existing and planned sidewalks and bike lanes, and in the future, it will connect to facilities including the Palmer Stone Elementary School and a future park in east Oxford.

The trail will not only provide a recreational facility for people in a disadvantaged neighborhood but will also improve connectivity between west and east Oxford. The multi-use trail will accommodate pedestrian, bicycle, and other forms of non-motorized traffic and will serve as a needed means of alternative transportation for the local community. The trail will also improve the connection between the local community to existing and planned recreational facilities. The trail will eventually connect to the Covington Family YMCA Outdoor Center and the Flint Hill Elementary School City of Oxford via a northward extension of the East Oxford Trail along Dried Indian Creek. The proposed trail will also connect to other trails in Newton County, including the Cricket Frog Trail and the Yellow River Trail System.

The Georgia Department of Transportation's (GDOT) 2016 Economic Impact Study on the Firefly Trail, another trail system in Northeast Georgia, projected that the Firefly Trail will generate \$1.33 in economic benefits and \$3 in health benefits per \$1 spent on construction. If similar results are achieved, the Soule Street Trail will generate \$14.36 M in annual benefits, including \$4.41 in economic benefits and \$9.95 M in health benefits for the local community.

## Description of the Issue

All Categories:

- Describe the type of proposed neighborhood feature to promote improved health and safety outcomes.
- Describe and quantify the types of resources and features of or on the property
- Describe the current uses (if any) or disposition of the property to be acquired or developed, if uses will need to be discontinued, or the site rehabilitated. If there are any existing non-outdoor recreation or other non-public uses that are intended to continue on the property on an interim or permanent basis and/or proposed in the future, these should be explained.
- Describe constraints of the property (e.g., existing development; easements, rights-of-way, above ground/underground utilities; etc.).
- Applicants requesting funds for increased repair or maintenance needs to respond to significantly greater use of public facilities during the pandemic must describe the significant increase in use of the facility to be repaired or maintained with requested funds.

The proposed multi-use trail will promote improved health and safety for non-motorized transportation by providing a safe, off-street path. The site area consists of residential areas as well as the Palmer Stone Elementary School, which is located adjacent to Highway 81. Currently, the site does not include sidewalks in most areas, making it necessary for pedestrians or bicyclists to use the side of the road. The only existing sidewalks in the area are along Highway 81, which is a busy state highway corridor that, on average, has over 10,000 vehicle trips per day.

The trail will be built on the south side of Soule Street within the right of way, and there will be no need for property acquisition to complete the project. The city will need to coordinate with Palmer Stone Elementary School as one of the parking lots goes right up to the road and will need to be modified or removed. The trail will also go over two creeks, Turkey Creek, and Dried Indian Creek, which have culverts that will either need to be replaced or upgraded to accommodate the trail. Stormwater drainage will also need to be addressed.

## Description of the Issue

### *Development Only:*

Describe the planned physical improvements and/or facilities, and the reason(s) such development is needed. Explain whether the work involves new development or rehabilitation or replacement of existing recreation facilities.

The trail will be a new development. It will be a 10-foot-wide multi-use trail spanning 4,670 feet from Hull Street to Oxford city limits at Dried Indian Creek on the south side of Soule Street. The city has seen an increased use of outdoor facilities due to COVID that have continued. Additionally, the Georgia Office of Planning and Budgeting projects that Newton County's population will grow 34% by 2040. These changes necessitate an expansion of the city's trail network to ensure safe pedestrian and bicycle travel and to improve connectivity to existing and planned recreation facilities.

## Description of the Issue

Combination Projects:

**If your project does not propose acquisition, please enter "N/A" in the box below and continue to the next section.**

*Development:*

- Describe the planned physical improvements and/or facilities, and the reason(s) such development is needed. Explain whether the work involves new development or rehabilitation or replacement of existing recreation facilities.

*Acquisition:*

- Provide a description of the property (including the current ownership) and an explanation of the need for its acquisition.
- State whether the acquisition would create a new public park/recreation area or if it will expand an existing site, and if so, by how much.
- Describe the plans for developing the property for recreation purposes after acquisition and the timeframe for the start and completion of development and when it will be open for public use.
- Describe the status of the acquisition, including negotiations with the landowner and development of due diligence materials such as title work and appraisal.

N/A

## Project Design and Implementation

Provide a description of the proposed activities and how the activities will engage with the community and any community partners that will be involved, if applicable. Applicants should identify the program objectives and ensure each objective is measurable and identify strategies to achieve the objectives. Applicant must describe how the organization will ensure project completion by October 31, 2026,

Additionally, applicants must include a comprehensive timeline (as an attachment in the supporting documentation section) that identifies milestones, the funding source for each milestone, numerically lists deliverables, and indicates who is responsible for each activity.

The proposed project will include the construction of 4,670 linear feet of a 10-foot-wide multiuse trail to accommodate non-motorized modes of traffic. The primary trail usage will include walking and bicycling but also includes activities such as skateboarding or roller skating. With the placement of the trail, it will connect west and east Oxford, improving the connectivity of the city and the local community.

The trail project will kick-off in February of 2023. The planning and engineering period will be from March 2023 to March 2024. Bidding for the project will be in March 2024. Then Construction will be from April 2024 to May 2026.



## Capabilities and Competencies

Applicants should demonstrate their capabilities to implement the project and the competencies of the staff assigned to the project to include the financial management of funding. The applicant should detail the level of support for the project, as well as the expertise of the individual(s) who will be responsible for managing the project. Applicants should also demonstrate their experiencing managing projects with federal funding.

Bill Andrew is the City Manager for Oxford and has experience with Federal Grants:

As City Manager of Oxford, GA:

- Managing the award and expenditure of a \$900,000 Congressional Earmark for a transportation project.
- Managing the award and expenditure of a \$750,000 Community Development Block Grant for the installation of a water main.

As Resources Development Manager for Hall County, Georgia:

- Developed Hall County Housing Team to work with Georgia Initiative for Community Housing
- Created successful \$627,000 Transportation Enhancement Grant Application
- Instrumental in SAFETEALU funding with \$19.4M in High Priority Project funds for Hall County
- Generated the designation of Hall County's first Urban Redevelopment Area, lead to acquisition of \$800,000 in CDBG funds combined with \$300,000 in County funds for neighborhood revitalization

As Grants Manager for Hall County, Georgia:

- Directed acquisition of a \$500,000 Award-Winning EPA Wetlands Protection Development Grant
- Over four years managed the acquisition and expenditure of \$900,000+/- CHIP funds for down-payment assistance, credit counseling, and home repairs for low- income citizens in Hall County
- Wrote the Phase I application for \$17 million sewer funds and completed the application for \$3 million in water funds from the Georgia Environmental Facilities Authority

## Plan for Collecting the Data Required

Applicants should describe the process for measuring project performance, identify who will collect the data, who is responsible for performance measurement, and how the information will be used to guide and assess the program. Successful applicants will demonstrate understanding of [performance data to be collected and reported](#).

For each project goal, applicants should identify the criteria that will determine how and if the objectives have been successfully met and one or more specific measurable outcome(s) and the data sources that will be used to determine whether the outcome was accomplished.

As this is a new development project for a trail, performance data does not seem applicable in this situation. However, if data is required traffic counters provided by the City of Oxford's Police Department will be used to monitor traffic on the trail. These number can be reported on a quarterly or annually basis. These numbers can quantify the utilization of the trail.

## Budget

Applicants should submit a budget that is complete, reasonable, cost effective, and is an allowable use of the funding under the chosen category.

The budget must be based on quoted estimates and calculations, not rounded guestimates. (All budget totals will require validation based on the calculation provided in the uploaded version so please ensure that you retain the documentation for the basis of all calculations in the requested budget.

<b>Budget Category</b>	<b>Amount</b>
1. Personnel	\$X
2. Fringe	\$X
3. Travel	\$X
4. Equipment	\$X
5. Supplies	\$X
6. Contracts/Consultants/Subawards	\$X
7. Other	\$X
<b>Total</b>	<b>\$X</b>

Note: The application will also require a detailed budget breakdown using our detailed budget worksheet. Please download the detailed budget worksheet here and upload in the document section of the application. Instructions for the detailed budget worksheet can be found here:

<https://opb.georgia.gov/document/document/budget-worksheet/download>.

---

**Please complete each budget line item below, where applicable.**

### Personnel

0

**Fringe**

0

**Travel**

0

**Equipment**

0

**Supplies**

0

**Contracts/Consultants/Subawards**

3315397.90

**Other**

0

**Budget Total**

3315397.9

**Budget Narrative A**

A Budget narrative that explains the estimated costs by line item or category in the budget. Budget narratives should explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. Budget narratives must explain how the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted. If your proposal contains multiple projects or sub-awards, you can provide a breakdown per project as well in your budget narrative. Budget narratives must respond to the following: Provide a description of the position, equipment, supply, travel, etc. requested on each line and how it is related to carrying out the objectives and goals of the project. Your narrative must provide granular detail on what the proposal will fund and how it aligns to your project. (Minimum 250 words, Maximum 500 words)

Funding for this project will only include the Contracts/Consultants/Subawards category. Due to the large number of budget line items, they budget was split into subcategories for the Budget Narrative to stay within the 500 maximum word limit.

Clearing & Grading: \$300,000.00 The cost to grade the southside of Soule Street to prepare the site for the construction of the multi-use trail. Areas of the site have varying elevations and slopes that requires grading before the trail can be paved for the trail to be ADA compliant.

Demolition: \$170,025.00 This includes the removal of vegetation, existing pavement, guardrails, and other elements that would impede the construction of the trail. As the trail is next to a road there are several driveways that would need to be removed and later repaved with curb cuts for the trail.

Erosion Control Items: \$71,642.00 This includes the cost of items that would need to control erosion and runoff during construction. The cost includes water quality monitoring, sampling, and inspections.

Aggregate, Concrete, & Asphalt Items: \$423,750.00 This includes the cost of material needed to build the physical trail. This includes the cost to rebuild the areas in which driveways are to be removed and replaced with curb cuts.

Retaining Wall Items: \$552,250.00 The retaining will be needed to maintain soil erosion and runoff after construction.

Storm Drainage Items: \$151,250.00 The trail will go over existing culverts, so storm drainage items are required to ensure proper drainage. This is to safeguard the road, trail, or nearby homes and driveways against flash flooding or standing water after the construction of the trail.

Signing & Marking Items: \$26,982.00 Proper signage is required for the trail. This also includes signage and markings that will need to be replaced at the nearby school as the parking lot will need to be



modified to accommodate the trail.

**Landscape Items: \$254,799.44** The cost for trees, shrubs, groundcover, stream restoration, and other landscaping elements. This is needed to improve erosion and runoff control. Trees and other landscaping will be used to separate users from the road and to improve privacy for the homes next to the trail.

**Site Furnishings: \$50,500.00** These include items that enhance the recreational function of the multi-use trail. This includes benches, bike racks, bollards, and waste receptacles.

**Relocation, Reset and Adjust Items (\$145,300.00)** Several items on the site will need to be relocated, reset, or adjusted to accommodate the trail. This includes pedestrian signals, fences, and utility poles.

**Miscellaneous Items: \$1,169,149.47** This includes items that are required for construction but are not strictly part of construction. This includes soft costs including geotechnical report, material testing, traffic control, construction, mobilizations, engineering, permitting, and fees.

## **Budget Narrative B**

In addition to the narrative response to your budget categories for personnel, fringe, travel, equipment, supplies, contracts/consultants/subawards, and other, please provide costs and a narrative breakdown for the categories below in the order below, where applicable.

Land and Structures: \$X, detailed explanation of the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted

Architectural and Engineering Fees: \$X, detailed explanation of the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted

Site Work: \$X, detailed explanation of the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted

Demolition and Removal: \$X, detailed explanation of the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted

Construction: \$X, detailed explanation of the costs associated with each line item or category relate to the implementation of the project as outlined in the proposal being submitted

(Minimum 250 words, Maximum 500 words)

**Land and Structures: \$1,008,549.44**

This includes the cost for landscaping, site furnishings, retaining walls, and stormwater drainage. The

landscaping elements are used for erosion and runoff control, along with creating a buffer between the road and private property. The site furnishings are for the recreational function of the multi-use trail. The retaining walls and stormwater drainage ensure the trail and surround areas will not be prone to flooding.

Architectural and Engineering Fees: \$342,899.78

This includes the various cost and fees for engineering.

Site Work: \$371,642.00

The cost to grade the southside of Soule Street to prepare the site for the construction of the multi-use trail. Areas of the site have varying elevations and slopes that requires grading before the trail can be paved for the trail to be ADA compliant. It also includes the cost of erosion control items, during construction.

Demolition and Removal: \$170,025.00

This includes the removal of vegetation, existing pavement, guardrails, and other elements that would impede the construction of the trail. As the trail is next to a road there are several driveways that would need to be removed and later repaved with curb cuts for the trail.

Construction: \$1,422,281.69

Construction cost includes the cost of the building the trail, signage and markings, and the removing, reposting, and adjusting of utility posts and other elements. It includes everything that will need to be added for the trail to be functional at the site. Along with fees and estimates that are required for construction such as permitting and right-of-way/easements.

## Match Funds

Applicants plan for leveraging funds, if any, from other sources to maximize impact. Please include details regarding the total project costs if match is a part of the proposal, the amount of match, and how match funds will be used and a breakdown of grant funds to be used versus total project costs. ***If no match is provided, please enter \$0.***

Example:

OPB Grant Request: \$2,000,000

Local Match: \$1,000,000

Total Project Costs: \$3,000,000

Explanation: Local match will be made up of \$1,000,000 funds from the city's general fund.

OPB Grant Request: \$2,000,000

Local Match: \$1,315,397.90

Total Project Cost: \$3,315,397.90

Explanation: Local match will be made up of \$1,315,397.90 funds from the city's general fund.

## Signature

General expectations include but are not limited to understanding and following the rules and regulations outlined for CSFRF in:

- [Department of US Treasury Final Rule;](#)
- Department of US Treasury Final Rule FAQs;
- [Policy Requirements including 2CFR 200 ;](#)
- OPB's Program, Reporting, and Compliance Requirements as well as the Terms & Conditions Agreement for the respective grant award; and
- The grantee's own organizational policies and procedures.

Additionally, as a grantee, you are required to:

- Fulfill the project expectations of your award;
- Ensure financial and performance benchmarks are met; and
- Strictly adhere to your project's objective, budget, and timeline.

By submitting this application, I understand that I am submitting a proposal for a grant that is structured as a reimbursement method of payment. Additionally, I attest that I understand the responsibility to comply with applicable state, local, and federal policy requirements including 2 CFR 200 subpart D competitive procurement requirements.

Please click below to sign.

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "A. J. [unclear]".

## Tool for Assessing Risk

**Completed** - Nov 18 2022

Please download, complete, and upload the tool for assessing risk found [here](https://opb.georgia.gov/document/document/tool-assessing-risk/download).  
(<https://opb.georgia.gov/document/document/tool-assessing-risk/download>)

Please ensure that you upload a completed version.

## [RSM ARPA Subrecipient Questionnaire](#)

**Filename:** RSM\_ARPA\_Subrecipient\_Questionnair\_0XZoLxi.pdf **Size:** 222.0 kB

## **SAM.gov/UEI**

**Completed** - Nov 18 2022

Please upload a screenshot (or pdf file using print to pdf) of your SAM.gov registration with UEI. All applicants are required to be registered in [SAM.gov](#) at the time of application.

### **Registered Organizations**

If your organization is currently registered in SAM.gov with either an active or inactive registration, you have already been assigned a UEI. Your UEI is viewable on your entity's registration record in [SAM.gov](#). To learn how to view your UEI, see this guide: [How can I view my Unique Entity ID?](#)

### **Create a New Registration**

If you are not registered in [SAM.gov](#), create a new registration by clicking on the "Get Started" link under the "Register Your Entity..." heading in SAM.gov. Grantees, and other entities wanting to do business with the Office of Planning and Budget (e.g., entities applying for a grant or receiving an award), that are not already registered in SAM.gov must complete the "Register Entity" registration option and NOT the "Get a Unique Entity ID" option. The "Get a Unique Entity ID" option, which is not a full registration, is only available to entities for reporting purposes. **Failing to complete the "Register Entity" option may result in an incomplete grant application, loss of funding, loss of applicant eligibility, and/or delays in receiving a grant award.**

## [SAMRegistration](#)

**Filename:** SAMRegistration.EntityInformation-\_bTanU8I.pdf **Size:** 70.8 kB

## **Budget Detail Worksheet**

**Completed** - Nov 18 2022

Applicants must download the Detailed Budget Worksheet template here:

<https://opb.georgia.gov/document/document/budget-worksheet/download> and upload the completed worksheet before submitting the application

**Instructions for the template can be found here:**

<https://opb.georgia.gov/document/document/budget-worksheet-example-infrastructure-or-capital-projects/download>.

## [Budget](#)

**Filename:** Budget\_lltIW6m.xlsx **Size:** 37.2 kB

## **Financials**

**Completed** - Nov 18 2022

Please upload your most recent External Audit or Financial Report (ACFR, audit opinion, and management letter)

## [City of Oxford, Georgia 2021 GAS Report](#)

**Filename:** City\_of\_Oxford\_Georgia\_2021\_GAS\_Report.pdf **Size:** 320.2 kB

## [City of Oxford, Georgia 2021 Annual Financial Report](#)

**Filename:** City\_of\_Oxford\_Georgia\_2021\_Annual\_NdvC4BH.pdf **Size:** 907.6 kB

## Project Timeline

**Completed** - Nov 18 2022

Please upload a comprehensive timeline that identifies milestones, the funding source for each milestone, numerically lists deliverables, and indicates who is responsible for each activity.

## [Project Schedule](#)

**Filename:** Project\_Schedule\_eWQDOJu.pdf **Size:** 47.0 kB

## Letters of Support

**Completed** - Nov 18 2022

Letters of support must be submitted at the time of your application. Letters received by mail, email, or any other method other than as an upload to your application will not be accepted or reviewed.

## [McQuaide Support Letter](#)

**Filename:** McQuaide\_Support\_Letter.pdf **Size:** 36.3 kB

## [J](#)

**Filename:** J.Windham\_Support.Ltr.pdf **Size:** 37.8 kB

## [Letter of support\\_Hage](#)

**Filename:** Letter\_of\_support\_Hage.pdf **Size:** 39.0 kB

## [Emory](#)

**Filename:** Emory.Support.Ltr111522.pdf **Size:** 173.9 kB

## [Ox](#)

**Filename:** Ox.PD\_Support.Ltr.pdf **Size:** 189.1 kB

## [Newton Trails Support Ltr](#)

**Filename:** Newton\_Trails\_Support\_Ltr.pdf **Size:** 65.7 kB

## Project Images and Photos

**Completed** - Nov 18 2022

Photos should show current site conditions, immediate needs, surrounding environment, and planned areas of work.



## [Oxford\\_INODIC2022\\_Photos](#)

**Filename:** Oxford\_INODIC2022\_Photos.pdf **Size:** 52.0 MB

## Plan or Sketch of the Site Features and Improvements

**Completed** - Nov 18 2022

Please upload plans or sketch of site features and improvements Identifying the location of planned recreational improvements or other features such as where the public will access the site, parking, etc. This may include a plan layout or design from a qualified architectural or design professional.

## [SOULE ST TRAIL ENLARGEMENT MAP 11x17](#)



**Filename:** SOULE\_ST\_TRAIL\_ENLARGEMENT\_MAP\_11x17.jpg **Size:** 3.2 MB

## Recreation Area Map

**Completed** - Nov 18 2022

Please upload a map showing the location of the project and the surrounding vicinity within the QCT.

## [2022\\_11\\_18-SOULE ST TRAIL Location Map\\_8](#)

**Filename:** 2022\_11\_18-SOULE\_ST\_TRAIL\_Location\_grIpS00.pdf **Size:** 1.1 MB

## Names of the qualified firms

**Completed** - Nov 18 2022

Please upload a word document or pdf with the names of the qualified firms the applicant intends to use, has used in the past, or has partnered together on for the project (General Contractors, maintenance contractors, fixture and equipment suppliers or firms, design and engineering firms, etc. )

If you have not bid any engineering or any phase of the project, please indicate as such and provide information on the factors that you will consider for evaluations of proposals under [2 CFR 200 competitive procurement guidelines](#).

## [Names of Qualified firms](#)

**Filename:** Names\_of\_Qualifed\_firms.docx **Size:** 15.4 kB

## Consolidated Application PDF- OPB OFFICIAL USE ONLY

**Incomplete**

This section is for official OPB use only. Applicants should proceed without action here.



**TOOL FOR ASSESSING PROJECT RISK  
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

**Applicability:** This tool is applicable to assessing risk of proposed American Rescue Plan Act (ARPA) projects granted by the State of Georgia Governor's Office of Planning and Budget.

<b>Organization Name:</b>	City of Oxford		
<b>Amount of Requested Funding:</b>	\$2,000,000.00		
<b>Organization Primary Contact Information (Name, email, phone)</b>	Bill Andrew, City Manager - bandrew@oxfordgeorgia.org - (770) 786-7004		
<b>Date:</b>	November 17, 2022	<b>Monitor:</b> <small>FOR STATE USE</small>	

QUESTION	RESPONSE
<p>1. Has the organization been subjected to an audit of its financial statements in the past 3 years?</p> <p>If so, please attach your latest Annual Comprehensive Financial Report (ACFR), and a copy of the Certified Public Accountant's audit opinion. If management letter comments were issued, please attach the management letter, and / or describe the current status of observations and findings included therein.</p>	No.
<p>2. Has the organization been subjected to audits or monitoring by any agencies, departments, or divisions of the Federal government in the past 3 years. If so, please provide the following information:</p> <ul style="list-style-type: none"> <li>Name of the Federal agency, department, or division</li> <li>General description of how the funds were used</li> <li>Summary or report of findings or observations identified by Federal monitors / auditors</li> </ul>	No.
<p>3. Has the organization been subjected to a Single Audit of its federally funded activity in the past 3 years? If so, please provide the following information:</p> <ul style="list-style-type: none"> <li>What time period was covered by the latest audit?</li> <li>Who was the auditor?</li> <li>Where management letter comments issued? If so, please attach the management letter, and / or describe the observations and findings included therein</li> <li>Were any questioned costs identified? If so, please describe.</li> </ul>	No.
<p>4. If this project is being funded by multiple sources, in addition to the Governor's Office of Planning and Budget's ARPA award, please provide the funding sources and amounts.</p>	\$1,315,397.90 the Oxford Capital Improvement Fund
<p>5. Does the organization have documented policies and procedures related to procurement of contractors and payment of expenditures? If so, please provide a copy, or link thereto. Have these policies and procedures been mapped by the subrecipient to conform to 2 CFR 200 guidance?</p>	Please see attached Oxford Purchasing Policy. Any lack of conformity with 2 CFR 200 will be ameliorated before receipt of funds.



<p>6. Please use the following options to describe the organization's processing environment for the <u>procurement</u> of contractors to be paid for with ARPA funds:</p> <ul style="list-style-type: none"> <li>• Manual – process is managed largely with paper forms, paper proposal submissions, and through handwritten evaluations and approvals</li> <li>• Electronic – use of electronic solicitation and procurement systems and/or websites, including application-based workflow approval of contracts and purchase orders</li> <li>• Partially Electronic – a combination of the above, i.e., paper proposals and/or approvals with electronic document retention, etc. Please describe.</li> </ul>	<p>Manual</p>
<p>7. Please identify key technology applications that are used in the procurement of contractors to be paid with ARPA funds. (Advertisement, document control, proposal submission, etc.)</p>	<p>Georgia Procurement Registry.</p>
<p>8. Have procurement activities already occurred for contractors that the organization intends to pay with ARPA funds? If so, please provide a listing of all commitments made to date, including the contractor's name, date, and contract / PO value.</p>	<p>No.</p>
<p>9. Please use the following options to describe the organization's processing environment for the <u>payment</u> of contractors with ARPA funds:</p> <ul style="list-style-type: none"> <li>• Manual - paper invoices, emailed invoices, and handwritten reviews and approvals</li> <li>• Electronic – web-based contractor requests for payment, use of electronic workflow approval for payments</li> <li>• Partially Electronic – a combination of the above, please describe</li> </ul>	<p>Manual</p>
<p>10. Please identify the primary technology applications used in the payment of contractors with ARPA funds.</p>	<p>Harris/CSI Accounting Plus</p>
<p>11. Have payments already been made to contractors that the subrecipient intends to reimburse through ARPA funds? If so, please provide a listing of all payments made to date, including the contractor's name, date, and payment amount.</p>	<p>No.</p>
<p>12. Has the organization identified any incidents of fraud, and / or litigation activity specifically related to the project being funded by ARPA? If so, please describe.</p>	<p>No.</p>



# CITY OF OXFORD

Unique Entity ID <b>UAJKJ2HXJAV6</b>	CAGE / NCAGE <b>5EQJ3</b>	Purpose of Registration <b>Federal Assistance Awards Only</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Jun 29, 2023</b>	
Physical Address <b>110 W Clark ST Oxford, Georgia 30054-2274 United States</b>	Mailing Address <b>110 W Clark ST Oxford, Georgia 30054 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>Georgia 04</b>	State / Country of Incorporation <b>(blank) / (blank)</b>	URL <b>https://www.oxfordgeorgia.org/</b>

## Registration Dates

Activation Date <b>Jul 8, 2022</b>	Submission Date <b>Jun 29, 2022</b>	Initial Registration Date <b>Apr 16, 2009</b>
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## Entity Dates

Entity Start Date <b>Jan 1, 1839</b>	Fiscal Year End Close Date <b>Jun 30</b>
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## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2.C.F.R. 200 Appendix XII. Their responses are not displayed in SAM. They are sent to FAPIIS.gov for display as applicable. Maintaining an active registration in SAM demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

Entity Structure <b>U.S. Government Entity</b>	Entity Type <b>US Local Government</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>(blank)</b>		

**Socio-Economic Types**

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Government Types****U.S. Local Government****Municipality****City****Financial Information**

Accepts Credit Card Payments

**No**

Debt Subject To Offset

**No**

EFT Indicator

**0000**

CAGE Code

**5EQJ3****Points of Contact****Electronic Business****MARCIA BROOKS, CITY CLERK/TREASURER****110 West Clark Street  
Oxford, Georgia 30054  
United States**

BILL ANDREW, CITY MANAGER

110 West Clark Street  
Oxford, Georgia 30054  
United States**Government Business****MARCIA BROOKS, CITY CLERK/TREASURER****110 West Clark Street  
Oxford, Georgia 30054  
United States**

BILL ANDREW, CITY MANAGER

110 West Clark Street  
Oxford, Georgia 30054  
United States**Past Performance****MARCIA BROOKS, CITY CLERK/TREASURER****110 West Clark Street  
Oxford, Georgia 30054  
United States**

BILL ANDREW, CITY MANAGER

110 West Clark Street  
Oxford, Georgia 30054  
United States**Service Classifications****NAICS Codes**

Primary

NAICS Codes

NAICS Title

**Disaster Response**

This entity does not appear in the disaster response registry.





November 16, 2022

Bill Andrew  
City Manager  
City of Oxford  
Oxford, GA 30054

Dear Mr. Andrew:

I am writing in strong support of the efforts by the City of Oxford to secure an Improving Neighborhood Outcomes in Disproportionally Impacted Communities grant. Have the funds provided by this grant would make it possible for the city to better serve underprivileged populations of Oxford.

The advantages of the grant would allow for greater access to walking paths, parks, recreational facilities, and access to local, sustainably produced healthy food for families. The advantages of access to such resources are well documented and has been an essential part of the literature in the field of public health. Oxford has a population that is in the aggregate less financially affluent than the population of the surrounding Newton County. Greater access to parks, recreational facilities, and health supporting food will make a material difference in the quality, and to some extent, the quantity of life of Oxford residents. The relevant scholarship reliably demonstrates the benefits to both physical and mental health of these types of resources.

For the reasons discussed above, I wholeheartedly endorse Oxford's application for an Improving Neighborhood Outcomes in Disproportionally Impacted Communities grant.

With every best wish,

Michael McQuaide  
1026 Emory Street  
Oxford, GA 30054

**From:** [James Windham](#)  
**Sent:** Monday, November 14, 2022 3:44 PM  
**To:** [David Eady](#)  
**Cc:** [Bill Andrew](#)  
**Subject:** Councilman Windham Ltr

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Mayor David S. Eady  
Oxford City Hall  
110 W. Clark Street  
Oxford, GA 30054

Mayor Eady;

We support the city of Oxford's grant application for Soule Street. We believe the proposed sidewalk/trail on Soule will provide safer access to the current trail and the planned trail not only by the general public but also by an under served section of our community. It will also provide safe access by the public school on Soule which should promote educational use of both the trail and the restored wetland on the east side of the city.

Good connection of trail systems will increase the use of the trails for recreational use and general destination walking and biking as the connectivity to other trails in the county and the region are planned and completed.

Good trails and sidewalks create a stronger sense of community as users see and interact with fellow users.

Best Regards

Jim and Penny Windham

November 15, 2022

Mayor David S. Eady  
Oxford City Hall  
110 W. Clark Street  
Oxford, GA 30054

Dear Mayor Eady,

As chair of Oxford's Sustainability Committee, I am writing to express our enthusiastic support for the City of Oxford's application for an Improving Neighborhood Outcomes in Disproportionately Impacted Communities Program grant to build a 10-foot multi-use trail on Soule Street.

The goal of Oxford's Sustainability Committee is "to help the City of Oxford in becoming a sustainable community that provides for its present environmental, social, and economic needs in an equitable and fair fashion without compromising the ability of future generations to meet their own needs". The building of this trail aligns with all aspects of the committee's mission.

This new trail will significantly improve connectivity within the city and better allow all city residents to connect with existing nearby trail systems. Providing our residents with improved access to greenspaces and recreational facilities is vital to maintaining a healthy, happy, and sustainable community. Additionally, building this section of trail fits in well with the city's overall streets and trails plan, particularly with the developed of the Oxford Greenway along Dried Indian Creek.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Hage". The signature is fluid and cursive, written over a light blue horizontal line.

Melissa Hage  
Chair of the Oxford's Sustainability Committee



November 15, 2022

Mayor David S. Eady  
Oxford City Hall  
110 W. Clark Street  
Oxford, GA 30054

Dear Mayor Eady,

On behalf of Oxford College of Emory University, I am writing to express our support for the City of Oxford's application for an Improving Neighborhood Outcomes in Disproportionately Impacted Communities Program grant to build a 10-foot multi-use trail on Soule Street, providing connectivity from Hull Street to Dried Indian Creek.

We appreciate the city's commitment to preserve our local natural resources and to provide our community with opportunities to engage in safe, outdoor recreation activities. A safe and vibrant trail network has the potential to be a highly beneficial natural resource for the students, faculty, and staff of the college to include academic initiatives and recreational opportunities, and this project will be a key segment in eventually providing connectivity to the city's existing trail system.

We are pleased to express our support for this project.

Sincerely,

Kenneth Carter  
Interim Dean  
Oxford College of Emory University



**CITY OF OXFORD  
POLICE DEPARTMENT**



**Mark A. Anglin  
Chief of Police**

November 16, 2022

Mayor David S. Eady  
Oxford City Hall  
110 W. Clark Street  
Oxford, GA 30054

The park at Asbury has become quite popular with the residents of Oxford and Newton County. It is a major attraction for those who like a clean, safe environment to play, celebrate birthdays and other occasions. Once people visit the park, they see the city and the beauty which then leads to increased foot traffic. We have become a destination for walkers, runners, and cyclists to enjoy our mostly flat streets and trails.

With the increased pedestrian traffic from the community and surrounding area I have observed some congestion with the vehicle traffic. After hearing of the proposed grant for a multi-use trail on W. Soule Street, I believe it will only enhance the community, make it safer for pedestrians to enjoy the beauty of Oxford, and add value to the community overall. Enhancing the current trail with connecting points will afford a safer place for those who enjoy our community. I completely support the multi-use trail project.

Sincerely,





November 16, 2022

Mayor David S. Eady  
Oxford City Hall  
110 West Clark Street  
Oxford Georgia 30054

Dear Mayor Eady:

Please accept this letter as a wholehearted endorsement of the City of Oxford's application for a Governor's Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionally Impacted Communities grant.

Newton Trails, Inc., is a non-governmental, not-for-profit organization. For nearly 30 years, it has worked throughout Newton County to advance its mission "to promote, develop, and sustain a connected system of greenway trails which support vibrant, healthy, and prosperous communities and the conservation of natural habitats, plants, and wildlife."

The City of Oxford's efforts to develop a connected trail system for bicycle and pedestrian traffic, recreation, exercise, and natural resource conservation aligns with all aspects of Newton Trails' mission.

Oxford's proposed project, i.e., building a multi-use path along the entire length of Soule Road, is a crucial element of the trail system the city is building. It will be Oxford's first east-west, cross-town trail. It will connect the City's two north-south trails thus providing safe, alternative transportation and recreation trails throughout the city. It will be paved, making it accessible to all, including people with mobility issues. It aligns with Newton County's recently approved Trails Masterplan and will become part of the County's expanding and interconnected system of multi-use trails.

Sincerely,

A handwritten signature in black ink that reads "Duane Merlin Ford".

Duane Merlin Ford  
Chair for Newton Trails, Inc., Board of Directors  
PO Box 2010, Covington GA 30015

Soule Street in Oxford, Georgia

1.



2.





3.



4.





5.



6.





7.



8.





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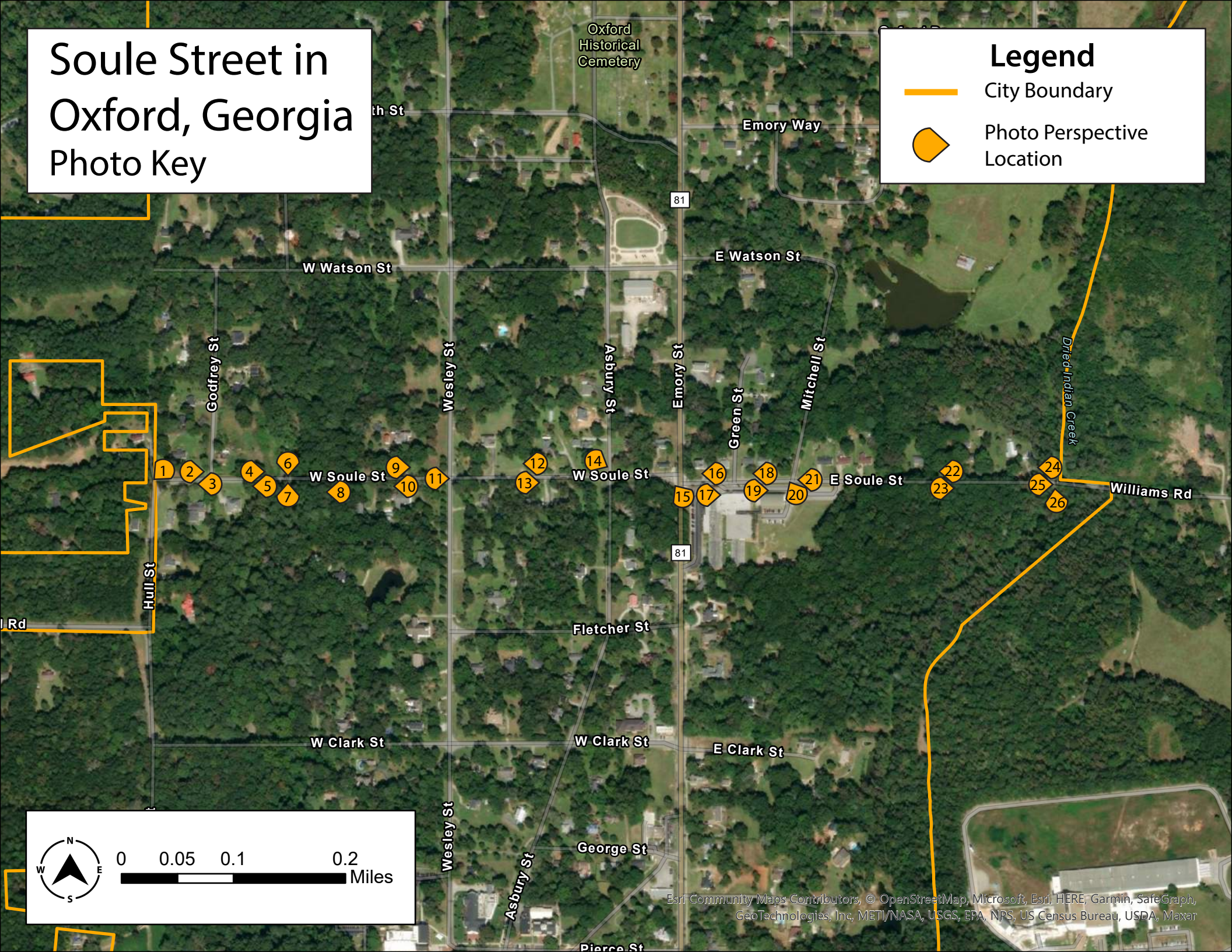




# Soule Street in Oxford, Georgia Photo Key

## Legend

-  City Boundary
-  Photo Perspective Location











Atkins North America, Inc.  
 1600 RiverEdge Parkway, NW, Suite 700  
 Atlanta, Georgia 30328  
 Telephone: +1.770.933.0280  
 www.atkinsglobal.com/northamerica

**CONCEPTUAL COST ESTIMATE**

**SOULE STREET MULTI-USE TRAIL (FROM HULL STREET TO DRY INDIAN CREEK - 10' WIDE CONCRETE TRAIL)**

**CITY OF OXFORD, GEORGIA, NEWTON COUNTY**

Prepared by: Atkins North America, Inc., John Boudreau, RLA

Date 3-9-23

**GRANT APPLICATION CONSTRUCTION ITEMS**

Item Number	Item Description	Unit	Quantity	Unit Price	Cost
<b>CLEARING &amp; GRADING</b>					
210-0100	COMPLETE PROJECT)	LS	1	\$300,000.00	\$300,000.00
				<b>Subtotal:</b>	<b>\$300,000.00</b>
<b>DEMOLITION</b>					
201-1500	CLEARING AND GRUBBING (TREE & STUMP REMOVAL AND UNDERGROWTH VEGETATION)	LS	1	\$75,000.00	\$75,000.00
UNDEF	REMOVE CULVERT, INCLUDES PIPE, CONCRETE, HEADWALLS, ASPHALT ROAD BASE	EA	1	\$50,000.00	\$50,000.00
UNDEF	CONCRETE REMOVAL (DRIVEWAYS)	SY	375	\$35.00	\$13,125.00
UNDEF	CONCRETE REMOVAL (SIDEWALKS)	SY	75	\$25.00	\$1,875.00
UNDEF	ASPHALT PAVEMENT REMOVAL (DRIVEWAYS)	SY	150	\$20.00	\$3,000.00
UNDEF	GRAVEL REMOVAL (DRIVEWAYS)	SY	225	\$15.00	\$3,375.00
UNDEF	ASPHALT PAVEMENT AND BASE REMOVAL	SY	500	\$30.00	\$15,000.00
UNDEF	DECORATIVE PAVER REMOVAL (DRIVEWAY)	SF	200	\$15.00	\$3,000.00
UNDEF	REMOVE GUARDRAIL	LF	65	\$10.00	\$650.00
UNDEF	REMOVE PAVEMENT MARKINGS	SY	1000	\$5.00	\$5,000.00
				<b>Subtotal:</b>	<b>\$170,025.00</b>
<b>EROSION CONTROL ITEMS</b>					
163-0232	TEMPORARY GRASSING	AC	5.00	\$800.00	\$4,000.00
163-0240	MULCH	TN	10	\$130.00	\$1,300.00
163-0300	CONSTRUCTION EXIT	EA	1	\$1,712.00	\$1,712.00
163-0550	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP	EA	4	\$500.00	\$2,000.00
165-0010	MAINTENANCE OF TEMPORARY SILT FENCE, TP A (NON SENSITIVE)	LF	2250	\$1.21	\$2,722.50
165-0030	MAINTENANCE OF TEMPORARY SILT FENCE, TP C (DOUBLE ROW, SENSITIVE)	LF	2250	\$1.21	\$2,722.50
165-0101	MAINTENANCE OF CONSTRUCTION EXIT	EA	1	\$710.00	\$710.00
165-0105	MAINTENANCE OF INLET SEDIMENT TRAP	EA	4	\$90.00	\$360.00
167-1000	WATER QUALITY MONITORING AND SAMPLING	EA	4	\$500.00	\$2,000.00
167-1500	WATER QUALITY INSPECTIONS	MO	10	\$1,350.00	\$13,500.00
171-0010	TEMPORARY SILT FENCE, TYPE A (NON SENSITIVE)	LF	4500	\$2.53	\$11,385.00
171-0030	TEMPORARY SILT FENCE, TYPE C (DOUBLE ROW, SENSITIVE)	LF	4500	\$3.82	\$17,190.00
643-8200	BARRIER FENCE (ORANGE) 4 FT. (TREE PROTECTION)	LF	4500	\$2.00	\$9,000.00
716-2000	EROSION CONTROL MATS, SLOPES	SY	1000	\$1.04	\$1,040.00
UNDEF	CONCRETE WASHOUT	EA	1	\$2,000.00	\$2,000.00
				<b>Subtotal:</b>	<b>\$71,642.00</b>
<b>AGGREGATE, CONCRETE, AND ASPHALT ITEMS</b>					
310-5040	GR AGGR BASE CRS, 4 INCH, INCL MATL	SY	5000	\$20.00	\$100,000.00
310-5040	GR AGGR BASE CRS, 4 INCH, INCL MATL (GRAVEL DRIVEWAYS)	SY	225	\$25.00	\$5,625.00
402-3103	RECYC ASPH CONC 9.5 MM SUPERPAVE, TYPE II, GP 2 ONLY, INCL BITUM MATL & H LIME (DRIVEWAYS)	TN	20	\$110.00	\$2,200.00
441-0106	CONC SIDEWALK, 6 INCH (INCLUDES PAVER BASE AND ADA RAMPS AND DETECTABLE WARNING STRIP)	SY	4900	\$55.00	\$269,500.00
441-0016	DRIVEWAY CONCRETE, 6 IN TK	SY	375	\$70.00	\$26,250.00
441-6012	CONC CURB & GUTTER, 6 IN X 24 IN, TP 2	LF	750	\$25.00	\$18,750.00
444-1000	SAWED JOINTS IN EXISTING PAVEMENTS - PCC	LF	250	\$5.70	\$1,425.00
				<b>Subtotal:</b>	<b>\$423,750.00</b>
<b>RETAINING WALL ITEMS</b>					
500-3120	GDOT 9031L CONCRETE GRAVITY WALL - TYP. SECTION 'A'	CY	100	1000	\$100,000.00
500-3120	GDOT STD 4949D, TYPE P1 & P2 - CLASS 'A' CONCRETE	CY	260	1200	\$312,000.00
UNDEF	WALL CAP	LF	800	50	\$40,000.00
500-3120	RAILING - 42" HT.	LF	800	125	\$100,000.00
				<b>Subtotal:</b>	<b>\$552,000.00</b>
<b>STORM DRAINAGE ITEMS</b>					
603-2024	STN PLACED RIVER ROCK, TP 1, 24 IN	SY	1000	\$75.00	\$75,000.00
UNDEF	STORM PIPE - 48 INCH (AT TURKEY CREEK)	LF	50	\$130.00	\$6,500.00
UNDEF	CONCRETE HEADWALL	EA	2	\$10,000.00	\$20,000.00
550-1180	STORM DRAIN PIPE, 18 INCH	LF	750	\$45.00	\$33,750.00
668-1100	CATCH BASIN	EA	4	\$4,000.00	\$16,000.00
				<b>Subtotal:</b>	<b>\$151,250.00</b>
<b>SIGNING AND MARKING ITEMS</b>					
653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 INCH, WHITE (STOP BAR)	LF	126	\$7.00	\$882.00
653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 INCH, WHITE (CROSSWALKS)	LF	600	\$2.50	\$1,500.00
653-0095	THERMOPLASTIC PVMT MARKING, HANDICAP SYMBOL (AT SCHOOL)	EA	3	\$400.00	\$1,200.00
UNDEF	HANDICAP SIGNAGE (INCLUDES DECORATIVE POLE) (AT SCHOOL)	EA	3	\$1,200.00	\$3,600.00
UNDEF	SOLID WHITE, 4 INCH (PARKING STALLS) (AT SCHOOL)	LF	300	\$1.00	\$300.00
UNDEF	RESET TRAFFIC SIGN	EA	19	\$500.00	\$9,500.00
UNDEF	TRAIL SIGNAGE	EA	10	\$1,000.00	\$10,000.00
				<b>Subtotal:</b>	<b>\$26,982.00</b>

Item Number	Item Description	Unit	Quantity	Unit Price	Cost
<b>LANDSCAPE ITEMS</b>					
<b>TREES</b>					
UNDEF	SHADE TREE - 10'-12' HT.	EA	60	\$1,200.00	\$72,000.00
UNDEF	MID-STORY TO UNDERSTORY TREE - 8'-10' HT.	EA	30	\$800.00	\$24,000.00
<b>SHRUBS</b>					
UNDEF	LARGE SHRUBS - 3 GAL. (4'-6' HT.)	EA	250	\$75.00	\$18,750.00
UNDEF	SMALL SHRUBS - 3 GAL. (3'-4' HT.)	EA	150	\$50.00	\$7,500.00
<b>PERENNIALS AND GROUNDCOVERS</b>					
UNDEF	PERENNIALS & GROUNDCOVERS - 1 GAL.	EA	1000	\$20.00	\$20,000.00
<b>STREAM RESTORATION PLANTINGS</b>					
UNDEF	PERENNIALS, BRUSH BUNDLES & LIVE STACKS	LS	1	\$25,000.00	\$25,000.00
<b>BULK AND OTHER MATERIALS</b>					
UNDEF	RIPARIAN SEED MIX	AC	1.00	\$2,500.00	\$2,500.00
700-9300	SEED - BERMUDA (TIFTUF)	SY	3	\$2,500.00	\$7,500.00
700-9300	SOD - BERMUDA (TIFTUF)	SY	3000	\$7.58	\$22,740.00
702-9025	LANDSCAPE MULCH - PINE STRAW MULCH - 4" THICK LAYER	SY	4762	\$4.00	\$19,048.00
708-1000	PLANT TOPSOIL	CY	500	\$50.00	\$25,000.00
700-7000	AGRICULTURAL LIME	TN	20	\$77.24	\$1,544.80
700-8000	FERTILIZER MIXED GRADE	TN	8	\$735.58	\$5,884.64
700-8100	FERTILIZER NITROGEN CONTENT	LB	1000	\$2.38	\$2,380.00
				<b>Subtotal:</b>	<b>\$253,847.44</b>
<b>SITE FURNISHINGS</b>					
754-5000	BENCH, 8 FT	EA	12	\$2,000.00	\$24,000.00
UNDEF	RELOCATE WASTE RECEPTACLE UNIT	EA	5	\$300.00	\$1,500.00
UNDEF	BIKE RACK	EA	4	\$1,500.00	\$6,000.00
UNDEF	TRAIL BOLLARD	EA	19	\$1,000.00	\$19,000.00
				<b>Subtotal:</b>	<b>\$50,500.00</b>
<b>Subtotal Construction Cost for Grant Application Items Only \$1,999,996.44</b>					
<b>CITY OF OXFORD CONTRIBUTION TOWARDS COMPLETING MULTI-USE TRAIL PROJECT</b>					
150-1000	TRAFFIC CONTROL	LS	1	\$50,000.00	\$50,000.00
151-1000	MOBILIZATION	LS	1	\$50,000.00	\$50,000.00
				<b>Subtotal:</b>	<b>\$100,000.00</b>
<b>MISCELLANEOUS ITEMS</b>					
UNDEF	CONSTRUCTION MATERIAL TESTING	LS	1	\$20,000.00	\$20,000.00
UNDEF	GEOTECHNICAL REPORT WALL FOUNDATION INVESTIGATION (WFI)	LS	1	\$15,000.00	\$15,000.00
999-0000	MISCELLANEOUS CONSTRUCTION CONTINGENCY (AS DIRECTED BY ENGINEER)	ALLOW		\$100,000.00	\$100,000.00
				<b>Subtotal:</b>	<b>\$135,000.00</b>
<b>UTILITY RELOCATION, RESET AND ADJUST ITEMS</b>					
UNDEF	RELOCATE PED. SIGNAL PUSH BUTTON POLE	EA	2	\$5,000.00	\$10,000.00
UNDEF	RESET EX. DRIVEWAY PAVERS TO FINISH GRADE	SF	500	\$20.00	\$10,000.00
UNDEF	RESET WOOD FENCE	LF	30	\$10.00	\$300.00
UNDEF	RELOCATE UTILITY POLE	EST.	11	\$10,000.00	\$110,000.00
UNDEF	RESET UTILITY POLE GUY WIRES	EST.	3	\$2,500.00	\$7,500.00
UNDEF	REMOVE UTILITY POLES	EST.	3	\$2,500.00	\$7,500.00
				<b>Subtotal:</b>	<b>\$145,300.00</b>
<b>OTHER PROJECT RELATED COST</b>					
UNDEF	OVERALL PROJECT CONSTRUCTION COST CONTINGENCY	EST.	1	\$476,249.69	\$476,249.69
UNDEF	RIGHT OF WAY/ EASEMENTS	EST.	1	\$50,000.00	\$50,000.00
UNDEF	SURVEY, ENGINEERING AND DESIGN COST 12% OF OVERALL CONSTRUCTION COST	EST.	1	\$342,899.78	\$342,899.78
UNDEF	PERMITTING	EST.	1	\$15,000.00	\$15,000.00
UNDEF	CONSTRUCTION ADMINISTRATION	EST.	1	\$50,000.00	\$50,000.00
				<b>Subtotal:</b>	<b>\$934,149.47</b>
<b>Subtotal Cost Estimate Contribution by the City of Oxford \$1,314,449.47</b>					
<b>TOTAL OVERALL PROJECT COST ESTIMATE \$3,314,445.91</b>					
<b>COST ESTIMATE IS BASED ON CONCEPTUAL TRAIL ALIGNMENT, GDOT MEANS PRICING SUMMARY REPORT, AND ATKINS NORTH AMERICA, INC. RECENTLY BID AND COMPLETED TRAIL PROJECT EXPERIENCE THROUGHOUT METRO ATLANTA AREA.</b>					

**From:** [dseady@gmail.com](mailto:dseady@gmail.com)  
**Sent:** Wednesday, May 31, 2023 12:46 PM  
**To:** [George Holt](#); [Mike Ready](#); [Laura McCanless](#); [Erik Oliver](#); [Jeff Wearing](#); [James Windham](#)  
**Cc:** 'george'; [Erik B. Oliver](#); [David Eady](#); [Bill Andrew](#); [Marcia Brooks](#); [Mark Anglin](#); [Jody Reid](#)  
**Subject:** FW: Funding Request: Archway Partnership Opportunity for Newton County  
**Attachments:** [NCT Archway Funding Proposal- City of Oxford.pdf](#)  
[NCT Funding History-Proposed Funding 053023.pdf](#)  
[McDuffie County 2022 In Review.pdf](#)  
[NCT Accomplishments 2013-2015.docx](#)  
[NCT HISTORY SUMMARY 5 23 22.pdf](#)

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Good afternoon, everyone. I mentioned previously that Newton County Tomorrow (NCT), of which Oxford is a founding member and for which I serve as vice-chair, has been invited by the University of Georgia to become an Archway Community supported by the [Archway Partnership Program](#) starting July 2023. This would mean there would be a full-time professional, employed by UGA, who would work out of The Center in Covington and help facilitate initiatives/projects and leverage resources from UGA (and beyond).

In order to capitalize on this opportunity, each NCT contributing entity—county, cities, school system, Newton County water and sewer authority, Chamber of Commerce, etc.—is being asked to increase their funding support to cover an annual cost of \$70,000 that is then doubled by UGA with a \$140,000 match in resources and support.

Oxford's annual contribution to NCT is currently \$3,600; this would increase our annual contribution to \$6,776 (an additional \$3,176/year). We should see far beyond this cost in returned value from being an Archway Community, based on testimonials from City of Thomson and McDuffie County officials we met with earlier this month and many others who have participated in this program. It is an annual commitment that can continue until we all are ready to exit the program. This program cost is incorporated into the operating budget for FY24.

More details are in Debbie Harper's email below. We will discuss further at the council meeting.

All the best,  
David

David Stone Eady  
Mayor, City of Oxford  
[dseady@oxfordgeorgia.org](mailto:dseady@oxfordgeorgia.org)  
(678) 570-9030

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**From:** Debbie Harper <[dharp@newtonchamber.com](mailto:dharp@newtonchamber.com)>  
**Sent:** Tuesday, May 30, 2023 9:24 PM

**To:** David Eady <dseady@oxfordgeorgia.org>

**Subject:** Funding Request: Archway Partnership Opportunity for Newton County

Mayor Eady-

Our community, through the work of Newton County Tomorrow has the opportunity to become an Archway Community. Archway Communities are supported by the University of Georgia's Archway Partnership.

- This link will give you details about the Archway Partnership and the work they do throughout the state: <https://www.archwaypartnership.uga.edu/about/>
- Archway History/Testimonial: <https://www.archwaypartnership.uga.edu/about/archway-history/>

What does this mean for us?

As an Archway community, we would have a full time Archway professional working in our community. They would be housed at The Center and work at the direction of Newton County Tomorrow and its stakeholders.

The Investment?

The cost to be an Archway Community is \$70,000/year. The University of Georgia doubles that investment with \$140,000 of resources and projects that are directed back to our community.

Funding Request:

Attached is a draft of what the additional investment from the City of Oxford along with the other funding partners would be to support the Archway program. There is also a comparison of Newton County Tomorrow funding partners in FY 2013 to the proposed funding for FY24. You will see it is now spread across our communities and community partners, so everyone has some skin in the game so to speak.

Earlier this month Newton County Tomorrow took a learning trip to a current Archway community, McDuffie County to visit with their Archway steering committee and see the work being done. The collaboration and community involvement was most impressive. Attached is the McDuffie County Archway Partnership 2022 In Review.

Don't hesitate to reach out with any questions you may have.

Thank you for your support of our community!

Debbie

Here to Help~

**Debbie D. Harper**

**President / IOM**

2101 Clark Street  
Covington, GA 30014

Visit: [Newton Chamber](#)

**NEWTON**  
CHAMBER OF COMMERCE

Work: [770.786.7510 ext. 3000](tel:770.786.7510)

Mobile: [770.314.4182](tel:770.314.4182)

Email: [dharper@newtonchamber.com](mailto:dharper@newtonchamber.com)

[Like us on Facebook](#)



*Our Mission: The Newton Chamber of Commerce will a **CATALYST** for business growth, an **ADVOCATE** for businesses among our community partners, and a **CHAMPION** for better quality of life.*





UNIVERSITY OF  
GEORGIA  
Archway Partnership

# MCDUFFIE COUNTY

## 2022 IN REVIEW

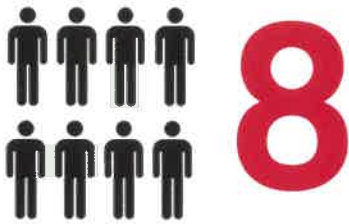
### Student Involvement:



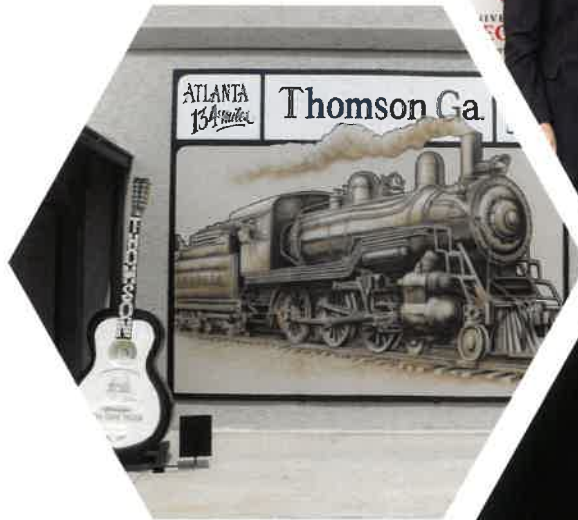
### CERTIFIED PLATINUM

Thomson-McDuffie is the inaugural recipient of UGA's Connected Resilient Community designation, which recognizes Georgia communities that partner with university experts to increase economic development potential. The platinum designation is awarded at the completion of the third project in the program. The three projects focused on leadership development, tourism and infrastructure.

### Faculty Involvement:



### Projects Completed:



**ROI: \$372,301**

# PROJECT SPOTLIGHTS

## PRIORITY AREAS

1. Education and Workforce Development
2. Community Development and Image
3. Health and Wellness
4. Leadership

*“Most of the people in Georgia have never been to Athens. They know about the University of Georgia because they see it in their communities.”*

*– Jere Morehead  
President of the  
University of Georgia*

## JOURNAL STREET CORRIDOR

College of Engineering students have created a plan to modernize the Journal Street Corridor. This plan seeks to modernize the corridor including moving power underground, maximizing efficiency in the parking lot, improving sidewalks and introducing the brick look throughout the corridor.

*“Our partnership with UGA and Public Service and Outreach has been key to helping us address the challenges our community faces and invest in our future by generating opportunities and developing the next generation of leaders”*

*– Don Powers  
Forward McDuffie*

For more information on Archway Partnership in McDuffie County, contact our Archway Professional.

## ENTREPRENUERIAL LEADERSHIP ACADEMY

Forward McDuffie recently launched a program designed to help entrepreneurs develop business and leadership skills. The program includes nine entrepreneurs and is led by experts from the J.W. Fanning Institute for Leadership Development and the Small Business Development Center.

## SAM PERREN

111 Railroad Street  
Thomson, GA 30824

706-424-7423  
sperren@uga.edu



# Newton County Tomorrow, Inc.

## **Accomplishments: 2003 - 2015**

When Newton County enjoyed explosive economic growth and development in the late 1990s and early 2000s various county and city governments and the Chamber of Commerce began to gather to discuss, debate and determine how a collaborative approach to county development might benefit o all parties.

What emerged was regular forum where groups of people would gather to discuss common issues related to growth and change.

Over time, collaboration has created a mutually beneficial planning process for county development – policies and processes agreed-to collaboratively but adopted independently.

### **2003 –Newton County - PATH Foundation – Rebirth**

**2005 –Livable Centers Initiative** (Highway 278 from Exit 90 to the Alcovy River)  
Once a community’s transportation plan falls into the ARC it qualifies to apply for grants funded as part of a Federal Highway Administration Funded Program known as the Livable Centers Initiative (LCI). The program was, when started, unique to the Atlanta area and meant to manage ozone levels. With LCI status, a community can apply for loans as part of the \$500,000,000 FHA LCI program.

The initial award was \$100,000 for a plan to increase walkability and connect the new and emerging residential development east of the downtown, with the historic downtown and its surrounding neighborhoods

The follow up award of \$80,000 was awarded to the City of Covington to update its ordinances to ensure implementation of the LCI Plan

\$2+ million in LCI funding awarded for the Pace Street Corridor project, scheduled to be constructed before 2018

The Center facilitated the interface with the ARC and wrote or coordinated the grant applications for the projects above

### **2006 – Signature Community Award**

Received: \$50,000 in planning funds and a decrease in GEFA loan funding that was used to pave streets and build sidewalks throughout the City of Covington  
Among 5 communities in Georgia given award in first program year

### **2008 –Civic League for Regional Atlanta “Regional Excellence Award”**

The Center for Community Preservation and Planning

### **2008 –CIFAL Atlanta Showcase – United Nations Small Town Program**

Presenter



**2009 – Green Blueprints Project**

Land Conservation plan jointly funded and produced by Georgia Tech and the Georgia Conservancy

**2010 – Comprehensive Economic Development Strategy**

Jointly funded ED strategy completed in 2009. Funders: City of Covington, Newton County and the Water and Sewerage Authority.

**2012 – Newton College and Career Academy**

One of 12 strategies in ED Strategy, the NCCA was awarded \$6 million by the State of Georgia for the Academy, in part, because it was a listed and supported strategy within a comprehensive plan. The NCCA went from planning to open in four years.

**2011 – 2012\* – Atlantic Cities Place Matters and MIT Co-Lab**

**2012 – TLG: Transforming Local Governments Presentation**

**2013 – Pedestrian overpass linking Oxford, Oxford College, Covington - \$500,000**

**2013 – Water First Award (32 out of 600+ eligible communities)**

The Water First program offers discounts for GEFA loans. Participation in the program saved taxpayers \$1.2 million in financing cost, leading directly to Baxter International’s \$1.3 billion investment in Newton County

**2014 – Four for the Future Award**

UGA and Georgia Trend magazine award that recognizes communities working across public-private sectors and nonprofit boundaries challenging issues that will improve quality of life. The award was created to encourage innovation, leadership and collaboration that advance community well-being and economic development

**2014 – Number 1 Comprehensive Plan in the US:**

**American Planning Association *Small Towns and Rural Division***

American Planning Association (40,000 members in 85 countries)

Newton County Tomorrow, Inc. was awarded a by-right work session at the APA

National Conference to be held in mid-April in Seattle

The Center has delivered services and expertise to a number of counties including, but not limited to the following:

Rockdale County  
Butts County  
Henry County  
Morgan County  
Greene County  
Paulding County

Spalding County  
Fayette County  
Walton County  
City of Lithonia  
And others

Both the Atlanta Regional Commission and the Georgia Department of Community Affairs has The Center on its programs. The Georgia DCA community planning workshops are held four

times a year and The Center has been a part of the faculty for the past three years. The Atlanta Regional Commission has held a community planning workshop at The Center where attendees included citizens and officials from 13 metro counties, MARTA and the Metropolitan Atlanta Chamber of Commerce.

## **QUOTES FROM RECOGNIZED EXPERTS IN PLANNING**

### **Orton Family Foundation Case Study**

“The Newton Community has done more, committed more and achieved more in the way of collaborative planning than any other small-scale community we know of in the US. And, this has occurred during the worst economic downturn in modern times.”

Ron Thomas, University of Georgia School of Environment and Design, Advisor to the Orton Family Foundation

### **Jeffrey Dorfman, Expert, Economics of Land Use**

University of Georgia

”I work with local governments across the southeast on issues related to the economics of land use and I can assure you that Newton County is one of a very small number of communities where the various leaders actually talk to each other in an organized way.”

### **ATLANTIC CITIES *Place Matters* AND KADE BENFIELD**

\*“One great example is the Leadership Collaborative established by several municipalities and the county in Newton County GA to come to grips with the ever- outward expansion of metro Atlanta.”

“As with all plans the proof will be in the doing. But ..... articles, the plan itself and the Center’s web site present a very rich story of how this community started from scratch and learned as they went along eventually finding the right kinds of help and resources. The result is a terrific set of economic development and sustainability goals for a community that, ten years ago, basically had none.”

**Newton County Tomorrow Archway Funding Proposal \*\$60,000 needed for Archway Program**

Funding Partner	Current NCT Yearly Funding	% of funding budget	\$60,000	New Total Based on percentage	New monthly total to support Archway Program Funding
Newton County	\$18,000	26%	\$15,882	\$33,882	\$2,824
Covington	\$13,000	19%	\$11,471	\$24,471	\$2,039
Mansfield	\$1,200	1.76%	\$1,059	\$2,259	\$188
Newborn	\$1,200	1.76%	\$1,059	\$2,259	\$188
Oxford	\$3,600	5.29%	\$3,176	\$6,776	\$565
Porterdale	\$1,800	2.65%	\$1,588	\$3,388	\$282
Chamber	\$5,000	7.35%	\$4,412	\$9,412	\$784
NCWSA	\$18,000	26%	\$15,882	\$33,882	\$2,824
NCSS	\$5,000	7.35%	\$4,412	\$9,412	\$784
Cov. Housing Auth	\$1,200	1.76%	\$1,059	\$2,259	\$188
<b>Totals:</b>	<b>\$68,000</b>	<b>100%</b>	<b>\$60,000</b>	<b>\$128,000</b>	

**DRAFT**

### Newton County Tomorrow Funding History/Proposed Funding

<b>Funding Partner</b>		<b>FY 2013</b>		<b>Proposed FY 2024 Funding</b>	
NC BOC		\$82,000		\$33,882	
Covington		\$40,000		24,471	
Mansfield		\$0.00		\$2,259	
Newborn		\$0.00		\$2,259	
Oxford		\$10,100		\$6,776	
Porterdale		\$300		\$3,388	
Chamber		\$1,500		\$9,412	
NCWSA		\$44,700		\$33,812	
NCSS		\$0.00		\$9,412	
Cov Housing Auth		\$0.00		\$2,259	
	<b>Total Partner Funding</b>	<b>\$178,600</b>		<b>\$127,930</b>	
				\$140,000	Plus Additional funding from UGA
				\$267,930	Total

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## Newton County Tomorrow

In 2002, in response to rapidly growing sprawl, Newton County leaders created a non-profit organization, Newton County Tomorrow (NCT) . Located at the Center for Community Planning and Preservation in Covington, NCT's purpose is to provide a neutral meeting place for local governments, authorities, agencies, and other interested individuals and groups.to meet and work together to improve the quality of life for all Newton County residents.

Work done at the Center by NCT members has drawn praise and special recognition from regional and national organizations. The Orton Foundation selected Newton County as *one* of five communities it honored for collaborative work. The American Planners Association named NCT its national award winner for planning by a small\_community. The University of Georgia published a booklet featuring the collaborative work taking place in Newton County.

Each month the Chairman of the Board of Commissioners, the Mayors of Newton County, the NCSS Superintendent, the Executive Director of the Newton County Water and Sewerage Authority, the Executive Director of the Housing Authority, and the President of the Newton Chamber of Commerce meet at the Center to discuss issues facing the community. Every other month they are joined by NCT Board members who bring a broad range of expertise and life experiences to the discussions that take place in an environment of neutrality and equality.

In addition to keeping leaders up to date on community issues, NCT facilitates the accomplishment of specific goals. For example, qualifying for the State of Georgia's WaterFirst certification required the teamwork of all of Newton County's cities, the County, and the Newton County Water and Sewerage Authority. More than 2,000 hours of work over several months, travelling to other communities, and standing for examination by the Department of Community Affairs were required before WaterFirst certification was awarded.

The year that Newton County was awarded certification it was the only county in the state to be so honored. Only seven cities were awarded WaterFirst certification that year and five of the seven were in Newton County. With that certification, the County, all its cities and the NCWSA can borrow water improvement funds with a full one-point discount. With WaterFirst certification, many millions of dollars have been saved on water projects throughout Newton County.

Newton County Tomorrow is excited to share that on April 18, 2022, the University of Georgia's Archway Foundation announced Newton County Tomorrow as one of its first four cohorts in its new Connected Resilient Community Program. Taken from the Archway Foundation website, the Connected Resilient Communities designation, facilitated by the UGA Archway Partnership, will help communities tap into the resources and expertise at the University of Georgia to address local challenges and become more attractive to economic development. We will have representatives from the Archway Foundation at the May 26 meeting.

To read more about Connected Resilient Communities, please visit:  
<https://www.archwaypartnership.uga.edu/connected-resilient-communities/#:~:text=The%20Connected%20Resilient%20Communities%20designation,more%20attractive%20to%20economic%20development>.